



Regular Board Meeting

February 18, 2026 ♦ 6:30 p.m.

AGENDA

6:30 – 6:40 Call to Order

Minutes

- Organizational Meeting: January 21, 2026
- Regular Meeting: January 21, 2026

Communications

- Received to Date:
- Public comments (if any)
- Awards – DJ Nagaj, Building Services
- Staff Members

6:40 – 7:30 Administrative Reports

- Amendments to Administrative Reports
- Manager's Report – Duane Gibson, Building Services Manager
- PR/Marketing
- Assistant Director
- Financial/HR
- Director

7:30 – 7:45 Board Reports

- Board President

7:45 – 8:10 New Business

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-
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- Other

Executive Session: appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official.

Adjournment

Upcoming Events

March 10, 2026 – Foundation Meeting
March 18, 2026 – Regular Meeting

The Board of Trustees Minutes

Meeting: Organization Meeting

Date: January 21, 2026

Attendees:

<i>Trustees</i>	<i>Staff</i>
Lauren Golick	CJ Lynce
Tianyi Krupka	Andrew Mangels
Jason Nolde	Heather Feenaughty
Will Perry	Karen Hunt
Robert Plantz	Shelly Waryk
Peter Schindler	
Elizabeth Sheehe	

Will Perry called the meeting to order at 6:01 pm.

Trustee Appointment

BE IT RESOLVED Will Perry was appointed to the Westlake Porter Public Library Board of Trustees, and that his term of office shall be from January 21, 2026 until the organizational meeting of 2030.

Election of 2026 Officers

The following slate of officers was presented:

President: Will Perry
Vice President: Bob Plantz
Secretary: Tianyi Krupka

As there were no other nominations Lauren Golick moved to approve officers as recommended; Jason Nolde seconded the motion. All present were in favor

Deputy Fiscal Officer Appointment

Peter Schindler moved Shelly Waryk be appointed Deputy Fiscal Officer and compliance officer (per section 3.9 of the Board Manual), acting as interim Fiscal Officer in the absence of a Fiscal Officer, with a bond in the amount of \$100,000 and that her term of office shall be from January 21, 2026 until the organizational meeting of the Board in 2027.

Roll call vote followed: Lauren Golick – yes, Tianyi Krupka – yes; Jason Nolde – yes, Bob Plantz – yes, Peter Schindler – yes, Elizabeth Sheehe – yes, Will Perry – yes.

CJ Lynce, Notary, administered the oath of office to Mr. Perry and Ms. Waryk.

Appointment of 2026 Board Committees

Will Perry recommended the Finance and Facility Committee and the Operations Committee continue to be Committees of the Whole since, in general, all members will attend these meetings.

Lauren Golick moved that the Finance and Facility Committee and the Operations Committee meet as Committees of the Whole for 2026. Elizabeth Sheehe seconded the motion. All present were in favor.

Resolutions

Resolution 1-25 to authorize the Fiscal Officer to Invest Funds for 2026

Elizabeth Sheehe moved the adoption of Resolution 1-26. Tianyi Krupka seconded the motion.

The Director reminded the Board these are all general resolutions that must be passed annually to allow the Library to conduct business.

Roll call vote followed: Lauren Golick – yes, Tianyi Krupka – yes; Jason Nolde – yes, Bob Plantz – yes, Peter Schindler – yes, Elizabeth Sheehe – yes, Will Perry – yes.

Resolution 2-26 Resolution to Allocate Interest

Bob Plantz moved the adoption of Resolution 2-26. Peter Schindler seconded the motion. Roll call vote followed: Lauren Golick – yes, Tianyi Krupka – yes; Jason Nolde – yes, Bob Plantz – yes, Peter Schindler – yes, Elizabeth Sheehe – yes, Will Perry – yes.

Resolution 3-26 Resolution to use General Fund for Staff Awards and Recognition

Peter Schindler moved the adoption of Resolution 3-26. Lauren Golick seconded the motion. Roll call vote followed: Lauren Golick – yes, Tianyi Krupka – yes; Jason Nolde – yes, Bob Plantz – yes, Peter Schindler – yes, Elizabeth Sheehe – yes, Will Perry – yes.

Resolution 4-26 Resolution authorizing signers on Checking Accounts

This resolution was not needed because there is no need to change signatures at this time.

Jason Nolde asked if the Board Manual should be amended as to term limits since a Trustee now serves for only four year terms.

The director will research and bring to the Board for a vote if necessary.

The Organizational Meeting adjourned at 6:16 pm.

Recorded by: Karen Hunt, Senior Administrative Associate

Attested by:

Will Perry
WPPL Board President

Tianyi Krupka
WPPL Board Secretary



The Board of Trustees Minutes

Regular Meeting:

Date: January 21, 2026

Attendees:

	<i>Trustees</i>		<i>Staff</i>
Lauren Golick	Robert Plantz	Andrew Mangels	Billy Rogers
Tianyi Krupka	Peter Schindler	CJ Lynce	Guy Turner
Jason Nolde	Elizabeth Sheehe	Heather Feenaughty	
Will Perry		Karen Hunt	

The Board met in the Board Room of Westlake Porter Public Library. Will Perry called the meeting to order at 6:31 pm.

Motion to Amend the January 21, 2026 Agenda

Bob Plantz moved to amend the January 21, 2026 Agenda to include two adjustments to the Temporary Budget. Peter Schindler seconded the motion. All present were in favor.

Minutes

Elizabeth Sheehe moved to approve the minutes from the Records Retention Meeting of December 17, 2026. Tianyi Krupka seconded the motion. All present were in favor.

Peter Schindler moved to approve the minutes from the Regular Board Meeting of December 17, 2026. Elizabeth Schindler seconded the motion. All present were in favor.

Bob Plantz moved to approve the minutes from the Special Board Meeting of January 8, 2026. Elizabeth Sheehe seconded the motion. All present were in favor.

Communications

There were no new communications.

Public Comments

There were no public comments.

Awards

Billy Rogers received an I Made a Difference Award for using his CAD skills to measure and design custom 3d printed holders for the replacement Civic Corner iPad. This allowed us to re-use an iPad we had in stock after the old one broke. As a result we didn't have to spend any funds on a new iPad or holder.

Use of specialized CAD software to design custom parts for library devices is beyond the scope of an IT Sr Associate, in most other scenarios we would have had to purchase a new iPad or new holder.

Manager's Report

Guy Turner, Safety and Security Manager, reported on 2025 incident reports.

Administrative Reports

There were no amendments to the Administrative Reports.

PR/Marketing Report

The PR/Marketing Report for December was delivered with the agenda. Heather Feenaughty, PR/Marketing Manager, reported she has been collaborating with the City for Westlake 250. Sibling Revelry will feature the logo she designed on their cans.

Assistant Director's Report

The Assistant Director's Report for December was delivered with the agenda.

CJ Lynce, Assistant Director, reported Search OH is set for a soft relaunch on February 7.

The AV meeting room project is nearly finished.

Billy Rogers is doing an awesome job and he works so well with Connor Hazeldine. He is learning quickly.

Bob Plantz asked about the comment from a patron about a cold meeting room. The Director explained while many areas have been addressed, there are still pockets that are a problem. Ultimately, we will probably need an assessment of how all the changes are working together.

Will Perry asked how KOHA is going? The Director responded we will be testing a module in March that will allow for resource sharing with Athens Public Library.

Financial/HR Reports

The HR and Financial Reports for December were delivered with the agenda.

The Director reported they continue to find tasks to complete. CJ Lynce and Shelly Waryk have been a great help and they are documenting what they are doing.

The library has a Continuing Pledge Agreement through the Federal Home Loan Bank of Cincinnati that appears to go back to 1986 but was updated in 2011 that covers our deposits at First Federal Lakewood for an additional \$675,000 above the \$250,000 that would be covered by the FDIC in the event of a bank failure.

The Director has contracted with Julian Grube to prepare the OCBOA cash-basis financial statements and to perform a compilation engagement with respect to those same financial statements for the year ended December 31, 2025.

The Director commented Shelly Waryk has been rock solid getting through tasks.

Ms. Waryk reported all accounting for end of year 2025 has been completed.

Jason Nolde asked about the security system on the check register. Mr. Lynce explained these were one-time charges for upgrades to the access control system.

Director's Report

The Director has been discussing the use of Narcan with Quality Council. For many years, it was thought it was not critical to have it on hand because we are fortunate to have the police nearby. Recently, there have been several staff members that have expressed an interest in having it. Quality Council has watched training on dispensing it. We will continue the conversation.

The ceiling tiles in the Circulation area and magazine room are in the process of being replaced.

The Youth Services area is not yet complete. Right after the completion of the most recent renovation it was noticed the skyline feature is not ADA accessible. We are looking at options to remedy that.

Bob Plantz moved to accept the Administrative Reports. Peter Schindler seconded the motion. All present were in favor.

Board Reports

There is no President's Report.

New Business

Resolution 5-26 Adjustment to the Friends Fund 420 Temporary Budget – Allocating and Budgeting additional funds from the Friends to purchase the Memory Disco Services

Bob Plantz moved to accept Resolution 5-26. Elizabeth Sheehe seconded the motion.

The Director explained the Board passed the Friends Budget as part of the Temporary Budget. Since that time, the Friends met and will fund the Disco Ball Budget Program. This is a movement program for those with dementia/Alzheimer's.

Roll call vote followed: Lauren Golick – yes, Tianyi Krupka – yes; Jason Nolde – yes, Bob Plantz – yes, Peter Schindler – yes, Elizabeth Sheehe – yes, Will Perry – yes.

Resolution 6-26 Adjustment to the General Fund 101 Temporary Budget – Adjust Temporary Budget to cover Brivo Access Control Exit fees.

Elizabeth Sheehe moved to accept Resolution 6-26. Lauren Golick seconded the motion.

Mr. Lynce explained this is to pay an early termination fee for leaving a contract early after receiving a much better quote for access control, resulting in a savings to the Library.

Roll call vote followed: Lauren Golick – yes, Tianyi Krupka – yes; Jason Nolde – yes, Bob Plantz – yes, Peter Schindler – yes, Elizabeth Sheehe – yes, Will Perry – yes.

Peter Schindler commented WPPL has a human touch that other libraries do not have, as illustrated in the Director's Report: "each person who helped us was courteous and diligent throughout the process. You can be justifiably proud of them." And "It is a wonderful place with real people to help you when stuck or fearful, try it!"

Executive Session to discuss appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official.

Jason Nolde moved to enter Executive Session to discuss appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official. Lauren Golick seconded the motion.

Roll call vote followed: Lauren Golick – yes, Tianyi Krupka – yes; Jason Nolde – yes, Bob Plantz – yes, Peter Schindler – yes, Elizabeth Sheehe – yes, Will Perry – yes.

Executive Session was adjourned at 9 pm.

Motion to authorize the creation of a new, second, full-time position titled Finance Specialist (Deputy Fiscal Officer), effective immediately, to be funded through the current operating budget.

Bob Plantz moved to authorize the creation of a new, second, full-time position titled Finance Specialist (Deputy Fiscal Officer), effective immediately, to be funded through the current operating budget. Jason Nolde seconded the motion.

Roll call vote followed: Lauren Golick – yes, Tianyi Krupka – yes; Jason Nolde – yes, Bob Plantz – yes, Peter Schindler – yes, Elizabeth Sheehe – yes, Will Perry – yes.

Adjourn

The meeting adjourned at 9:07 pm.

Recorded by: Karen Hunt, WPPL Sr. Administrative Associate	
Attested by:	
_____	_____
Will Perry, WPPL Board President	Tianyi Krupka, WPPL Board Secretary

I. INFORMATION AND MATERIALS TRANSACTIONS

MONTHLY CIRCULATION, 2021 - PRESENT						
	2022	2023	2024	2025	2026	%INC/DEC
January	70,245	70,931	74,087	73,236	73,276	0%
February	65,239	66,714	68,953	68,902		
March	69,915	74,701	75,624	77,849		
April	71,134	69,906	71,644	73,309		
May	66,320	68,705	72,046	75,329		
June	71,367	73,439	75,823	76,774		
July	74,532	74,923	79,097	80,420		
August	75,223	73,283	78,244	74,290		
September	66,792	68,526	71,102	72,561		
October	68,636	71,704	71,962	73,457		
November	67,403	67,046	70,715	70,967		
December	66,910	66,068	70,534	71,191		
ANN'L TTL	833,716	845,946	879,831	888,285	73,276	0%
AVE CIRC	69,476	70,496	73,319	74,024	73,276	-1%

Circulation Total

TOTAL CIRCULATION							
		ADULT	YA	JUV	TOTAL	LAST YR	%INC/DEC
BOOKS	FICTION	9,242	1,429	13,514	24,185	23,920	1%
	NONFIC	7,194	184	5,013	12,391	12,448	0%
	LG PRINT	1,943	--	--	1,943	2,162	-10%
	WORLD LANGUAGES	25	--	97	122	86	42%
	SUBTTL	18,404	1,613	18,624	38,641	38,616	0%
AV	BLURAY	1,767	--	330	2,097	2,041	3%
	BLURAY 4K	167	--	4	171	154	11%
	BOOK CD	472	1	79	552	627	-12%
	DVD	5,365	--	1,032	6,397	7,288	-12%
	DVD/CD-ROM	--	--	--	--	--	--
	LAUNCHPAD	--	--	53	53	49	8%
	LAUNCHPAD View	--	--	2	2	1	100%
	MUSIC CD	1,755	--	93	1,848	2,247	-18%
	PLAYVIEW	--	--	--	--	--	--
	PLAYAWAY	162	11	182	355	425	-16%
	ROKU	3	--	--	3	5	-40%
	VIDEO GAMES	756	--	1,762	2,518	2,297	10%
	OTHER	4	--	405	409	405	1%
	SUBTTL	10,451	12	3,942	14,405	15,539	-7%
ELECTRONIC	Comics Plus	18	--	--	18	71	-75%
	Flipster	142	--	--	142	297	-52%
	Great Courses	2	--	--	2	6	-67%
	HOOPLA/Comics	136	--	--	136	179	-24%
	HOOPLA/Audio	2,070	--	--	2,070	1,944	6%
	HOOPLA/BingePass	87	--	--	87	64	36%
	HOOPLA/eBooks	950	--	--	950	979	-3%
	HOOPLA/Flex	31	--	--	31	71	-56%
	HOOPLA/Music	138	--	--	138	211	-35%
	HOOPLA/MOVIE/TV	556	--	--	556	562	-1%
	IndieFlix	--	--	--	--	1	-100%
	KANOPY	643	--	--	643	549	17%
	OVD/DAB	4,745	323	350	5,418	4,220	28%
	OVD/EBOOK	5,145	471	821	6,437	5,831	10%
	OVD/Magazines	1,857	--	--	1,857	1,521	22%
	Press Reader	75	--	--	75	176	-57%
	QELLO	2	--	--	2	2	0%
		--	--	--	--	--	--
		--	--	--	--	--	--
	SUBTTL	16,597	794	1,171	18,562	16,684	11%
NON-TRADITIONAL	INSTRUMENT	3	--	7	10	11	-9%
	GAMES	35	--	116	151	169	-11%
	EQUIPMENT	111	--	4	115	75	53%
		149	0	127	276	255	0%
OTHER	PER	1,035	8	145	1,188	1,009	18%
	LAPTOPS	70	--	--	70	90	-22%
	WiFi Hotspots	66	--	--	66	79	-16%
	EQUIPMT	--	--	--	--	--	--
	OTHER	1	--	1	2	31	-94%
	SUBTTL	1,172	8	146	1,326	1,209	10%
ILL	SRCHOHIO	--	--	--	--	899	-100%
	ILL	138	--	--	138	20	590%
	CPL LANG	--	--	--	--	--	--
	SUBTTL	138	0	0	138	919	-85%
UNACCOUNTED		--	--	--	-72	14	0%
TOTAL		46,911	2,427	24,010	73,276	73,236	0%
SELF CHECK					19,440	19,952	-3%
SELF CHECK Percentage of Total Circ					27%	27%	0%
SELF CHECK Percentage of Bldg Circ					70%	68%	0%

CIRCULATION DETAIL				
	DATE	CIRC	HRS OPEN	CIRC/HR
HIGHEST	January 2	2,889	9	321
LOWEST	January 15	566	12	47
BUSIEST	January 2	2,889	9	321
SELF-CHECK CIRCULATION TOTAL =		19,440		
TOTAL CHECK-INS THIS MONTH =		0		

Highest: Daily Circ This Year!
 Lowest: Daily Circ This Year
 Busiest: Day So Far This Year!

SEARCH OH/OH LINK	
Borrowing (From)	0
Lending (To)	0

Services	
Passports	120
Photos	174

ITEMS ADDED TO & WEEDED FROM COLLECTION THIS MONTH			
	PREV NET	NEW NET	% TOTAL
ADULT	128,373	128,295	66.94%
YOUNG ADULT	7,821	7,965	4.16%
JUVENILE	55,307	55,383	28.90%
TOTAL ITEMS	191,501	191,643	

CURRENT COLLECTION SIZE BY FORMAT		
	ITEMS	% TOTAL
BOOKS	119,423	62.29%
AV	50,261	26.22%
ELECTRONIC	21,593	11.26%
OTHER	431	0.22%
TOTAL	191,708	

REGISTRATIONS						
DEPTL	ADULT	YA	JUV	TOTAL	% OF TTL	
WESTLAKE	12,031	484	1,767	14,282	48%	
CUY. CO.	9,045	126	330	9,501	32%	
OUT OF CO.	5,584	100	207	5,891	20%	
TOTAL	26,720	710	2,304	29,734		
% OF TTL	90%	2%	8%			
REGISTRATIONS ADDED THIS MONTH = 213						
REGISTRATIONS THIS YR VS. LAST YR.						
Prev Year	26,090	705	2,153	28,948		
% INC/DEC	2%	1%	7%	3%		

ELECTRONIC USAGE: SUMMARY TABLE		
	USERS	HOURS
ON-SITE	9,609	0.0
REMOTE	33,300	32,729.0
TOTAL	42,909	32,729.0

Total Electronic usage includes OPLIN Resource usage figures, which are not broken down to On-Site & Remote usage statistics.

II. PROGRAMS & SERVICES

TOTAL VISITORS THIS MONTH			
	THIS YEAR	LAST YEAR	INC/DEC
LIBRARY	21,001	19,902	6%
ARTWALK DOOR	239	272	
DRIVE-UP	1,514	1,603	-6%
TOTAL	22,754	21,777	4%

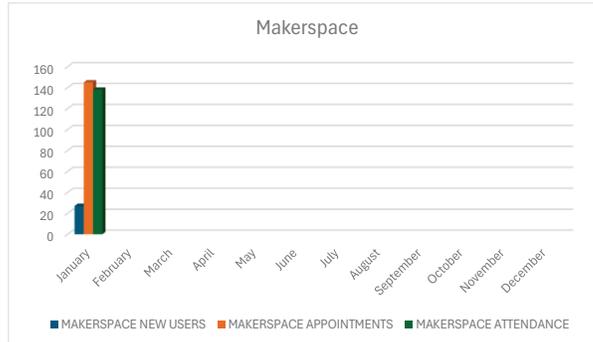
PUBLIC MEETING ROOM USE				
TIME PERIOD	MORNING	AFTERNOON	EVENING	TOTAL
AVAILABLE	187	219	128	534
MEETINGS	61	56	52	169
% IN USE	33%	26%	41%	32%
TOTAL MEETING ROOM ATTENDANCE				2,388

Monthly Visits 2022 to Present						
	2022	2023	2024	2025	2026	%INC/DEC
January	17,886	22,903	21,380	21,777	22,754	4%
February	16,773	20,945	22,629	21,357		
March	20,687	24,327	25,495	24,517		
April	19,530	20,694	25,135	23,592		
May	19,694	22,738	24,045	25,921		
June	22,054	23,355	24,144	25,497		
July	22,002	23,066	25,588	26,432		
August	21,829	22,460	29,114	23,726		
September	20,062	21,056	22,772	24,642		
October	21,776	24,877	25,207	27,965		
November	20,025	21,634	22,591	24,141		
December	18,952	19,345	20,408	22,046		
ANNL TTL	241,270	267,400	288,508	291,613	22,754	4%
Ave Visits/MO	20,106	22,283	24,042	24,301	22,754	-6%

REFERENCE SAMPLING		
	FROM	TO
SAMPLING DATE(S)		
DAY(S) OF WEEK		
HOURS OPEN		
TOTAL QUESTIONS		
QUESTIONS/HOUR		

PUBLIC PROGRAMS			
	NUMBER	ATTEND	AVE ATT.
ON-SITE	93	1,806	19
OFF-SITE	46	829	18

MAKERSPACE			
	NEW USERS	APPOINTMENTS	ATTENDANCE
January	27	145	138
February			
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			
ANNL TTL	27	145	138
Ave Visits/MO	27	145	138



III. SUPPORT AND ADMINISTRATIVE STATISTICS

PERSONNEL CHANGES THIS MONTH					
HIRED					
NAME	POSITION	HOURS	DATE		
0 Employee(s)		0.00 FTE			
RESIGNED					
NAME	POSITION	HOURS	DATE		
Bonnie Laessig	Adult Services Associate	20	Jan 9		
1 Employee(s)		0.50 FTE			
TRANSFERRED					
NAME	FROM POSITION	HOURS	TO POSITION	HOURS	DATE
0 Employee(s)					

PAYROLL SUMMARY	
PAYROLLS THIS MONTH:	2
TOTAL PAID HOURS	9,499.91
FTE (INCL. SUB HRS)	59.37

January 2026

	LAST YEAR	CURRENT YR	% CHANGE
January	74,087	73,276	-1%
E-Resources	15,448	18,562	20%

% OF CIRC	BOOKS	CDs	DVD	MAGAZINES	VIDEO GAMES
BluRay	53%	3%	9%	2%	3%
3%					

Monthly Cardholders

LAST YEAR	CURRENT YR
28,948	29,734

Monthly Visits

LAST YEAR	CURRENT YR
21,777	22,754

MAKERSPACE

NEW USERS	LAST YEAR			CURRENT YR		
	APPOINTMENTS	ATTENDANCE		NEW USERS	APPOINTMENTS	ATTENDANCE
30	164	210		27	145	138

Monthly Programming

	LAST YEAR		CURRENT YR	
	PROGRAMS	ATTENDANCE	PROGRAMS	ATTENDANCE
ADULT	56	981	45	863
YA	15	166	15	241
CHILDREN	83	1,816	79	1,531

Monthly Outreach

LAST YEAR		CURRENT YR	
DELIVERIES	TOTAL CIRC	DELIVERIES	TOTAL CIRC
65	790	64	940

Monthly Meeting Room Usage

	CURRENT YEAR			
	MORNING	AFTERNOON	EVENING	TOTAL
MEETINGS	61	56	52	169
ATTENDANCE	761	870	757	2,388
LAST YEAR				
MEETINGS	42	33	42	117
ATTENDANCE	807	700	606	2113

MONTHLY OHIO LINK/SEARCH OH

	LAST YEAR		CURRENT YR	
	FILLED	CHECKED OUT	FILLED	CHECKED OUT
BORROWING (From):	788	632	0	0

	LAST YEAR	CURRENT YEAR
LENDING (To):	468	0

Social Media and PR Dashboard

	Viewers	Page Visits	New Page Follows
Jan	37,633	2,521	54
Feb	-	-	-
Mar	-	-	-
Apr	-	-	-
May	-	-	-
Jun	-	-	-
Jul	-	-	-
Aug	-	-	-
Sep	-	-	-
Oct	-	-	-
Nov	-	-	-
Dec	-	-	-

Viewers - The number of Account Center accounts that have viewed your content at least once. *This metric is estimated and in development.*

	Reach	Profile Visits	New Followers
Jan	538	143	21
Feb	-	-	-
Mar	-	-	-
Apr	-	-	-
May	-	-	-
Jun	-	-	-
Jul	-	-	-
Aug	-	-	-
Sep	-	-	-
Oct	-	-	-
Nov	-	-	-
Dec	-	-	-

Reach - The number of people who had any content from our profile or about our profile enter their screen.

	Total					WWW				
	Page Views	Sessions	Users	Return Visitors	% Return	Page Views	Sessions	Users	Return Visitors	% Return
January	158,068	67,653	44,538	7,108	16.0%	53,144	31,328	19,244	3,770	19.6%
February	-	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-	-
July	-	-	-	-	-	-	-	-	-	-
August	-	-	-	-	-	-	-	-	-	-
September	-	-	-	-	-	-	-	-	-	-
October	-	-	-	-	-	-	-	-	-	-
November	-	-	-	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-	-	-	-
	Blogs					Catalog				
	Page Views	Sessions	Users	Return Visitors	% Return	Page Views	Sessions	Users	Return Visitors	% Return
January	3,664	3,257	2,890	268	9.3%	101,260	33,068	22,404	3,070	13.7%
February	-	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-	-
July	-	-	-	-	-	-	-	-	-	-
August	-	-	-	-	-	-	-	-	-	-
September	-	-	-	-	-	-	-	-	-	-
October	-	-	-	-	-	-	-	-	-	-
November	-	-	-	-	-	-	-	-	-	-
December	-	-	-	-	-	-	-	-	-	-

Mission Moment

The Westlake Community Center made a social media post celebrating Chef Garrett being on the cover of Notes. They even wrote a poem about him.



Projects

WPPL in the News

- [News stories attached]

PR inside and outside the library

- Kanopy reps came to the library on Feb 9 to capture videos of various staff members talking about their favorite Kanopy films or shows. Four staff members were filmed. The videos will appear on Kanopy's social media pages sometime in April or May.
- Conducted a photo session with a youth services patron to replace photography in the disability resources brochure. The photo session went so well that one of the photos will serve as the April/May Notes cover image.
- Displayed Black History Month stand-up banners for the month of February throughout the library.
- Created a video of Chef Garrett's Sauce 101 program due to popularity. Those that could not attend would be able to view the video on our YouTube and other social media channels.

Community, Ads and Sponsorships

- Attended a flag ceremony at city hall on February 10 as part of the Westlake 250 planning committee.
- Ordered/printed materials for CFK's resource fair happening in March.
- Built raffle basket with "Librarian for a Day" to be auctioned at Westlake PTA's Dollars for Demons event happening March 13.



Web

- Added the monthly Calm App newsletter and Safety Brief to BTS.
- Attended Comunico webinars about the new site.
- Posted 2026 purchasing spreadsheets on BTS. Posted a News post on BTS about the new AV setup in the Porter Room.
- Updated the [National Library Week page](#) with new dates and added a link to the form for local authors to apply to participate in the Local Author Meet and Greet. Updated the [Interlibrary Loan page](#) with information about SearchOhio and OhioLINK. Updated the [Tax Information page](#) for the current tax year and posted a featurette to direct patrons to the page. Updated the [Makerspace Sewing and Embroidery page](#) with a new embroidery machine.
- Posted on the Friends' page about brick sales and joining the Friends' using an online form this year.

Print:

- Notes for April/May is in progress and features National Library Week (theme: Find Your Joy), Comic Book Celebration Day, and Friends recruitment.

Email

- Asked staff for emails of recommendations for an upcoming Author Meet and Greet event. We emailed 26 authors an invitation on February 2 to apply to attend the event. Staff were asked to forward the email to additional authors if they'd like to invite them. This generated 13 responses as of February 10.
- Sent a World at War Forum email to the WaWF specialized list on December 29. It went to 135 recipients and had 69 opens (51.11%).

Digital Marketing Stats:**Email Blasts**

- 5 emails in January– Avg 36.24% open rate (decreased 0.4% from December)

New Book Emails

- 4 emails in January– Avg 43.69% open rate (increased 0.19% from December)

Social stats for the month of December

- **Facebook:** 5,300 page likes
- **Instagram:** 1,597 followers

Website

Top 5 pages

1. Home Page: 25,227
2. Events: 10,021
3. Hoopla Bonus Borrows: 5,570
4. Job Openings: 1,527
5. Download and Stream: 1,233

WEST SHORE SUN

WESTLAKE

Couple offers \$1.5 million donation for 2 buildings in city parks

Bruce Geiselman *Special to Sun News*

A Westlake couple has offered to donate \$1.5 million to the city to help construct one new building and upgrade a second at two city parks.

During a Jan. 20 City Council Public Grounds, Buildings and Recreation Committee meeting, retired doctor Vasu Pandrangi and his wife, Lisa, said they wanted to give something back to the city in which they have lived for decades.

"We raised our kids here," Lisa Pandrangi said. "We got married in 1984. We've lived in Westlake a long time.

"We've enjoyed the community. Our kids have enjoyed it, and we just thought it would be something nice to give back to the community."

Dr. Pandrangi said they wanted to help create facilities that the entire community could use.

"This is an exciting day for us," Mayor Dennis Clough said.

The Pandrangis' proposal includes donating \$1 million to help build a 2,700-square-foot building at Bradley Nature Park on the city's west side.

The enclosed public space would be used for educational classrooms and party rentals.

It would include restrooms that could be



Vasu Pandrangi and his wife, Lisa, have offered to contribute over \$1 million to construct a building that could be used for classrooms and party rentals at the City of Westlake's Bradley Nature Park.
Bruce Geiselman, Special to Sun News

Director James Smolik.

Schill, a Westlake resident, will donate some of his professional services to the project to help reduce costs for the city, Smolik said.

The city first began culling operations about a decade ago to manage the white-tailed deer population in an effort to reduce the likelihood of car and motorcycle accidents.

There are several wooded areas within the city, outside of the Huntington Reservation, where property owners allow the sharpshooters to operate.

The meat from the culled deer is processed and donated to an area food bank, Gillespie said.

In addition to the city's culling program, Cleveland Metroparks, which operates the Huntington Reservation in Bay Village, operates its own culling program. *Bruce Geiselman*

WESTLAKE

Library to host World Hijab Day celebration

In honor of World Hijab Day, Westlake Porter Public Library will host a special educational event from 1:30 to 4:30 p.m. Feb. 1 in the Porter Room.

Organized in partnership with the West Cleveland Muslim Association, the program will offer stories and meaningful conversation exploring the significance of the hijab and the Islamic holy month of Ramadan.

The hijab is a head covering worn by many Muslim women, symbolizing modesty, privacy and religious faith in accordance with Islamic principles.

The free event is open to all ages and provides an opportunity for community members to learn about Muslim culture and traditions in a welcoming, inclusive envi-

ing bathrooms to allow for park access and constructing an open-air pavilion, according to the presentation.

The city has already budgeted \$160,000 in 2026 for design plans and \$710,000 in the 2027 budget for construction costs.

However, additional money likely would be necessary.

The Pandrangis are asking for an agreement for naming rights for the construction projects to which they contribute, according to the city.

"I just want to thank you for your generous contribution," Councilman and Committee Chairman Mark Getsay said following the meeting.

"It's much appreciated. I'm in full support of this moving forward."

Councilman Duane Van Dyke called the donation "incredibly generous."

"I think the consensus is pretty clear that we want to move forward with this," Clough said at the end of the meeting.

"We can have Mr. Schill continue to look at it, as well as the engineering department, to try to refine the budget and figure out when we can move forward with it."

About 13 years ago, the Pandrangis donated \$3 million to Southwest General Hospital in Middleburg Heights to go toward the cost of an expansion project.

Dr. Pandrangi had been on staff at the

renment. World Hijab Day, founded in 2013 by Bangladeshi-New York social activist Nazma Khan, has grown into a global movement observed in more than 150 countries.

This year's theme, #UnityInHijab, emphasizes the strength found in collective identity and shared humanity, calling on people of all backgrounds to stand together in solidarity and to challenge prejudice.

Khan's vision for the day stems from her own experiences growing up as the only hijab-wearing student in her Bronx middle school, where she faced discrimination and hurtful names.

After the events of Sept. 11, 2001, the discrimination intensified.

"I figured the only way to end discrimination is if we ask our fellow sisters to experience hijab themselves," Khan explained.

The Feb. 1 event at Westlake Porter Public Library represents an opportunity for the community to come together, learn from one another and build bridges of understanding.

Whether you're familiar with Muslim traditions or discovering them for the first time, the afternoon promises meaningful conversation and cultural connection.

For more information about World Hijab Day or to find resources for hosting similar events, visit www.worldhijabday.org or follow @WorldHijabDay on social media using #UnityInHijab and #WorldHijabDay.

The event is free, but registration is requested. For more details, visit www.westlakelibrary.org. *Kathleen Barnard*

PICK OF THE BLOTTER



Warning Lake Road, Rocky River

A caller at 1:30 p.m. on Dec. 14 reported a gray Nissan Altima was driving recklessly. An officer located the car driving very slowly on Lake Road. The officer stopped the vehicle to check on the driver. The driver, a 70-year-old Cleveland woman, said she was driving a rental vehicle and was not familiar with how it functions, but she also admitted to listening to the Browns game on the radio, which may have distracted her. The officer did not cite the woman and sent her on her way.

BAY VILLAGE

Disorderly conduct Plymouth Drive

Around 11:15 p.m. Jan. 11, police were dispatched after a woman reported that her soon-to-be ex-husband was harassing her by repeatedly banging on the door. She said he was now sitting in his car in the driveway. Officers arrived and spoke with the man, who appeared to be under the influence. After an investigation, he was arrested for disorderly conduct-intoxication.

Fraud No address

On Jan. 12, a resident reported that she was the victim of a fraud. She owns a home in Bay Village that is being fraudulently posted for rent on Facebook Marketplace. Detectives are investigating.

Welfare check No address

Police were contacted by a local bank in ment press release. The man took the victim's phone and prevented her from leaving the home for a time. He eventually returned the phone and fled the scene. Investigators learned that the suspect was on federal probation, according to the police department. Working with his probation officer, Westlake detectives had the man turn himself in at the Westlake jail on Jan. 9. The suspect was charged with felony aggravated burglary. A prosecutor may ask a Cuyahoga County grand jury to consider additional charges, according to the police department's press release.

Fleeing Columbia Road

At 11:30 p.m. on Jan. 10, officers tried to conduct a traffic stop on a red Dodge Avenger on Columbia Road at I-90 for equipment and moving violations. However, the driver refused to stop for cruisers with flashing lights and sirens. Westlake officers called off the chase when the car exited the highway at Warren Road. Rocky River officers pursued the suspect's vehicle into Cleveland for a short time before also calling off the chase. The Cleveland Police Department was notified of the incident. Cleveland officers soon found the abandoned car near the registered owner's residence on Sackett Avenue in Cleveland. Westlake officers responded to Cleveland and towed the suspect's vehicle for further investigation. A relative of the suspected driver was contacted at a home on Sackett. A warrant was obtained for the arrest of the 20-year-old female suspect. Detectives contacted the family, and the young adult turned herself in on Jan. 13 at the Westlake jail, where she was charged with felony fleeing, according to a police department statement.

WEST SHORE SUN

BAY VILLAGE

Culling program yields just 4 deer this year

The deer culling operation in Bay Village, which takes place annually in the late fall and winter, has come to an early end for this season.

"We got a whopping total of four deer this year," Police Chief Robert Gillespie told City Council during a Jan. 20 meeting.

The Ohio Department of Natural Resources issued 15 tags — or permits — for the Bay Village deer culling operation this season.

That represented the maximum number of deer that could be taken.

The U.S. Department of Agriculture coordinates the program and hires sharpshooters.

Sharpshooters reported finding few deer in the city this winter.

"From what I understand, the shooters, who also do Avon Lake, took 50 out of Avon Lake, and a lot of those were from the Walker Road area," Gillespie said.

The deer that were shot along Walker Road in Avon Lake were near the Bay Village border.

Gillespie theorized that deer previously roaming in Bay Village may have relocated to Avon Lake this winter.

"They put out corn bait," Gillespie said of the sharpshooters in Bay Village.

"Numerous shooters on different nights came out, and (the deer) weren't even taking the bait. The bait piles were untouched.

"They decided to shut it down.

"I think it's a good thing that we're not getting a ton of deer every single year. I think the program is working," Gillespie

said.

The city first began culling operations about a decade ago to manage the white-tailed deer population in an effort to reduce the likelihood of car and motorcycle accidents.

There are several wooded areas within the city, outside of the Huntington Reservation, where property owners allow the sharpshooters to operate.

The meat from the culled deer is processed and donated to an area food bank, Gillespie said.

In addition to the city's culling program, Cleveland Metroparks, which operates the Huntington Reservation in Bay Village, operates its own culling program. *Bruce Geiselman*

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Adult Services

Mission Moments:

The instructor for ESOL was giving new students a tour of the library, sharing resources we have available, and assisting them in signing up for library cards. She happens to be a Westlake resident and she was excited to show them the library. She said we have the best library and she brings everyone here to visit when she has company from out of town. Katie Cooley connected with several students while they were touring the library and offered to visit the classes to provide a tutorial of our website and digital resources. This continue to be a fruitful and growing partnership.

Sarah Beebe was getting gas in the neighborhood and saw an activity director for an assisted living facility she visits. She shared how engaging Sarah's programs are and how the job of Outreach Specialist seems tailor-made for her.

A man from Chicago driving a van stopped by the library near closing time (8:45 pm) on a night when the weather was miserable. He said his van had slid 3 times and had to stop. He asked help with looking for a nearby hotel to stay. Staff were able to find one less than five minutes away. He was very grateful. On his way out he said his wife loves libraries!

Programming:

Adult Services hosted 15 regular programs with 245 attendees, and 14 Outreach programs with 194 attendees.

We hosted 5 Citizenship classes with a total of 14 attendees. Three of the scheduled classes did not occur this month due to holiday observations, weather concerns, and instructor absence.

We had 2 Bloodmobile sessions with 158 donors.

This month's 3 Library Speaker Consortium programs had a total of 173 views.

Program title + attendance	Hosted by	Program Survey Comments
Horror Film Club: 17	Erin Manning	
Hoopla Basics at Westlake Community Center - 4	Erin Manning and Katie Cooley	
Citizenship Classes: 1/5 - 4; 1/7 - 2; 1/12 - 2; 1/14 - 4; 1/21 - 2; = 14	Facilitated by the H.O.P.E. Center	
American Red Cross Bloodmobile: 1/ - 78; 1/26 - 80	Red Cross – coordinated by Andrea Tarolli	
Tax Planning for Retirement - 12	Katie Salis with Dave Herwerden	"Great presentation!"
Jewelry Junction: Valentine's Day Bracelet and Earrings - 8	Evelyn Finley	"We love Evelyn." "Above and beyond! 5 stars!"
Let's Talk! Spanish Language Social Hour - 9	Frances Brawner, supported by staff	
Earth "kind" Meetup Group - 10	Katie Salis and Andrea Tarolli	

Learn the Tarot - 15	Alyssa Alcorn with Anthony Makar	
Vision Board: Manifest Your Dreams in 2026 - 9	Clare Neubert	“Really enjoyed this activity!” “Fun! Seeing your priorities visually is useful.” “Make it a regular thing – like every few months.”
World at War Forum: Guadalcanal and Final Victory - 69	Chad Statler with Steve Pettyjohn and Bob Pence	“We really enjoyed the program-both presenters complimented one another.”
Jane Russell and Cleveland’s Forgotten Champions - 14	Chad Statler with Dennis Sutcliffe	“Very interesting and love the purpose! More on Jane Russell –love her!”
Adult Creative Writing Group: Celebrate the Year of the Horse - 8	Victoria Vogel	
Tuesday Evening Book Club (IN PERSON & ON ZOOM): “Tuck Everlasting” by Natalie Babbitt - 27	Elizabeth Bernhofer	
Wednesday Afternoon Book Discussion: “Great Big Beautiful Life” by - Emily Henry - 18	Katie Salis	
True Crime Book Club: “A Serial Killer’s Daughter” by Kerri Rawson - 6	Chad Statler	
Thursday Night Book Club: “The River is Waiting” by Wally Lamb - 10	Diane Dillon	
Environmentalism Book Club: “Silent Spring” by Rachel Carson - 9	Elyse Kaderli	
Virtual Author Talk: David Brooks “How to Know a Person” - 109	Library Speakers Consortium	
Virtual Author Talk: Julia Hotz “The Connection Cure” - 34	Library Speakers Consortium	
Virtual Author Talk: Liz Moore “God of the Woods” - 30	Library Speakers Consortium	*This occurred 1/29 and attendance will most likely increase over time.
Outreach Programs: “Betty White” - 13 sessions, 158 attendees; “Willie Nelson” at Community Center – 36 attendees	Sarah Beebe	See below for narrative report.

Staffing

Bonnie Laessig, 20-Hour Associate, had her final day at WPPL on Friday, January 9th. Her positivity and creativity will be missed and we wish her well!

Study Room Usage

The study rooms had 398 individual bookings for January, with 590 people using the spaces.

Outreach

Sarah's program for January was about Betty White. She did this program at 13 different facilities with 158 participants. The program was completed less times than normal due to several facilities having an active COVID outbreak and winter weather. The program was well received, and many patrons shared how much they have loved Betty White throughout her career. She also did a program about Willie Nelson at Westlake Community Center with 36 attendees. Patrons actively participated and asked questions at the end. At the end of each program at the Community Center, Sarah talks with participants and has engaging conversations. Participants were happy to hear that next month's program is going to be about I Love Lucy.

This month, Katie Cooley and Sarah applied for a grant to begin having memory kits that can be checked out by patrons and silent disco programs with the company Day By Day. We plan on having the silent disco programs and memory kits available this year. Sarah completed Dementia Friend and Dementia Champion training to be able to spread awareness about what dementia is, how to interact with those with dementia, and the ways Westlake is a Dementia Friendly City.

Blogs

- Learn A New Hobby In January – Clare Neubert

Displays

- It's a Mystery – Erin Manning
- Lost in Translation – Elizabeth Bernhofer
- Good Soup – Alyssa Alcorn
- Martin Luther King, Jr – Chad Statler
- National Hobby Month – Clare Neubert
- Reading Challenge – Katie Salis
- Read a Classic
- Tax Forms
- Library Speaker Consortium – Erin Manning
- Ukraine (display case by Ask Us) - Elyse Kaderli
- Winter Books (Book Club in a Bag Display Case) - Elyse Kaderli
- Get Your Mitts on a Good Book (Bulletin Board) - Diane Dillon
- Ohio's First and Originals – Sarah Beebe & Andrea Tarolli (USA 250-themed Lobby Case)

Makerspace

Mission Moments:

During the Tech Bytes: iPhone & iPad help session, Adrien and Alyssa helped a patron save a recording of her deceased husband's voice on her iPhone. It was a recording of his outgoing voicemail message from his old flip phone. She had been very afraid that someday that recording would not exist anymore and cried once it had been recorded and saved.

Mary Kay was working with one of the Makerspace regulars, who was using Canva to create greeting cards. Although he had scheduled a one-on-one appointment, he was able to work independently for much of it. She commented on how much his skills had progressed since the first

card he made, and he agreed, saying that he felt like he was learning a lot and getting better at using the design software. He said that he felt like he was improving because of staff help, and it was nice to hear that staff instruction has helped him develop his skills and confidence.

Makerspace Activities

The Makerspace welcomed 138 attendees to 145 appointments during the month of January, 90 of which were with 1-on-1 guidance and instruction. The staff processed 207 3D prints through the queue. The space also had 27 new users register to use the Makerspace.

There was a total of 4 Makerspace programs for adults in the month of January with a total attendance of 17. There were 2 Makerspace programs that were for young adults with a total attendance of 12. Finally, there were 3 Technology Training classes for adults with a total attendance of 14.

Program Spotlight:

AI Privacy and Security-1/21/26--Rocco Cuffari, founder of Humindful, presented on the basics of Artificial Intelligence tools and how to mitigate risk when using them. His presentation was attended by 31 adults who were mostly new to AI. The audience loved the presentation and asked for more like it. Cuffari covered the basics of the main AI tools and how to be mindful of prompts and settings. Of most interest was the impact that AI has on resources, due to a recent article in the Plain Dealer. This caused the conversation to veer a bit off topic. There will be a presentation on this in April.

Makerspace Outreach

Victoria visited Dover Intermediate School on 1/16 to teach a Tinkercad class to teacher Darlene Fossesco's STEM class. 32 6th Grade students were taught to design a simple name keychain in Tinkercad, which the Makerspace printed for them by the following week. Darlene has purchased a Bambu P1S with AMS from a grant based on Victoria's recommendation. She has asked her to return in the 3rd and 4th quarters to repeat the class. The class was originally scheduled for 1/15 but was cancelled due to the schools being closed for weather.

Rose White and Victoria Vogel provided a Makerspace overview and tour to 67 5th graders from Urban Community School on 1/30. The class also received a library tour from Rebecca Shook.

Programming

Program title + attendance	Hosted by	Program Survey Comments
CNC Orientation 1/6	Adrien Krajnik	Lots of information delivered in a satisfying hands-on demonstration
Meet Your Makerspace-1/7-3	Victoria Vogel, Karen Argie, Rose White	
Tech Bytes: iPhone and iPad Help Session 1/8-4	Adrien Krajnik and Alyssa Alcorn	
Tinkering with Tinkercad- 1/10-9 (7 kids, 2 adults)	Adrien Krajnik, Victoria Vogel	

Microsoft Office: an Overview-1/13-4	Adrien Krajnik	Adrien is very knowledgeable and patient. Suggested library tutorials were extremely informative.
Privacy and Security in the Age of AI -1/21-31	Victoria Vogel	Excellent presentation-Excellent knowledgeable speaker
Tech Bytes: Android Help Session- 1/29-6	Adrien Krajnik	

Circulation

Mission Moment:

A patron’s dog named Bear loves the library. His two favorite words are “walk” and “library”. He loves coming to the window to get treats!

Passports: 120 Passport applications were accepted along with 174 passport pictures taken.

After-Hours Lockers were used by 65 users to pick up 109 items.

Technical Services/Collection Development

We completed the annual write-off process, removing patron bills dated more than 7 years ago (before Jan. 1, 2019). This allowed cleanup of old catalog records for items that would never be returned.

SearchOhio had a soft relaunch on February 9. Despite some early issues, lending and borrowing have been going well. March 9 will bring a big update to the new SearchOhio Catalog to improve searching and placing holds on videos.

Information Technology

- The Porter, Westlake, and Board Rooms were almost entirely outfitted with the new A/V Equipment. At this time minor issues are still being worked on in each room. The PC Lab and Dover Room are being worked on and approaching completion. The Craft Room is slated to be started on February 6th.
- On January 9th our automatic book sorter began operating erratically, specifically the two belts after the incline conveyor began running in reverse and then later stopped running. The motor that powers these belts also ended up becoming very hot. FE spent a lot of time remotely troubleshooting both with WPPL staff and a technician from a local partner company. FE Technologies ended up flying up a technician from their offices in Texas under our service contract. The Technician found that there was a bad relay, after replacing the relay the sorter began working properly again. This issue had resulted in the sorter being down for a total of 4 days.
- On January 14th the sorter began leaving items on the top of the incline conveyor, upon remote troubleshooting we found a wire needed to be switched around to get the sensors at the top of the conveyor to work properly.
- Our makerspace security camera was replaced under warranty due to a faulty IR Sensor.
- Added the InkStitch plugin to the Makerspace Laptops.
- The Technical Services copier started printing with pink lines on the pages and required Blue Technologies to come out and service it.
- The YS Copier required service due to print quality issues.

- The First Floor Staff Copier required a memory board replacement.
- The iMac had deactivated it's Adobe software; I unfroze it and re-activated the software.
- The Photo Printer in the Password office began to intermittently disconnect from the camera. Upon extensive troubleshooting it was determined that the port on the photo printer was malfunctioning. The Photo printer was replaced with our spare printer and is being sent in for warranty service.

Youth Services

Mission Moments: *From Fran:*

On my way to work, I was checking out at Marc's in Lakewood when the cashier saw my WPPL badge and asked if I worked there. I told her "yes" and she said "I love Westlake Library. During COVID (shutdown), you saved my life." The library "offered programming and services when other libraries did not." She mentioned that she hadn't been here in a while so I invited her to visit us again soon.

Programming Highlights:

Bethany, Cat, and Emily hosted **High School Study Café** on three consecutive nights during exams for Westlake High School. Bethany had this to say:

This month, I had a really wonderful experience with our high school teens. We decided to offer a high school study café to coincide with the WHS exam schedule. It was an evening program offered the night before each scheduled exam. We closed the Teen Lounge to anyone who was not studying, and we offered snacks in the Storytime Room. This program felt like a shot in the dark. The teens had not asked for it, and it was hard to know if it would meet a need. I did not know what to expect. We saw about 15 teens each evening for a total of 46 people. Each evening, the teens were very appreciative. They made a point to stop at the desk and thank the YS Staff, and they even colored a picture as a thank you. Often, we don't see many 9th-12th graders in the YS Department, but they fall into the demographic that I am responsible for as the YA Librarian. It felt wonderful to be able to offer a service to support this part of our community.

Jamie, Rachel, and Holly (with planning done by Emily) hosted 3 sessions of **Family Storytime**. Themes included snow, winter on the farm, and winter. In total they saw 50 participants.

Bethany working with our teen volunteers and Holly, Natalie, and Rebecca hosted 2 sessions of our next round of **Homework Help** for a total of 21 participants. It has been a somewhat slow start, but our teen volunteers are showing up on time and ready, and those who have been able to attend are grateful for the opportunity.

Holly saw 29 participants for her new **STEAM Ahead** program that is replacing Fun Science Friday due to after school scheduling needs. We weren't sure how the new time would go but it proves to be just as popular as ever.

Emily hosted **You & Me Repair Fair** last month but in January, she got a wonderful follow-up from the program. Here's what she had to say: At the end of the program a family had not quite finished one of their mending projects, so I insisted that they take home the spool of thread they were using for their project. When I arrived at work today there was a plastic ziplock baggie with the spool of thread, a handmade crochet polar bear head stuffie, and a thank you card that read, "Emily, Thank

you beary much for letting us borrow the thread after class. Many stuffies at home have been fixed 😊 (heart)”

Jessica hosted the ever popular **Breakout program, Wizard Castle** edition. Despite weather taking a turn quickly and a few cancelling due to not wanting to be on the roads, she had a great session full of magical potions that changed color and caused a key to float in water when it wasn't floating before.

Fran continues to lead our **Bow Wow Books** program swimmingly, maintaining a strong connection with our volunteers and staff who host. January's attendance was 36 participants.

Natalie had **Next Chapter Book Club** in which they finished reading *Hidden Figures*. They plan to watch the movie at their next 2 sessions in February, and then it will be time to choose another book!

STAFF MEMBER	Programs Hosted Included (stats in STATs spreadsheet):
Cat	Crafternoon; High School Café; 3rd Grade Field Trip
Natalie	Adult Stories; PreK ST x3; Social Hour for Autistic Teens; Little Yogis; Next Chapter Book Club; Adapted Weekend Fun
Jamie	Family ST; Lapsit ST x6; PreK ST; Outreach PreK ST x10
Rachel	3rd Grade Field Trips x23; Outreach PreK ST x5; Bow Wow Books; Family ST
Bethany	Teen Lounge x2; Snacktivity; High School Study Café; 3rd Grade Field Trip x2; Homework Help x2
Holly	Come Play with Me; STEAM Ahead; 3rd Grade Field Trip; Homework Help; Family ST; Read It, Make It; LINK
Emily	Outreach PreK ST x3; 3rd Grade Field Trip; High School Study Café; LINK
Jessica	Chess Club; Breakout: Wizard Castle; Make It, Take It, Adapted Weekend Fun
Rebecca	Bow Wow Books; Homework Help; Urban Community School Field Trips x3
Fran	Toddler ST x8; Lapsit ST x2; Brick Builders; Bow Wow Books

Total programs hosted: 60 in-library + 7 outreach = 58 programs

Total attendance: 1128 in-library + 403 outreach = 1731 participants

School Partnerships

Natalie planned and scheduled and hosted **Outreach Adapted Storytimes** for 3 locations, seeing 11 classes for a total of 143 participants.

Jamie planned and scheduled and hosted **Outreach Preschool Storytimes** for 10 locations, seeing 16 classes for a total of 369 participants.

- Jamie hosted 10 sessions.
- Rachel hosted 3 sessions.
- Emily hosted 3 sessions.

Jamie put together 8 **book bins** to be delivered to 7 locations circulating 200 books.

Natalie put together 2 **book bins** to be delivered to 1 location circulating 50 books.

3rd Grade Field Trips

Rachel prepped, prepared the presentation and gathered supplies on behalf of YS. Rachel, Cat, Bethany, Jessica, Emily, Natalie and Holly presented on parts of nonfiction books relating to a Vikings theme. Each trip made a chart of things they know about Vikings, and things they want to know about Vikings, then separated into groups and working with a book they filled out a worksheet on things you can find in a nonfiction book such as glossary, table of contents, an index and also to find specific information in their book. The goal was to start the process of learning how to find information in the books. 10 classes, 239 participants.

Urban Community School: We received a field trip request from Urban Community School to view the display in the lobby of creatures by a local Westlake student. The school wanted to view the display and write a narrative about the display, get a library tour, and view the Makerspace. Rachel prepped materials for the field trip including extra in case there was wiggle room on time. THANK YOU to Makerspace staff Victoria and Rose for leading 3 sessions of Makerspace tour. Rebecca hosted 3 library tours. The teachers helped the kids sit in the lobby and write about the display case and we received many compliments about how well the kids did in the lobby. We were excited to be able to say yes to this field trip.

Emily and Holly hosted January **LINK**. 2 sessions, 81 participants. Fran was prepared to host but WCS cancelled school the day of her visit. A shout out to Rachel for covering Holly's LINK while she was out on leave. Thank you!

Bethany hosted **WHS Book Club** with Jacy, at WHS. This month saw a total of 10 attendees.

Natalie hosted the **WHS Transition Class** leading a session on vision boards complete with crafting them. She also provided some social time for them and an adult day program to interact together, which was really fun to see the camaraderie between the groups. 6 participants.

Rebecca attended **PTA Council**.

Porter Express Stats, handled by Rachel, Jamie, and Bethany:

- 35 deliveries of 261 items + 10 book bins
- 21 pick ups + 10 book bins

Other Partnerships

Cuyahoga County Board of Developmental Disabilities Grant

January saw the return of the Social Hour for Teens with Autism which had 6 participants including our facilitator. A representative from the Cuyahoga Board of Developmental Disabilities also visited the program. They enjoyed pizza, games, ice breakers, and made vision boards. This was our social hour program with our facilitator, though not yet our last program with Brigid.

Literacy Initiatives

100 Books to Graduation

- 9 completions
- 126 registrants

Genre Challenge

- 31 completions
- 262 registrants

Reading is Elementary

- 8 new registrants via Beanstack
- 2 children received a milestone sticker reward (252 total)
- 0 children received Mini Zara or Backpack AND a book (26 total)
- 0 children earned a WPPL Lanyard (51 total)
- 236 total registrations

Little Sprouts (previously known as Myrna Chelko Early Literacy Initiative)

- 6 new registrants via Beanstack
- 0 new completion (65 total)
- 441 total registrations

1000 Books Before Kindergarten

- 10 new registrants via Beanstack
- 16 children received (a) milestone rewards.
- 0 new completions
- 994 total registrations

ArtWalk

ArtWalk was changed for winter display an activity path with dinosaurs as the theme.

Blogs

- Cat's Picks: World Braille Day! (Cat)
- NSP: A Year Worth Celebrating (Cat)
- Celebrating Cover Artists (Jessica)

Displays

- Coloring Page Maintenance (Rebecca et. al.)
- Communico Maintenance (Rachel, Bethany, Natalie, Rebecca)
- Created February Calendar (Cat)
- Displays filled (all)
- Displays this month included but not limited to: Award Winners; Books from the Bottom Shelf; Biographies; As Seen on TV; National Hobby Month; MLK Jr.; Athletes; What Was; Lunar New Year; Ramadan
- Flyers created and rotated (all)
- Kindergarten Literacy Packet (Rachel, Jamie) 200 packets taken
- Outreach Preschool Storytime Newsletter (Jamie)
- Scavenger Hunt (Things Related to January – Rebecca)
- Skills Packet Grades 3-5 (Rachel) 100 packets taken
- Skills Packet Grades K-2 (Rachel) 93 packets taken

Programs Team

The team launched the **Winter Reading Challenge** encouraging patrons to read every day for 22 days to receive a prize. As of the writing of this report, and 10 days before the last day of the challenge, here are the stats:

	Registered	Completed (read 22 days)	Percent Complete
Baby / Toddler / Preschool	55	30	60%
K-6	93	38	40.8%
7-12	12	3	25%
Adult	166	80	48%
Total	326	151	46%

Prizes for completing are as follows:

- Baby/Toddler/Preschool: animal vehicle toy and Raising Cane’s kids combo meal
- K-6: snowflake fidget keychain and Raising Cane’s kids combo meal
- 7- adult: notebook and pen

Thank you to the Friends of the Porter Public Library and Raising Cane’s for sponsoring this reading challenge.

The team is also planning for upcoming events including Big Read, National Library Week and Free Comic Book Day with many members of the team working on purchasing supplies, getting behind the scenes work done, booking programs etc.

Monthly Activity Highlights

Assisted with the 2/9 relaunch of SearchOhio.

Assisted with aspects of the AV Overhaul project during January and early February.

Met with Andrew and Shelly on 1/27, 2/3, and 2/10.

Met individually with managers during the weeks of 1/26 and 2/9.

Met with representatives from the Great Lakes Astrophotography on 1/27 regarding the remote observatory initiative.

Attended the Diversity, Equity, and Inclusion Committee meeting on 1/28.

Attend a SearchOhio pre-relaunch meeting on 1/28.

Met with new representatives for the company who supports of Self-Checkout units on 1/28.

Met with Andrew and Heather on 1/30 regarding the next edition of Notes.

Attended a training seminar on the new Communico Create product on 1/5.

Met with representatives from iVideo, along with Andrew and Connor, on 1/6 to review the status of the AV Overhaul project.

Attended the Adult Services Department meeting on 2/9.

Participated in Interviews for the Deputy Fiscal Officer position on 2/11.

WESTLAKE PORTER PUBLIC LIBRARY
General Fund Financial Summary
As of: January 31, 2026

	<u>Projected</u>	<u>Actual</u>	<u>Difference</u>	<u>Notes</u>
Revenue				
Property Tax	431,547	145,079	(286,468)	timing difference in property tax distribution
PLF	118,718	114,881	(3,838)	
Other	16,492	18,421	1,929	
TOTAL	566,757	278,380	(288,377)	
Expenses				
Salaries & Benefits	352,624	286,391	(66,233)	
Supplies	8,504	1,853	(6,651)	
Contracted Services	71,853	90,613	18,760	payment of annual OCLC Cataloging fees paid in January
Library Materials	70,731	46,521	(24,210)	
Capital	10,597	344	(10,253)	
Miscellaneous	1,960	993	(967)	
Other Expenses	55,833	-	(55,833)	
TOTAL	572,103	426,715	(145,388)	

WESTLAKE PORTER PUBLIC LIBRARY
YEAR TO DATE BANK REPORT
As of: January 31, 2026

BANK DESCRIPTION	BEGINNING BALANCE	YTD REVENUE	YTD EXPENSE	TRANSFERS IN	TRANSFERS OUT	CURRENT BALANCE
FFL - CREDIT CARD	\$ 929.54	\$ 5,601.76	\$ 230.51	\$ -	\$ -	\$ 6,300.79
FFL - RETAINAGE (CONSTRUCTI	\$ -	\$ -	\$ -	\$ -		\$ -
FFL - GENERAL CHECKING	\$ 103,110.28	\$ 4,384.75	\$ 459,581.67	\$ 438,220.34		\$ 86,133.70
PETTY CASH & CHANGE	\$ 1,343.50	\$ -	\$ -	\$ -	\$ -	\$ 1,343.50
TOTAL	\$ 105,383.32	\$ 9,986.51	\$ 459,812.18	\$ 438,220.34	\$ -	\$ 93,777.99
FFL - MONEY MARKET	\$ 258,257.54	\$ 436.99	\$ -	\$ 550,000.00	\$ 438,220.34	\$ 370,474.19
US BANK	\$ 4,655,408.40	\$ 5,429.41	\$ 654.54	\$ -	\$ -	\$ 4,660,183.27
STAR PLUS	\$ -					\$ -
STAR OHIO	\$ 1,405,505.98	\$ 264,362.15	\$ 20,078.78	\$ -	\$ 550,000.00	\$ 1,099,789.35
TOTAL	\$ 6,319,171.92	\$ 270,228.55	\$ 20,733.32	\$ 550,000.00	\$ 988,220.34	\$ 6,130,446.81
TOTAL - ALL BANKS	\$ 6,424,555.24	\$ 280,215.06	\$ 480,545.50	\$ 988,220.34	\$ 988,220.34	\$ 6,224,224.80

WESTLAKE PORTER PUBLIC LIBRARY
STATEMENT OF CASH POSITION
As of: January 31, 2026

FUND DESCRIPTION	BEGINNING BALANCE	Y-T-D REVENUE	Y-T-D EXPENSE	UNEXPENDED BALANCE	OUTSTANDING ENCUMBERANCE	ENDING BALANCE
101 GENERAL FUND	\$ 4,631,343	\$ 278,380	\$ 426,715	\$ 4,483,008	\$ 2,366,199	\$ 2,116,809
410 DEVELOPMENT FUND	\$ 56,706	\$ 202	\$ 4,399	\$ 52,510	\$ 23,441	\$ 29,069
420 FRIENDS OF THE LIBRARY	\$ 3,308	\$ -	\$ 1,064	\$ 2,243	\$ 47,900	\$ (45,657)
450 PERMANENT IMPROVEMENT	\$ 1,427,383	\$ 1,326	\$ 781	\$ 1,427,929	\$ 179,777	\$ 1,248,152
475 AUTOMATION FUND	\$ 277,626	\$ 286	\$ 47,586	\$ 230,325	\$ 101,169	\$ 129,156
703 FRANCIS EGGER TRUST	\$ 28,190	\$ 21	\$ -	\$ 28,211	\$ -	\$ 28,211
TOTAL:	\$ 6,424,555	\$ 280,215	\$ 480,546	\$ 6,224,225	\$ 2,718,485	\$ 3,505,740

WESTLAKE PORTER PUBLIC LIBRARY REVENUE REPORT - GENERAL FUND

As of: January 31, 2026

% through the year: 8%

<i>Revenue Accounts</i>	<i>Budgeted Revenue</i>	<i>Month-to- Date Revenues</i>	<i>Year-to-Date Revenue</i>	<i>Uncollected Balance</i>	
Property Tax	4,797,845	145,079	145,079	4,652,766	3.0%
Homestead Rollback	380,715	-	-	380,715	0.0%
Subtotal	5,178,560	145,079	145,079	5,033,481	2.8%
PLF	1,424,621	114,881	114,881	1,309,741	8.1%
Grants	1,000	-	-	1,000	0.0%
Patron Fines & Fees	6,600	996	996	5,604	15.1%
Interest	100,000	8,636	8,636	91,364	8.6%
Contributions	250	805	805	(555)	322.0%
Refunds/Reimbursements/Misc	90,050	7,983	7,983	82,067	8.9%
Transfers	-	-	-	-	0.0%
TOTAL	\$ 6,801,081	\$ 278,380	\$ 278,380	\$ 6,522,701	4.1%

WESTLAKE PORTER PUBLIC LIBRARY
EXPENSE REPORT - GENERAL FUND
As of: January 31, 2026

% through the year: 8%

Expenditure Accounts	Combined Appropriations	Combined Month-to-Date Expenses	Combined Year-to-Date Expenses	Combined Encumbrances	Combined Unexpended Balance	% Combined Expended Balance
Salaries & Benefits						
Salaries	3,162,425	241,622	241,622	-	2,920,803	7.6%
OPERS	438,960	-	-	-	438,960	0.0%
Insurance	621,105	44,769	44,769	533,776	576,336	7.2%
Other Employee Benefits	9,000	-	-	9,000	9,000	0.0%
Subtotal	4,231,490	286,391	286,391	542,776	3,945,099	6.8%
Supplies						
Administrative Supplies	62,727	1,401	1,401	61,326	61,326	2.2%
Maintenance Supplies	35,323	452	452	34,871	34,871	1.3%
Vehicle Fuel & Supplies	4,000	-	-	4,000	4,000	0.0%
Subtotal	102,050	1,853	1,853	100,197	100,197	1.8%
Contracted Services						
Travel & Training	37,091	-	-	37,091	37,091	0.0%
PR/Postage/Phone	110,713	26	26	110,687	110,687	0.0%
Maintenance	296,600	6,735	6,735	289,865	289,865	2.3%
Insurance	41,000	-	-	41,000	41,000	0.0%
Leases	7,000	6,000	6,000	1,000	1,000	85.7%
Utilities	170,839	15,390	15,390	155,449	155,449	9.0%
Professional Services	134,499	23,751	23,751	110,749	110,749	17.7%
Library Material Control	51,000	38,711	38,711	12,289	12,289	75.9%
Interlibrary Delivery Service	13,500	-	-	13,500	13,500	0.0%
Subtotal	862,242	90,613	90,613	771,628	771,628	10.5%
Library Materials						
Books	305,295	22,962	22,962	282,333	282,333	7.5%
Periodicals	20,196	160	160	20,036	20,036	0.8%
Audio/Visual	106,830	2,412	2,412	104,418	104,418	2.3%
Portable Audio	14,214	-	-	14,214	14,214	0.0%
Electronic Data	376,829	19,598	19,598	357,230	357,230	5.2%
Interlibrary Loan Fees	150	-	-	150	150	0.0%
Library Material Repair	22,363	1,388	1,388	20,975	20,975	6.2%
Library Material, Other	2,891	-	-	2,891	2,891	0.0%
Subtotal	848,767	46,521	46,521	802,246	802,246	5.5%
Capital						
Land Improvements	-	-	-	-	-	0.0%
Building Improvements	7,484	-	-	7,484	7,484	0.0%
Furniture/Hardware/Software	119,679	344	344	119,335	119,335	0.3%
Subtotal	127,163	344	344	126,819	126,819	0.3%
Miscellaneous						
Dues/Memberships	20,925	90	90	20,835	20,835	0.4%
Special Assessments	2,250	903	903	1,347	1,347	0.0%
Refunds/Reimbursements	350	-	-	350	350	0.0%
Other Misc Expenses	-	-	-	-	-	0.0%
Subtotal	23,525	993	993	22,532	22,532	4.2%
Other Expenses						
Contingency Fund	20,000	-	-	-	20,000	0.0%
Transfers	650,000	-	-	-	650,000	0.0%
Subtotal	670,000	-	-	-	670,000	0.0%
Grand Total	\$ 6,865,237	\$ 426,715	\$ 426,715	\$ 2,366,199	\$ 6,438,522	6.2%

**WESTLAKE PORTER PUBLIC LIBRARY
EXPENSE REPORT - OTHER FUNDS**

As of: January 31, 2026

<i>Expenditure Fund/Accounts</i>	<i>Combined Appropriations</i>	<i>Combined Year-to-Date Expenses</i>	<i>Combined Encumbrances</i>	<i>% through the year:</i>	
				<i>Combined Unexpended Balance</i>	<i>% Combined Expended Balance</i>
<u>410 - Development Fund</u>					
Supplies	13,594	-	13,594	13,594	0.00%
Contracted Services	5,750	-	5,750	5,750	0.00%
Library Materials	8,496	4,399	4,097	4,097	51.78%
Capital Outlay	-	-	-	-	0.00%
Miscellaneous	-	-	-	-	0.00%
Interfund Transfers	-	-	-	-	0.00%
Total	\$ 27,840	\$ 4,399	\$ 23,441	\$ 23,441	15.80%
<u>420 - Friends of Library Fund</u>					
Supplies	24,490	489	24,000	24,000	2.00%
Contracted Services	24,475	575	23,900	23,900	2.35%
Library Materials	-	-	-	-	0.00%
Capital Outlay	-	-	-	-	0.00%
Interfund Transfers	-	-	-	-	0.00%
Total	\$ 48,965	\$ 1,064	\$ 47,900	\$ 47,900	2.17%
<u>450 - Permanent Imp. Fund</u>					
Contracted Services	-	-	-	-	0.00%
Capital Outlay	180,557	781	179,777	179,777	0.43%
Interfund Transfers	-	-	-	-	0.00%
Total	\$ 180,557	\$ 781	\$ 179,777	\$ 179,777	0.43%
<u>475 - Automation Fund</u>					
Supplies	-	-	-	-	0.00%
Contracted Services	-	-	-	-	0.00%
Capital Outlay	148,755	47,586	101,169	101,169	31.99%
Total	\$ 148,755	\$ 47,586	\$ 101,169	\$ 101,169	31.99%

Westlake Porter Public Library
Public Library Fund
2022 - 2026

	2022	2023	2024	2025	2026
Original Estimate	1,277,952.48	1,530,593.60	1,445,423.31	1,453,574.23	1,424,621.48
Revised Estimate			1,411,391.00	1,476,248.78	
Actual	1,476,595.82	1,499,516.02	1,414,324.34	1,453,080.21	
Difference	198,643.34	(31,077.58)	(31,098.97)	(494.02)	

Change from previous year:			
2023	2024	2025	2026
Dollar amount change:			
\$ 22,920	\$ (85,192)	\$ 38,756	

Month	2022	2023	2024	2025	2026
Jan	117,102.76	120,175.88	104,198.13	126,996.91	114,880.81 *
Feb	131,419.43	139,969.12	130,863.11	140,607.44	
Mar	98,612.84	105,518.63	109,366.22	110,383.43	
Apr	96,222.48	96,910.92	82,756.60	95,266.42	
May	169,367.26	140,652.68	123,957.56	131,826.71	
Jun	129,742.03	141,690.29	132,530.00	143,624.71	
Jul	138,955.50	140,296.37	133,099.48	115,856.15	
Aug	104,169.09	107,297.70	107,552.90	116,942.88	
Sep	127,626.25	135,110.50	130,648.57	118,799.71	
Oct	119,181.99	118,617.65	106,615.33	115,176.43	
Nov	117,142.59	123,511.26	119,302.36	118,799.71	
Dec	127,053.60	129,765.02	133,434.08	118,799.71	
TOTALS	\$ 1,476,595.82	\$ 1,499,516.02	\$ 1,414,324.34	\$ 1,453,080.21	\$ 114,880.81

2023	2024	2025	2026
2.62%	-13.30%	21.9%	-9.5%
6.51%	-6.51%	7.4%	
7.00%	3.65%	0.9%	
0.72%	-14.61%	15.1%	
-16.95%	-11.87%	6.3%	
9.21%	-6.47%	8.4%	
0.96%	-5.13%	-13.0%	
3.00%	0.24%	8.7%	
5.86%	-3.30%	-9.1%	
-0.47%	-10.12%	8.0%	
5.44%	-3.41%	-0.4%	
2.13%	2.83%	-11.0%	
1.55%	-5.68%	2.7%	

Difference (2026 vs 2025)
(12,116.10)

*January 2025 PLF distribution includes \$6,400.98 from 2024 Sales Tax Holiday

2026 Year-to-Date Compared to 2025	
2024	126,996.91
2025	114,880.81
\$ Difference	(12,116.10)
% Difference	-9.54%

**Westlake Porter Public Library
Check Register 1/1/26- 1/31/26**

Payment Date	Check Number	Vendor	Description	Payment Amount
1/15/2026	2026000001	COUNTY AUDITOR	Treasurer & Auditor Fees	20,078.78
1/15/2026	2026000001	PNC BANK N.A.	CC Payment	2,048.84
1/15/2026	0000043393	Dennis R Sutcliffe	Jane Russell & Cleveland's Forgotten Champions	100.00
1/15/2026	0000043394	Khan Spryre, LLC	Comic Books	48.50
1/15/2026	0000043395	Grey House Publishing	Financial Literacy Basics	400.00
1/15/2026	0000043396	Ground Works Land Design, LLC	Snow Removal	6,619.93
1/15/2026	0000043397	JENKINS FUNERAL CHAPEL INC	Jenkins Parking Lot Lease 2026	6,000.00
1/15/2026	0000043398	Jennifer L Nebraska	Yoga with Ms. Jen	75.00
1/15/2026	0000043399	Kanopy Inc	Kanopy Videos	521.10
1/15/2026	0000043400	NewsBank Inc	Cle Plain Dealer 7/2026 - 6/2027	1,431.00
1/15/2026	0000043401	O C L C, INC	OCLC Cataloging & ILL Fees 2026	38,711.49
1/15/2026	0000043402	PLAIN DEALER	Plain Dealer - Dec 2025	160.30
1/15/2026	0000043403	Rocco Cuffari	Privacy and Security in the Age of AI	150.00
1/15/2026	0000043404	UNIQUE MANAGEMENT SERVICES INC	Collection Agency & ILS Notices Services- Dec 2025	419.40
1/15/2026	0000043405	Talix	HPE iLO License 1/10/26 - 1/9/27	115.00
1/21/2026	0000043406	Cengage Learning Inc	Adult Books	4,329.37
1/21/2026	0000043407	CENTER POINT PUBLISHING	Adult Books	204.96
1/21/2026	0000043408	DearReader.com	DearReader.com 2026	3,500.00
1/21/2026	0000043409	EBSCO Information Services	Flipster Subscriptions 2026	2,384.92
1/21/2026	0000043410	Grey House Publishing	Weiss Ratings Database 2026	4,450.00
1/21/2026	0000043411	iVideo Technologies LLC	Meeting Rooms Overhaul	46,801.59
1/30/2026	2026000011	AMAZON.COM	Library Materials & Supplies	5,153.40
1/30/2026	2026000002	TREASURER OF STATE OF OHIO	State Sales Tax - 2nd Half 2025	903.21
1/30/2026	2026000003	City of Cleveland Division of Water	Water Usage 11/19 - 12/17/25, Fireline 12/2/25 - 1/2/26	344.47
1/30/2026	2026000004	The Illuminating Company	Electricity 10/30 - 12/01/25, Lighting 11/26 - 12/26/25	8,527.67
1/30/2026	2026000005	OverDrive, Inc	Adult eBooks & e-Periodicals, Downloadable Video, Juv/YA eBooks	182.43
1/30/2026	2026000006	Stark County Educational Service Center	Medical, Dental & Life Insurance - Jan 2026	41,474.19
1/30/2026	2026000007	Columbia Gas	Natural Gas 11/20 - 12/23/25	5,972.01
1/30/2026	2026000008	Ingram Book Company	Adult Books, Juv/YA Books, Materials Processing, Professional Collection, World Languages Collection	22,006.47
1/30/2026	2026000009	CITY OF WESTLAKE - SEWERS	Sewers 9/30 - 12/31/25	546.00
1/30/2026	2026000010	MIDWEST TAPE	Hoopla Downloadables	8,283.26
1/31/2026	0000043412	Molly Sampson	The Six Triple Eight	250.00
1/31/2026	2026000001	Meeder Investment Management	Investment Management fee	625.00
1/31/2026	2026000001	PayPal	Bank Fees	7.04
1/31/2026	2026000002	U S Bank	Trust fees	29.54
1/31/2026	2026000002	Nayax Copy Services	Credit card fees - public printing	66.60
1/31/2026	2026000003	Square Inc	Credit card fees	156.87
1/31/2026	2026000012	PAYCHEX INC	Payroll fees and Onboarding	2,550.42
			TOTAL	235,628.76

Visa Payment Detail
For Check #2026000001 dated 1/15/26

INVOICE DATE	PAY TO NAME	DESCRIPTION	INVOICE NUMBER	PURCHASE ORDER	TOTAL VALUE
12/31/2025	RESTAURANTS	Pizza - Close The Books	Antonios Pizza	253001	175.05
12/30/2025	United States Postal Service	Postage - Makerspace	USPS	255005	26.00
12/30/2025	AIOSEO	Broken Link Checker	840844	255043	4.99
12/30/2025	MIDWEST TAPE	Music CDs	20251230	256007	69.40
12/30/2025	MIDWEST TAPE	DVDs	20251230	256008	617.30
1/2/2026	USCutter, Inc	Cleaning Solution Pouch (3)	643129	265018	215.30
1/2/2026	Quench USA, Inc.	Pure Water System 12/13/25 - 12/12/26	INV09984385	265065	850.80
1/2/2026	OHIO LIBRARY COUNCIL	Salis - OLC Dues 2026	78076	265080	90.00
				TOTAL	\$2,048.84

Westlake Porter Public Library

Investment Report

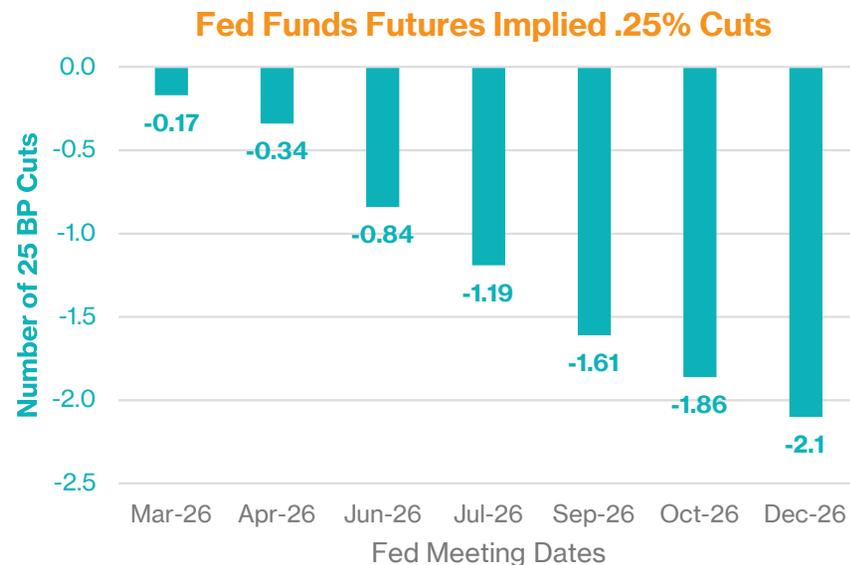
As of January 30, 2026



OBSERVATIONS AND EXPECTATIONS

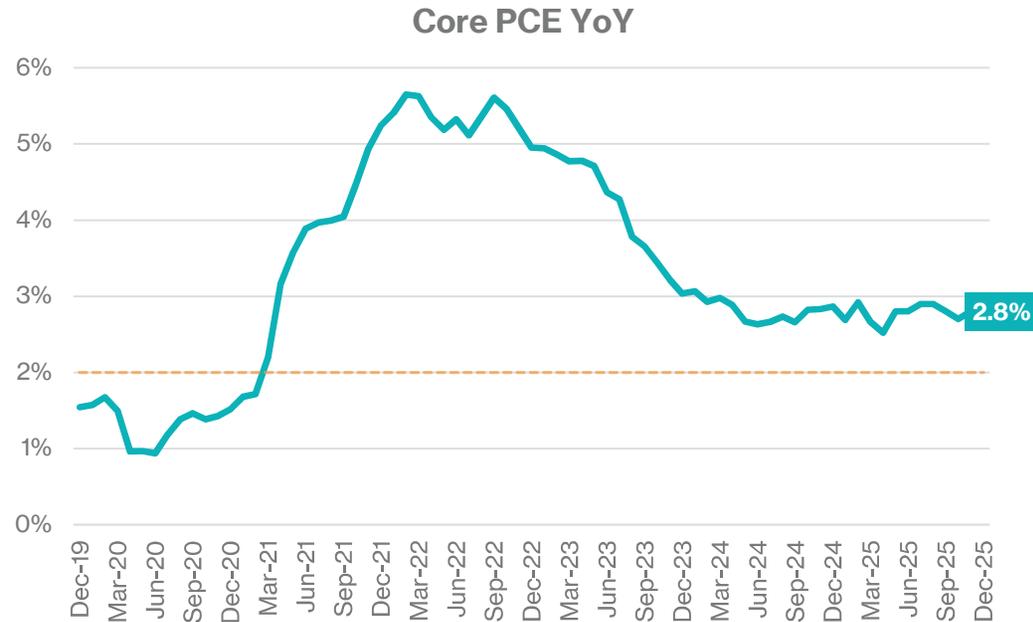
- Interest rates across the yield curve were up slightly for January
- The Fed paused their recent rate cutting by holding rates steady at their January meeting
- Economic growth continued to expand at a solid pace
- Labor market data showed there's not much hiring or firing taking place
- Inflation remained sticky and above the Fed 2 percent target rate

- The Fed Funds futures market is ever changing with the release of new economic and market data.
- At the end of January, the futures market was pricing in about two .25% Fed cuts by the end of 2026.

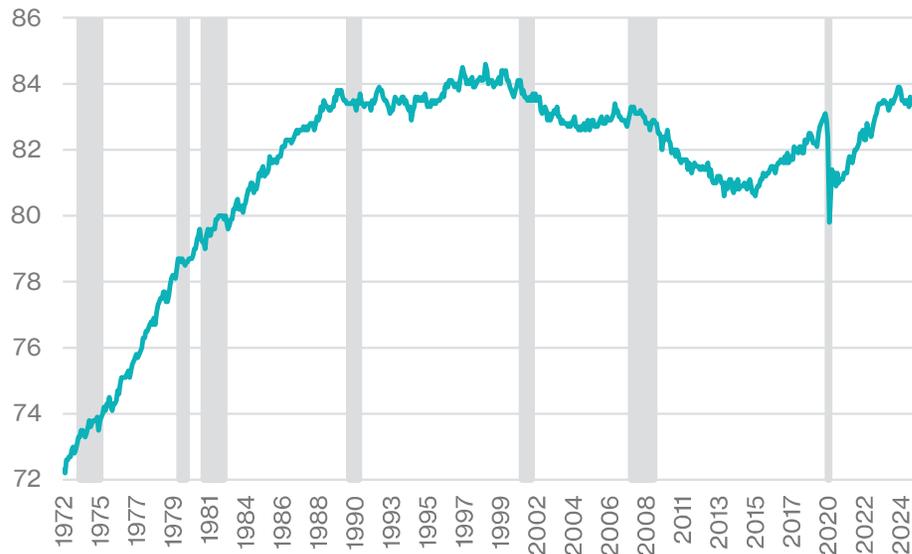


- Core Personal Consumption Expenditure YoY is the Fed's preferred inflation gauge.
- Core excludes food and energy components.
- It's been above the Fed's 2% target for 58 consecutive months.
- Economists expect Core PCE YoY to remain above the Fed's target this year.

SOURCES: BLOOMBERG



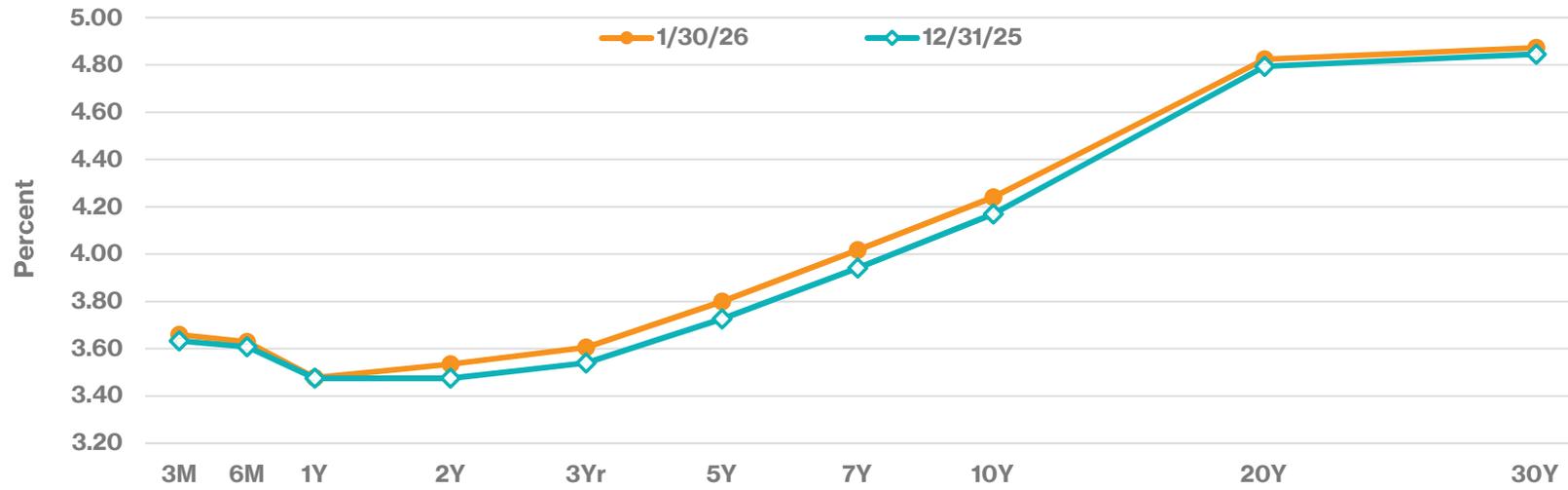
Labor Force Participation Rate 25-54 Year Olds



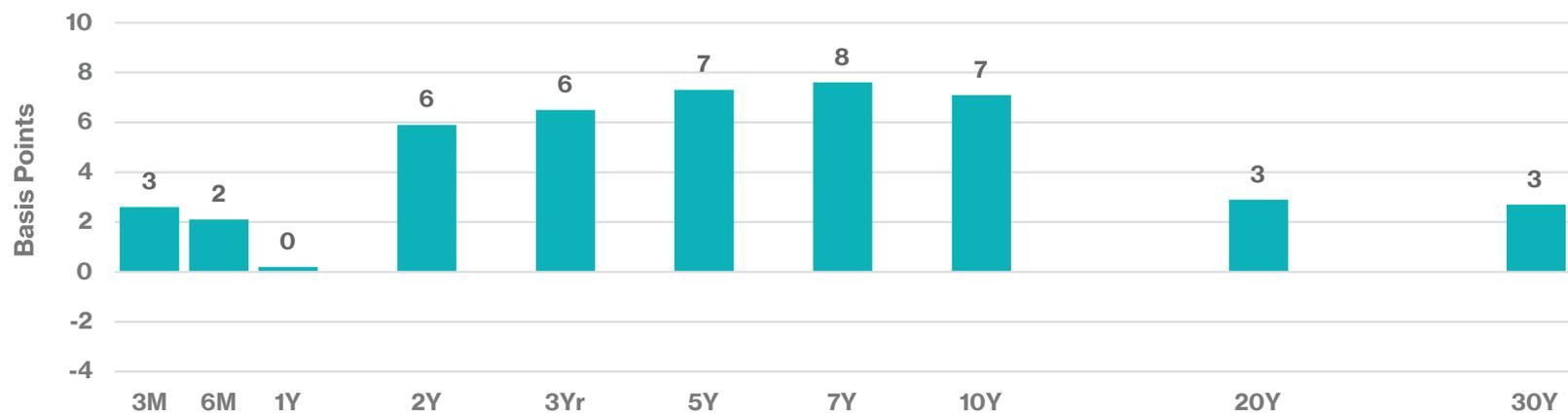
- The labor force participation rate (LFPR) for “prime aged workers” (25-54 year olds) has been climbing since pandemic lows.
- Fed Chair Powell stated recently that the labor market is stable.
- The large increase in the LFPR in 1970s and 1980s was primarily due to many more women entering the workforce.

SOURCE: BLOOMBERG

U.S. Treasury Yield Curve Change



Basis Point Change



SOURCES: BLOOMBERG

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Income/Dividend Received	12
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Projected Income	14

Portfolio Summary

3.72

Weighted Average Yield to Maturity

2.39

Weighted Average Maturity (Years)

2.21

Portfolio Effective Duration (Years)

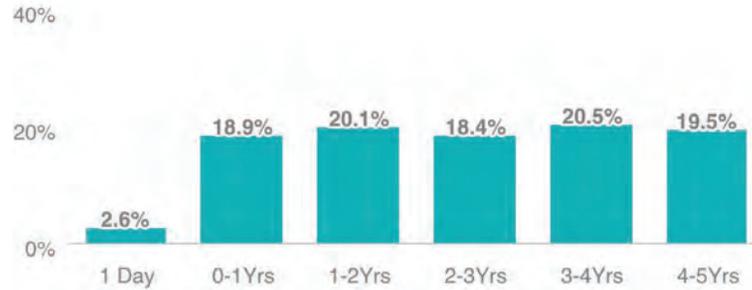
2.39

Weighted Average Life (Years)

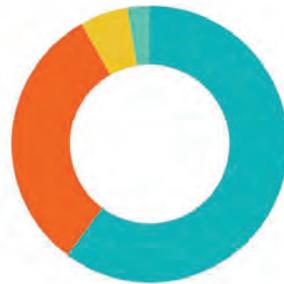
AA+

Average Credit Rating

Maturity Distribution



Sector Allocation



U.S. Treasuries	60.12%
U.S. Agencies	31.70%
Negotiable CD's	5.59%
Money Market Funds	2.59%

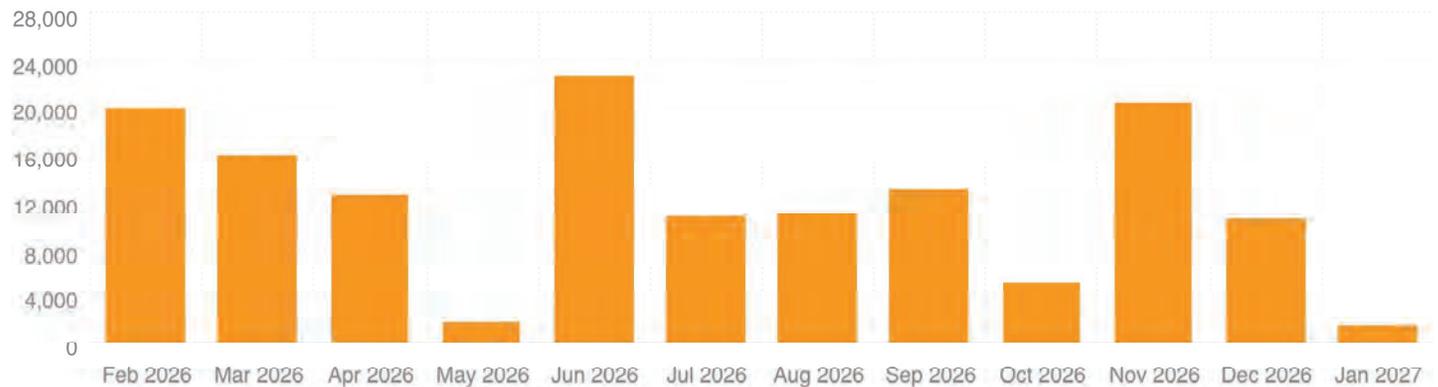


MEEDER
PUBLIC FUNDS

Custodial Reconciliation

	CURRENT MONTH
Beginning	4,655,408.40
Contributions/Withdrawals	0.00
Management Fees	(625.00)
Custodian Fees	(29.54)
Realized Gains Losses	(195.30)
Purchased Interest	0.00
Interest Received	5,624.71
ENDING	4,660,183.27

Projected Monthly Income Schedule



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
WESTLAKE PORTER PUBLIC LIBRARY												
LGIP												
139999999	STAR Ohio	01/30/2026 01/30/2026	1,099,789.35	1,099,789.35 0.00	1,099,789.35	3.83		1	1.00 1,099,789.35	0.00 1,099,789.35	18.86	AAA
LGIP TOTAL			1,099,789.35	1,099,789.35 0.00	1,099,789.35	3.83		1	1.00 1,099,789.35	0.00 1,099,789.35	18.86	AAA
MONEY MARKET FUNDS												
31846V567	FIRST AMER:GVT OBLG;Z	01/30/2026 01/30/2026	122,604.03	122,604.03 0.00	122,604.03	3.57		1	1.00 122,604.03	0.00 122,604.03	2.10	Aaa AAA
MONEY MARKET FUNDS TOTAL			122,604.03	122,604.03 0.00	122,604.03	3.57		1	1.00 122,604.03	0.00 122,604.03	2.10	AAA
U.S. TREASURIES												
91282CGL9	US TREASURY 4.000 02/15/26	10/16/2023 10/17/2023	65,000.00	63,580.66 0.00	63,580.66	5.00	02/15/2026	16	99.98 64,989.84	1,409.18 63,580.66	1.11	Aa1 AA+
912828R36	US TREASURY 1.625 05/15/26	01/11/2022 01/12/2022	55,000.00	55,378.13 0.00	55,378.13	1.46	05/15/2026	105	99.43 54,684.18	(693.95) 55,378.13	0.94	Aa1 AA+
91282CCJ8	US TREASURY 0.875 06/30/26	06/29/2021 06/30/2021	75,000.00	74,912.11 0.00	74,912.11	0.90	06/30/2026	151	98.88 74,156.25	(755.86) 74,912.11	1.27	Aa1 AA+
91282CCP4	US TREASURY 0.625 07/31/26	08/25/2021 08/26/2021	75,000.00	74,305.66 0.00	74,305.66	0.82	07/31/2026	182	98.53 73,898.44	(407.22) 74,305.66	1.27	Aa1 AA+
91282CCW9	US TREASURY 0.750 08/31/26	08/26/2021 08/31/2021	75,000.00	74,660.16 0.00	74,660.16	0.84	08/31/2026	213	98.38 73,781.25	(878.91) 74,660.16	1.27	Aa1 AA+
912828YG9	US TREASURY 1.625 09/30/26	01/11/2022 01/12/2022	55,000.00	55,345.90 0.00	55,345.90	1.49	09/30/2026	243	98.72 54,297.46	(1,048.44) 55,345.90	0.93	Aa1 AA+
91282CDG3	US TREASURY 1.125 10/31/26	01/10/2022 01/11/2022	55,000.00	53,990.23 0.00	53,990.23	1.52	10/31/2026	274	98.18 53,996.68	6.45 53,990.23	0.93	Aa1 AA+
91282CLY5	US TREASURY 4.250 11/30/26	10/03/2025 10/06/2025	100,000.00	100,656.25 0.00	100,656.25	3.66	11/30/2026	304	100.53 100,531.25	(125.00) 100,656.25	1.72	Aa1 AA+
91282CDQ1	US TREASURY 1.250 12/31/26	01/07/2022 01/10/2022	55,000.00	54,355.47 0.00	54,355.47	1.50	12/31/2026	335	97.95 53,869.92	(485.55) 54,355.47	0.92	Aa1 AA+
912828Z78	US TREASURY 1.500 01/31/27	07/12/2023 07/13/2023	70,000.00	63,639.84 0.00	63,639.84	4.29	01/31/2027	366	98.00 68,602.73	4,962.89 63,639.84	1.18	Aa1 AA+
91282CEF4	US TREASURY 2.500 03/31/27	06/27/2023 06/28/2023	60,000.00	56,432.81 0.00	56,432.81	4.23	03/31/2027	425	98.81 59,285.16	2,852.35 56,432.81	1.02	Aa1 AA+
91282CET4	US TREASURY 2.625 05/31/27	07/13/2023 07/14/2023	70,000.00	66,303.13 0.00	66,303.13	4.11	05/31/2027	486	98.82 69,171.48	2,868.35 66,303.13	1.19	Aa1 AA+
91282CEW7	US TREASURY 3.250 06/30/27	06/29/2023 06/30/2023	60,000.00	57,707.81 0.00	57,707.81	4.30	06/30/2027	516	99.62 59,772.66	2,064.85 57,707.81	1.03	Aa1 AA+
9128282R0	US TREASURY 2.250 08/15/27	10/31/2022 11/01/2022	75,000.00	68,525.39 0.00	68,525.39	4.26	08/15/2027	562	98.11 73,582.03	5,056.64 68,525.39	1.26	Aa1 AA+

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
91282CGC9	US TREASURY 3.875 12/31/27	01/20/2023 01/23/2023	90,000.00	91,325.39 0.00	91,325.39	3.55	12/31/2027	700	100.62 90,558.98	(766.41) 91,325.39	1.55	Aa1 AA+
91282CGH8	US TREASURY 3.500 01/31/28	03/23/2023 03/24/2023	75,000.00	75,038.09 0.00	75,038.09	3.49	01/31/2028	731	99.93 74,950.20	(87.89) 75,038.09	1.29	Aa1 AA+
91282CGP0	US TREASURY 4.000 02/29/28	02/14/2025 02/18/2025	75,000.00	74,399.41 0.00	74,399.41	4.28	02/29/2028	760	100.89 75,667.97	1,268.56 74,399.41	1.30	Aa1 AA+
91282CHA2	US TREASURY 3.500 04/30/28	07/18/2025 07/21/2025	30,000.00	29,724.61 0.00	29,724.61	3.85	04/30/2028	821	99.87 29,960.16	235.55 29,724.61	0.51	Aa1 AA+
91282CHA2	US TREASURY 3.500 04/30/28	07/28/2023 07/31/2023	55,000.00	53,287.70 0.00	53,287.70	4.23	04/30/2028	821	99.87 54,926.95	1,639.25 53,287.70	0.94	Aa1 AA+
91282CHQ7	US TREASURY 4.125 07/31/28	12/16/2024 12/17/2024	75,000.00	74,698.24 0.00	74,698.24	4.24	07/31/2028	913	101.33 75,996.09	1,297.85 74,698.24	1.30	Aa1 AA+
9128284V9	US TREASURY 2.875 08/15/28	10/06/2023 10/10/2023	70,000.00	64,257.81 0.00	64,257.81	4.79	08/15/2028	928	98.31 68,818.75	4,560.94 64,257.81	1.18	Aa1 AA+
91282CJA0	US TREASURY 4.625 09/30/28	12/16/2024 12/17/2024	75,000.00	75,928.71 0.00	75,928.71	4.27	09/30/2028	974	102.62 76,962.89	1,034.18 75,928.71	1.32	Aa1 AA+
91282CJN2	US TREASURY 4.375 11/30/28	12/16/2024 12/17/2024	75,000.00	75,295.90 0.00	75,295.90	4.27	11/30/2028	1,035	102.05 76,541.02	1,245.12 75,295.90	1.31	Aa1 AA+
91282CJW2	US TREASURY 4.000 01/31/29	02/14/2025 02/18/2025	75,000.00	74,132.81 0.00	74,132.81	4.32	01/31/2029	1,097	101.09 75,820.31	1,687.50 74,132.81	1.30	Aa1 AA+
9128286B1	US TREASURY 2.625 02/15/29	05/20/2025 05/21/2025	45,000.00	42,866.02 0.00	42,866.02	4.00	02/15/2029	1,112	97.16 43,723.83	857.81 42,866.02	0.75	Aa1 AA+
9128286B1	US TREASURY 2.625 02/15/29	08/06/2024 08/07/2024	65,000.00	61,942.97 0.00	61,942.97	3.77	02/15/2029	1,112	97.16 63,156.64	1,213.67 61,942.97	1.08	Aa1 AA+
91282CEM9	US TREASURY 2.875 04/30/29	05/20/2025 05/21/2025	40,000.00	38,345.31 0.00	38,345.31	4.02	04/30/2029	1,186	97.68 39,071.88	726.57 38,345.31	0.67	Aa1 AA+
91282CEM9	US TREASURY 2.875 04/30/29	08/06/2024 08/07/2024	65,000.00	62,539.65 0.00	62,539.65	3.75	04/30/2029	1,186	97.68 63,491.80	952.15 62,539.65	1.09	Aa1 AA+
91282CES6	US TREASURY 2.750 05/31/29	10/03/2025 10/06/2025	50,000.00	48,480.47 0.00	48,480.47	3.65	05/31/2029	1,217	97.21 48,605.47	125.00 48,480.47	0.83	Aa1 AA+
91282CES6	US TREASURY 2.750 05/31/29	08/06/2024 08/07/2024	70,000.00	66,945.70 0.00	66,945.70	3.75	05/31/2029	1,217	97.21 68,047.66	1,101.96 66,945.70	1.17	Aa1 AA+
91282CLR0	US TREASURY 4.125 10/31/29	12/16/2024 12/17/2024	75,000.00	74,525.39 0.00	74,525.39	4.27	10/31/2029	1,370	101.48 76,107.42	1,582.03 74,525.39	1.31	Aa1 AA+
91282CFY2	US TREASURY 3.875 11/30/29	12/16/2024 12/17/2024	75,000.00	73,678.71 0.00	73,678.71	4.27	11/30/2029	1,400	100.60 75,451.17	1,772.46 73,678.71	1.29	Aa1 AA+
91282CGJ4	US TREASURY 3.500 01/31/30	02/14/2025 02/18/2025	75,000.00	72,187.50 0.00	72,187.50	4.35	01/31/2030	1,462	99.20 74,402.34	2,214.84 72,187.50	1.28	Aa1 AA+
91282CMU2	US TREASURY 4.000 03/31/30	05/22/2025 05/23/2025	105,000.00	104,528.32 0.00	104,528.32	4.10	03/31/2030	1,521	101.00 106,050.00	1,521.68 104,528.32	1.82	Aa1 AA+
91282CMZ1	US TREASURY 3.875 04/30/30	05/22/2025 05/23/2025	105,000.00	103,892.58 0.00	103,892.58	4.11	04/30/2030	1,551	100.52 105,549.61	1,657.03 103,892.58	1.81	Aa1 AA+
91282CNG2	US TREASURY 4.000 05/31/30	05/29/2025 06/02/2025	105,000.00	104,958.98 0.00	104,958.98	4.01	05/31/2030	1,582	100.99 106,041.80	1,082.82 104,958.98	1.82	Aa1 AA+
91282CHJ3	US TREASURY 3.750 06/30/30	10/03/2025 10/06/2025	50,000.00	50,083.98 0.00	50,083.98	3.71	06/30/2030	1,612	99.98 49,988.28	(95.70) 50,083.98	0.86	Aa1 AA+

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
91282CHJ3	US TREASURY 3.750 06/30/30	07/18/2025 07/21/2025	60,000.00	59,435.16 0.00	59,435.16	3.96	06/30/2030	1,612	99.98 59,985.94	550.78 59,435.16	1.03	Aa1 AA+
91282CHR5	US TREASURY 4.000 07/31/30	09/02/2025 09/03/2025	105,000.00	106,173.05 388.04	106,561.09	3.75	07/31/2030	1,643	100.98 106,025.39	(147.66) 106,173.05	1.82	Aa1 AA+
91282CPA3	US TREASURY 3.625 09/30/30	12/04/2025 12/05/2025	60,000.00	59,868.75 394.37	60,263.12	3.67	09/30/2030	1,704	99.34 59,601.56	(267.19) 59,868.75	1.02	Aa1 AA+
91282CPN5	US TREASURY 3.500 11/30/30	12/05/2025 12/08/2025	65,000.00	64,367.77 50.00	64,417.77	3.72	11/30/2030	1,765	98.72 64,167.19	(200.58) 64,367.77	1.10	Aa1 AA+
U.S. TREASURIES TOTAL			2,855,000.00	2,802,702.53 832.41	2,803,534.94	3.61		934	99.65 2,844,290.63	41,588.10 2,802,702.53	48.78	AA+
U.S. AGENCIES												
3133EPWD3	FED FARM CR BNKS 4.875 04/20/26	10/16/2023 10/17/2023	65,000.00	64,743.25 0.00	64,743.25	5.04	04/20/2026	80	100.23 65,148.85	405.60 64,743.25	1.12	Aa1 AA+
3130APB87	FHLBANKS 1.100 10/13/26 '25	10/14/2021 10/15/2021	100,000.00	99,730.00 0.00	99,730.00	1.16	10/13/2026	256	98.18 98,182.00	(1,548.00) 99,730.00	1.68	Aa1 AA+
880591EU2	TVA 2.875 02/01/27	10/27/2023 10/30/2023	75,000.00	70,330.88 0.00	70,330.88	4.97	02/01/2027	367	99.30 74,471.25	4,140.37 70,330.88	1.28	Aa1 AA+
31424WAF9	FARMER MAC 4.875 04/01/27 MTN	10/27/2023 10/30/2023	75,000.00	74,767.50 0.00	74,767.50	4.97	04/01/2027	426	101.25 75,937.50	1,170.00 74,767.50	1.30	NA NA
31422XA69	FARMER MAC 3.340 07/01/27 MTN	09/12/2023 09/13/2023	100,000.00	95,298.00 0.00	95,298.00	4.67	07/01/2027	517	99.52 99,524.00	4,226.00 95,298.00	1.71	NA NA
3130ATHW0	FHLBANKS 4.125 09/10/27	10/31/2022 11/01/2022	75,000.00	74,419.28 0.00	74,419.28	4.30	09/10/2027	588	100.82 75,617.25	1,197.97 74,419.28	1.30	Aa1 AA+
3133ENW63	FED FARM CR BNKS 4.375 10/27/27	10/31/2022 11/01/2022	75,000.00	75,218.25 0.00	75,218.25	4.31	10/27/2027	635	101.25 75,936.00	717.75 75,218.25	1.30	Aa1 AA+
3130APTR6	FHLBANKS 1.320 11/23/27 '25	03/31/2023 03/31/2023	65,000.00	57,535.40 0.00	57,535.40	4.06	11/23/2027	662	95.96 62,374.65	4,839.25 57,535.40	1.07	Aa1 AA+
3133EN3H1	FEDERAL FARM 4.000 11/29/27	11/22/2022 11/29/2022	65,000.00	64,779.00 0.00	64,779.00	4.08	11/29/2027	668	100.71 65,460.85	681.85 64,779.00	1.12	Aa1 AA+
880591EZ1	TVA 3.875 03/15/28	03/28/2023 03/30/2023	70,000.00	69,736.10 0.00	69,736.10	3.96	03/15/2028	775	100.59 70,409.50	673.40 69,736.10	1.21	Aa1 AA+
3133EPLD5	FED FARM CR BNKS 3.875 05/30/28	12/16/2024 12/17/2024	75,000.00	74,054.77 0.00	74,054.77	4.27	05/30/2028	851	100.50 75,377.25	1,322.48 74,054.77	1.29	Aa1 AA+
3130AWMN7	FHLBANKS 4.375 06/09/28	07/28/2023 07/31/2023	55,000.00	55,144.65 0.00	55,144.65	4.31	06/09/2028	861	101.66 55,914.65	770.00 55,144.65	0.96	Aa1 AA+
3133EHU50	FED FARM CR BNKS 2.820 12/20/28	08/06/2024 08/07/2024	69,000.00	66,209.98 0.00	66,209.98	3.83	12/20/2028	1,055	97.66 67,381.95	1,171.97 66,209.98	1.16	Aa1 AA+
3133EP5U5	FED FARM CR BNKS 4.125 03/20/29	12/16/2024 12/17/2024	60,000.00	59,596.80 0.00	59,596.80	4.30	03/20/2029	1,145	101.20 60,718.20	1,121.40 59,596.80	1.04	Aa1 AA+
3130AGDY8	FHLBANKS 2.750 06/08/29	08/06/2024 08/07/2024	65,000.00	62,004.08 0.00	62,004.08	3.80	06/08/2029	1,225	96.98 63,034.40	1,030.32 62,004.08	1.08	Aa1 AA+
3133EPPF6	FED FARM CR BNKS 4.125 07/05/29	12/16/2024 12/17/2024	75,000.00	74,524.56 0.00	74,524.56	4.28	07/05/2029	1,252	101.21 75,906.75	1,382.19 74,524.56	1.30	Aa1 AA+
3133ERN1	FED FARM CR BNKS 4.125 08/01/29	08/06/2024 08/07/2024	65,000.00	66,094.60 0.00	66,094.60	3.75	08/01/2029	1,279	101.21 65,785.20	(309.40) 66,094.60	1.13	Aa1 AA+

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
3133ERSP7	FED FARM CR BNKS 3.500 09/10/29	12/16/2024 12/17/2024	75,000.00	72,494.63 0.00	72,494.63	4.29	09/10/2029	1,319	99.33 74,500.50	2,005.87 72,494.63	1.28	Aa1 AA+
3130ATUT2	FHLBANKS 4.500 12/14/29	12/16/2024 12/17/2024	75,000.00	75,716.63 0.00	75,716.63	4.29	12/14/2029	1,414	102.55 76,911.75	1,195.12 75,716.63	1.32	Aa1 AA+
3133ENMT4	FED FARM CR BNKS 2.050 02/01/30 '25	02/25/2025 02/26/2025	75,000.00	67,697.25 0.00	67,697.25	4.26	02/01/2030	1,463	93.00 69,750.75	2,053.50 67,697.25	1.20	Aa1 AA+
880591FE7	TVA 3.875 08/01/30	08/05/2025 08/08/2025	21,000.00	20,983.20 0.00	20,983.20	3.89	08/01/2030	1,644	100.10 21,021.84	38.64 20,983.20	0.36	Aa1 AA+
880591FE7	TVA 3.875 08/01/30	08/05/2025 08/08/2025	30,000.00	29,877.90 0.00	29,877.90	3.97	08/01/2030	1,644	100.10 30,031.20	153.30 29,877.90	0.52	Aa1 AA+
U.S. AGENCIES TOTAL			1,505,000.00	1,470,956.71 0.00	1,470,956.71	4.10		851	99.68 1,499,396.29	28,439.58 1,470,956.71	25.72	AA+
NEGOTIABLE CD'S												
066519QK8	BANKUNIT 0.650 03/05/26 '24	02/22/2021 03/05/2021	125,000.00	124,375.00 0.00	124,375.00	0.75	03/05/2026	34	99.74 124,672.50	297.50 124,375.00	2.14	NA NA
84287PJB9	SOUTHERN FIR BK 4.850 10/17/28	10/05/2023 10/17/2023	70,000.00	69,685.00 0.00	69,685.00	4.95	10/17/2028	991	99.76 69,829.31	144.31 69,685.00	1.20	NA NA
795451DY6	SALLIE MAE BNK 4.000 08/06/30	08/12/2025 08/13/2025	70,000.00	69,860.00 53.70	69,913.70	4.04	08/06/2030	1,649	99.82 69,873.16	13.16 69,860.00	1.20	NA NA
NEGOTIABLE CD'S TOTAL			265,000.00	263,920.00 53.70	263,973.70	2.73		714	99.76 264,374.97	454.97 263,920.00	4.53	NA
WESTLAKE PORTER PUBLIC LIBRARY TOTAL			5,847,393.38	5,759,972.62 886.11	5,760,858.73	3.74		707	5,830,455.27	70,482.65 5,759,972.62	100.00	AA+
GRAND TOTAL			5,847,393.38	5,759,972.62 886.11	5,760,858.73	3.74		707	5,830,455.27	70,482.65 5,759,972.62	100.00	AA+

Transaction Statement

WESTLAKE PORTER PUBLIC LIBRARY								NET REALIZED	
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	BOOK VALUE	TOTAL	GAIN/LOSS	
MATURITY									
	01/26/2026	01/26/2026	3133ERMK4	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.625 01/26/2026	(100,000.00)	100,195.30	100,000.00	(195.30)	
MATURITY TOTAL					(100,000.00)	100,195.30	100,000.00	(195.30)	

Income/Dividend Received

IDENTIFIER	DESCRIPTION	PAYMENT DATE	POST DATE	INTEREST/DIVIDENDS RECEIVED
STAR OHIO				
139999999	STAR Ohio	01/30/2026	01/30/2026	4,402.56
STAR OHIO - TOTAL				4,402.56
IDENTIFIER	DESCRIPTION	PAYMENT DATE	POST DATE	INTEREST/DIVIDENDS RECEIVED
US BANK				
31422XA69	FARMER MAC 3.340 07/01/27 MTN	01/01/2026	01/02/2026	1,670.00
31846V567	FIRST AMER:GVT OBLG;Z	12/31/2025	01/02/2026	95.33
3133EPPF6	FED FARM CR BNKS 4.125 07/05/29	01/05/2026	01/05/2026	1,546.88
3133ERMK4	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.625 01/26/2026	01/26/2026	01/26/2026	2,312.50
US BANK - TOTAL				5,624.71
TOTAL				10,027.27

Contribution/Withdrawals and Expenses

	POST DATE	PAR VALUE	TOTAL
WESTLAKE PORTER PUBLIC LIBRARY			
CUSTODY FEE			
	01/23/2026	(29.54)	(29.54)
CUSTODY FEE TOTAL		(29.54)	(29.54)
MANAGEMENT FEE			
	01/28/2026	(625.00)	(625.00)
MANAGEMENT FEE TOTAL		(625.00)	(625.00)

Projected Income

For the Period January 31, 2026 to January 30, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
3133ENMT4	FED FARM CR BNKS 2.050 02/01/30 '25	02/02/2026	768.75
91282CHR5	US TREASURY 4.000 07/31/30	02/02/2026	2,100.00
91282CJW2	US TREASURY 4.000 01/31/29	02/02/2026	1,500.00
880591EU2	TVA 2.875 02/01/27	02/02/2026	1,078.13
880591FE7	TVA 3.875 08/01/30	02/02/2026	949.70
91282CCP4	US TREASURY 0.625 07/31/26	02/02/2026	234.38
91282CGJ4	US TREASURY 3.500 01/31/30	02/02/2026	1,312.50
912828Z78	US TREASURY 1.500 01/31/27	02/02/2026	525.00
91282CGH8	US TREASURY 3.500 01/31/28	02/02/2026	1,312.50
91282CHQ7	US TREASURY 4.125 07/31/28	02/02/2026	1,546.88
3133ERN1	FED FARM CR BNKS 4.125 08/01/29	02/02/2026	1,340.63
795451DY6	SALLIE MAE BNK 4.000 08/06/30	02/06/2026	1,411.51
91282CGL9	US TREASURY 4.000 02/15/26	02/15/2026	1,419.34
9128284V9	US TREASURY 2.875 08/15/28	02/17/2026	1,006.25
9128282R0	US TREASURY 2.250 08/15/27	02/17/2026	843.75
9128286B1	US TREASURY 2.625 02/15/29	02/17/2026	1,443.75
91282CGL9	US TREASURY 4.000 02/15/26	02/17/2026	1,300.00
FEB 2026 TOTAL			20,093.07
91282CGP0	US TREASURY 4.000 02/29/28	03/02/2026	1,500.00
91282CCW9	US TREASURY 0.750 08/31/26	03/02/2026	281.25
066519QK8	BANKUNIT 0.650 03/05/26 '24	03/05/2026	200.34
066519QK8	BANKUNIT 0.650 03/05/26 '24	03/05/2026	625.00
3130ATHW0	FHLBANKS 4.125 09/10/27	03/10/2026	1,546.88
3133ERSP7	FED FARM CR BNKS 3.500 09/10/29	03/10/2026	1,312.50
880591EZ1	TVA 3.875 03/15/28	03/16/2026	1,356.25
3133EP5U5	FED FARM CR BNKS 4.125 03/20/29	03/20/2026	1,237.50
31424WAF9	FARMER MAC 4.875 04/01/27 MTN	03/30/2026	1,828.13
912828YG9	US TREASURY 1.625 09/30/26	03/31/2026	446.88

Projected Income

For the Period January 31, 2026 to January 30, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
91282CMU2	US TREASURY 4.000 03/31/30	03/31/2026	2,100.00
91282CPA3	US TREASURY 3.625 09/30/30	03/31/2026	1,087.50
91282CJA0	US TREASURY 4.625 09/30/28	03/31/2026	1,734.38
91282CEF4	US TREASURY 2.500 03/31/27	03/31/2026	750.00
MAR 2026 TOTAL			16,006.59
3130APB87	FHLBANKS 1.100 10/13/26 '25	04/13/2026	550.00
84287PJB9	SOUTHERN FIR BK 4.850 10/17/28	04/17/2026	1,692.85
3133EPWD3	FED FARM CR BNKS 4.875 04/20/26	04/20/2026	256.75
3133EPWD3	FED FARM CR BNKS 4.875 04/20/26	04/20/2026	1,584.38
3133ENW63	FED FARM CR BNKS 4.375 10/27/27	04/27/2026	1,640.63
91282CDG3	US TREASURY 1.125 10/31/26	04/30/2026	309.38
91282CHA2	US TREASURY 3.500 04/30/28	04/30/2026	1,487.50
91282CEM9	US TREASURY 2.875 04/30/29	04/30/2026	1,509.38
91282CMZ1	US TREASURY 3.875 04/30/30	04/30/2026	2,034.38
91282CLR0	US TREASURY 4.125 10/31/29	04/30/2026	1,546.88
APR 2026 TOTAL			12,612.10
912828R36	US TREASURY 1.625 05/15/26	05/15/2026	446.88
912828R36	US TREASURY 1.625 05/15/26	05/15/2026	(378.13)
3130APTR6	FHLBANKS 1.320 11/23/27 '25	05/26/2026	429.00
3133EN3H1	FEDERAL FARM 4.000 11/29/27	05/29/2026	1,300.00
MAY 2026 TOTAL			1,797.75
91282CET4	US TREASURY 2.625 05/31/27	06/01/2026	918.75
91282CES6	US TREASURY 2.750 05/31/29	06/01/2026	1,650.00
3133EPLD5	FED FARM CR BNKS 3.875 05/30/28	06/01/2026	1,453.13
91282CPN5	US TREASURY 3.500 11/30/30	06/01/2026	1,137.50
91282CJN2	US TREASURY 4.375 11/30/28	06/01/2026	1,640.63
91282CFY2	US TREASURY 3.875 11/30/29	06/01/2026	1,453.13
91282CNG2	US TREASURY 4.000 05/31/30	06/01/2026	2,100.00

Projected Income

For the Period January 31, 2026 to January 30, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
91282CLY5	US TREASURY 4.250 11/30/26	06/01/2026	2,125.00
3130AGDY8	FHLBANKS 2.750 06/08/29	06/08/2026	893.75
3130AWMN7	FHLBANKS 4.375 06/09/28	06/09/2026	1,203.13
3130ATUT2	FHLBANKS 4.500 12/14/29	06/15/2026	1,687.50
3133EHU50	FED FARM CR BNKS 2.820 12/20/28	06/22/2026	972.90
91282CDQ1	US TREASURY 1.250 12/31/26	06/30/2026	343.75
91282CCJ8	US TREASURY 0.875 06/30/26	06/30/2026	328.13
91282CEW7	US TREASURY 3.250 06/30/27	06/30/2026	975.00
91282CHJ3	US TREASURY 3.750 06/30/30	06/30/2026	2,062.50
91282CCJ8	US TREASURY 0.875 06/30/26	06/30/2026	87.89
91282CGC9	US TREASURY 3.875 12/31/27	06/30/2026	1,743.75
JUN 2026 TOTAL			22,776.42
3133EPPF6	FED FARM CR BNKS 4.125 07/05/29	07/06/2026	1,546.88
91282CGJ4	US TREASURY 3.500 01/31/30	07/31/2026	1,312.50
912828Z78	US TREASURY 1.500 01/31/27	07/31/2026	525.00
91282CGH8	US TREASURY 3.500 01/31/28	07/31/2026	1,312.50
91282CCP4	US TREASURY 0.625 07/31/26	07/31/2026	234.38
91282CCP4	US TREASURY 0.625 07/31/26	07/31/2026	694.34
91282CHQ7	US TREASURY 4.125 07/31/28	07/31/2026	1,546.88
91282CHR5	US TREASURY 4.000 07/31/30	07/31/2026	2,100.00
91282CJW2	US TREASURY 4.000 01/31/29	07/31/2026	1,500.00
JUL 2026 TOTAL			10,772.47
3133ERN1	FED FARM CR BNKS 4.125 08/01/29	08/03/2026	1,340.63
880591FE7	TVA 3.875 08/01/30	08/03/2026	988.13
880591EU2	TVA 2.875 02/01/27	08/03/2026	1,078.13
3133ENMT4	FED FARM CR BNKS 2.050 02/01/30 '25	08/03/2026	768.75
795451DY6	SALLIE MAE BNK 4.000 08/06/30	08/06/2026	1,388.49
9128284V9	US TREASURY 2.875 08/15/28	08/17/2026	1,006.25

Projected Income

For the Period January 31, 2026 to January 30, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
9128282R0	US TREASURY 2.250 08/15/27	08/17/2026	843.75
9128286B1	US TREASURY 2.625 02/15/29	08/17/2026	1,443.75
91282CGP0	US TREASURY 4.000 02/29/28	08/31/2026	1,500.00
91282CCW9	US TREASURY 0.750 08/31/26	08/31/2026	339.84
91282CCW9	US TREASURY 0.750 08/31/26	08/31/2026	281.25
AUG 2026 TOTAL			10,978.96
3130ATHW0	FHLBANKS 4.125 09/10/27	09/10/2026	1,546.88
3133ERSP7	FED FARM CR BNKS 3.500 09/10/29	09/10/2026	1,312.50
880591EZ1	TVA 3.875 03/15/28	09/15/2026	1,356.25
3133EP5U5	FED FARM CR BNKS 4.125 03/20/29	09/21/2026	1,237.50
31424WAF9	FARMER MAC 4.875 04/01/27 MTN	09/29/2026	1,828.13
912828YG9	US TREASURY 1.625 09/30/26	09/30/2026	446.88
91282CMU2	US TREASURY 4.000 03/31/30	09/30/2026	2,100.00
912828YG9	US TREASURY 1.625 09/30/26	09/30/2026	(345.90)
91282CPA3	US TREASURY 3.625 09/30/30	09/30/2026	1,087.50
91282CJA0	US TREASURY 4.625 09/30/28	09/30/2026	1,734.38
91282CEF4	US TREASURY 2.500 03/31/27	09/30/2026	750.00
SEP 2026 TOTAL			13,054.10
3130APB87	FHLBANKS 1.100 10/13/26 '25	10/13/2026	550.00
3130APB87	FHLBANKS 1.100 10/13/26 '25	10/13/2026	270.00
84287PJB9	SOUTHERN FIR BK 4.850 10/17/28	10/19/2026	1,702.15
3133ENW63	FED FARM CR BNKS 4.375 10/27/27	10/27/2026	1,640.63
91282CDG3	US TREASURY 1.125 10/31/26	10/31/2026	1,009.77
OCT 2026 TOTAL			5,172.55
91282CDG3	US TREASURY 1.125 10/31/26	11/02/2026	309.38
91282CHA2	US TREASURY 3.500 04/30/28	11/02/2026	1,487.50
91282CMZ1	US TREASURY 3.875 04/30/30	11/02/2026	2,034.38
91282CEM9	US TREASURY 2.875 04/30/29	11/02/2026	1,509.38

Projected Income

For the Period January 31, 2026 to January 30, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
91282CLR0	US TREASURY 4.125 10/31/29	11/02/2026	1,546.88
3130APTR6	FHLBANKS 1.320 11/23/27 '25	11/23/2026	429.00
91282CFY2	US TREASURY 3.875 11/30/29	11/30/2026	1,453.13
91282CNG2	US TREASURY 4.000 05/31/30	11/30/2026	2,100.00
91282CLY5	US TREASURY 4.250 11/30/26	11/30/2026	2,125.00
91282CET4	US TREASURY 2.625 05/31/27	11/30/2026	918.75
91282CES6	US TREASURY 2.750 05/31/29	11/30/2026	1,650.00
3133EPLD5	FED FARM CR BNKS 3.875 05/30/28	11/30/2026	1,453.13
91282CPN5	US TREASURY 3.500 11/30/30	11/30/2026	1,137.50
91282CLY5	US TREASURY 4.250 11/30/26	11/30/2026	(656.25)
3133EN3H1	FEDERAL FARM 4.000 11/29/27	11/30/2026	1,300.00
91282CJN2	US TREASURY 4.375 11/30/28	11/30/2026	1,640.63
NOV 2026 TOTAL			20,438.38
3130AGDY8	FHLBANKS 2.750 06/08/29	12/08/2026	893.75
3130AWMN7	FHLBANKS 4.375 06/09/28	12/09/2026	1,203.13
3130ATUT2	FHLBANKS 4.500 12/14/29	12/14/2026	1,687.50
3133EHU50	FED FARM CR BNKS 2.820 12/20/28	12/21/2026	972.90
91282CEW7	US TREASURY 3.250 06/30/27	12/31/2026	975.00
91282CDQ1	US TREASURY 1.250 12/31/26	12/31/2026	644.53
91282CHJ3	US TREASURY 3.750 06/30/30	12/31/2026	2,062.50
91282CGC9	US TREASURY 3.875 12/31/27	12/31/2026	1,743.75
91282CDQ1	US TREASURY 1.250 12/31/26	12/31/2026	343.75
DEC 2026 TOTAL			10,526.80
3133EPPF6	FED FARM CR BNKS 4.125 07/05/29	01/05/2027	1,546.88
JAN 2027 TOTAL			1,546.88
GRAND TOTAL			145,776.04

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Mission Moment

Connected with the organization Sons of the American Revolution who will be assisting us with programs during Westlake/Ohio/America Two-Fifty.

Upcoming Dates

- March 10 – Foundation Meeting
- March 18 – Legislative Day
- May 7 – Northeast Ohio Trustee Dinner

Finance

- Met with two companies to discuss HR Compliance support
- Finalized BWC “True Up” payments
- I am registered for an OLC Fiscal Officer two day training in March and a two day training by GFOA in April.
- Filled out SERB Health Insurance Survey

Community Group Meetings

- Weekly Rotary Meetings and a meeting of Rotarians from the “cluster”.
- Adoption Network Cleveland (I’m on the Board) held their annual retreat here in the Porter Room.
- Art Fest Planning Meeting
- Carolyn L. Farrell Foundation Meeting

Meetings/Training/Programs

- Building Services Department Meeting
- OLC Directors and Fiscal Officers Update
- OLC Government Relations Committee
- Meeting with a new vendor Lyngsoe who acquired one of our old vendors MK Technologies

Friends/Foundation

- Foundation -January meeting cancelled, next meeting March 10.
- Friends – have not met in 2026.

Safety and Security

Eleven incident reports were written in January:

- Two concerned the same incident.
- Eight Disruptive Behavior
- One Banned Patron,
- One Illness/Accident
- One Other.

- Three in YS
- Two in Admin
- Two in Lobby
- One in Reading Room
- One in Ref
- One in the parking lot.

Building Services

I met a man in an elevator who saw my WPPL jacket and he asked if I worked there, which I responded that I did. He went on to say how much he enjoyed the World at War forums and that he brings a bunch of people with him.

- Eleven additional windows in the clerestory had an anti-glare film applied to help with sun glare at the Ask Us station, and to serve as a test for possible further film for YS and AS desk areas.
- The garage sprinklers were replaced with QR wet sprinkler heads. The former were dry heads requiring replacement/testing every 10 years while wet heads require testing every 25 years. This was proposed by the serving vendor.
- A sampling of wet heads were removed from the clerestory and sent for testing as required under law. The tested heads were simply replaced instead of paying for a lift and another service call. The heads came back with a passing grade which is representative of the other 400+ sprinklers in the building.
- Considerable communication was held with the snow and ice management company regarding those services during the current large snow and low temperatures. Agreements were reached about the snow removal and salt applications given the severe salt shortage currently in place.
- Electrical runs were run and installed for the A/V upgrade project including two in Porter, one in Craft, one in Tech Lab, and two in Westlake Room.
- The exterminator was out and did an outside and inside preventive application.
- The carpet cleaners were out twice last month per contract.
- AHU-3 had issues regarding tripping out on freeze stat. Working with BCI we were able to adjust settings to prevent recurrences.
- A glass breakage sensor is going off a couple times a month. JCI is being contacted to address this failure.
- The boiler heating loop water was tested and appropriate chemicals added.
- Lite diffusers were ordered for over the Circulation check out desk to mitigate harsh glare.

Other Projects/Planning

YS Department – planning for ADA Compliant and Inclusive Early Literacy Area

Dispatches From the Field

A patron who is here M-F 9a-5p expressed gratitude that we were open on Mon. Jan. 26. So many other libraries were not. He conducts his business here daily and could not have done so at home with his children off from school due to extreme cold and snow accumulation.

Another patron also was pleased to see that we were open and told me so.

Thank you! Best Library and staff around town!

Several high school students stopped by the YS desk to thank staff for hosting the High School Study Cafe during the week of January 19. They were extremely appreciative of the snacks YS provided and the ambience in the Teen Lounge space.

On December 7 a mother and daughter attended the You & Me Repair Fair. At the end of the program they had not quite finished one of their mending projects so I insisted that they take home the spool of thread they were using for their project. When I arrived today there was a plastic ziplock baggie with the spool of thread, a hand made crochet polar bear head stuffie, and a thank

you card that read, "Emily, thank you "beary" much for letting us borrow the thread after class. Many stuffies at home have been fixed :) (heart) Lauren and Saphia Saccardi"

Patron is from the east side and has library cards from 2 other libraries (CPL) was one of them and did not want an additional card. However, he did comment on how great the library is, especially the Quiet Reading Room. He also commented that every single staff person that he had spoken to provided superb customer service.

Would like to know if the library could purchase different ergonomic keyboards for people with disabilities to check out and try out. (Also added that she loves this library!)

Hijab day/Ramadan presentation was amazing (Google Review ★★★★★)

Great Library. Both the staff and the facility are wonderful.(Google Review ★★★★★)

A real place for you to experience the rebirth of reading if you let the digital world claim hold on you. It is a wonderful place with real people to help you when stuck or fearful, try it!
(Google Review ★★★★★)

Both before and after lap-sit story time today, I had the privilege to hear parent feedback on what an amazing job Jamie does. One family expressed how they had moved here from Seattle where the library programming was not nearly as excellent as ours. Many little ones waved and smiled at Miss Jamie, and one little girl followed her around after story time like the celebrity she is. Perhaps the most impactful part was watching a father wait for a free minute at the desk to show Miss Jamie a video he took several years ago of his toddler in storytime. He told Jamie that he and his kids look at old photos every morning and this one popped up. He told her, "You are part of our journey." He did not have his kiddo with him, which tells me that he went out of his way to find Jamie and show this to her because he knew that it would be as meaningful to her as it is to him. The families know that Jamie cares about their kids and she is an important part of their library experience.

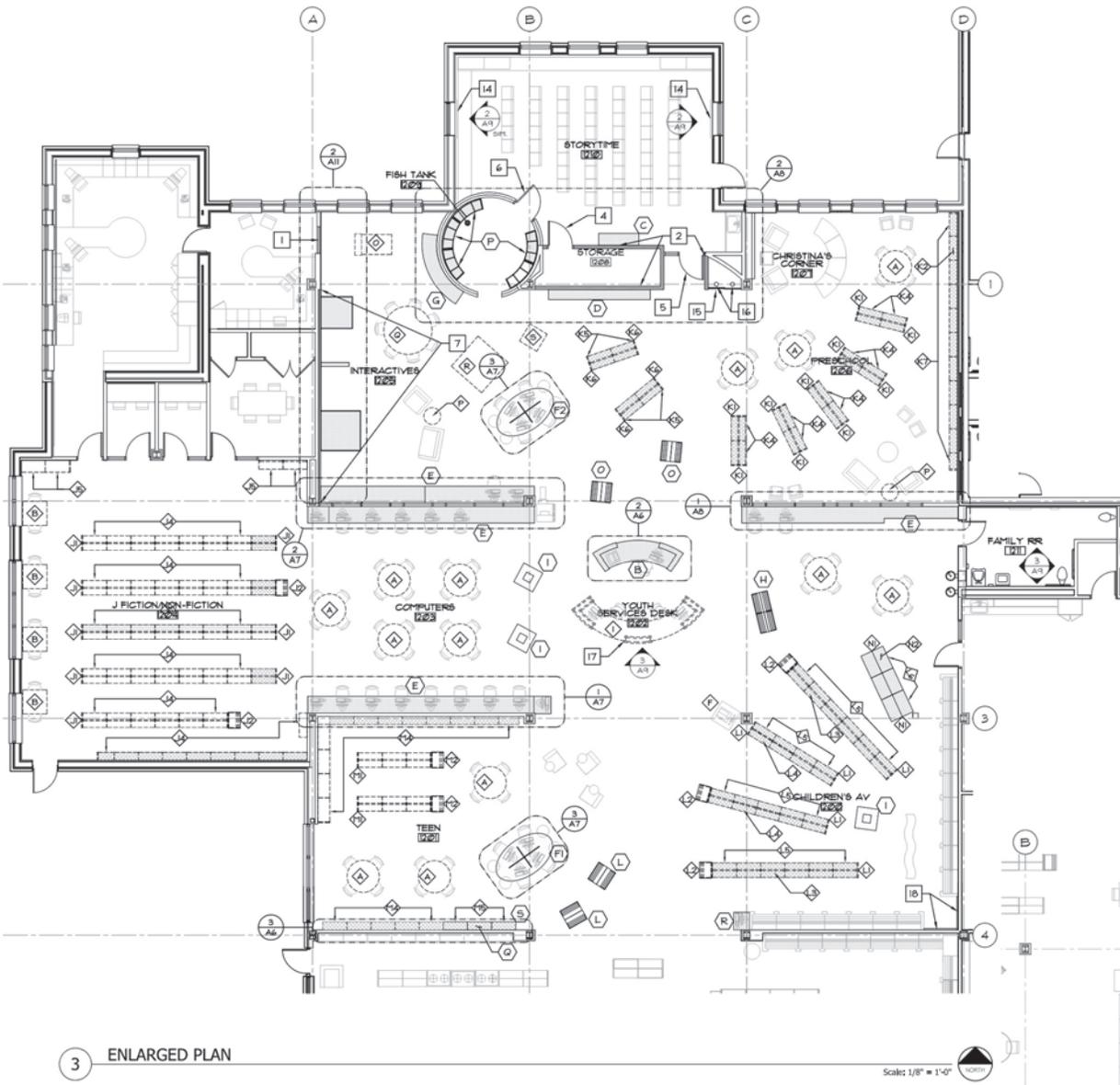
WESTLAKE PORTER PUBLIC LIBRARY

YOUTH SERVICES UPDATES

FEB 11, 2026

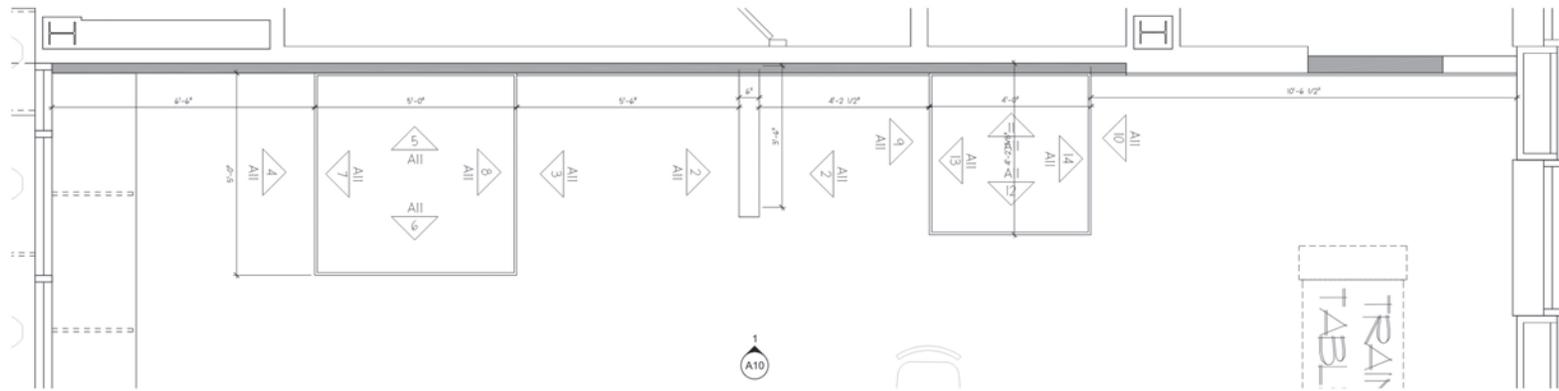
AGENDA

1. Existing Observations
2. Design Strategies and Trends
3. Scope Ranges
4. Next Steps

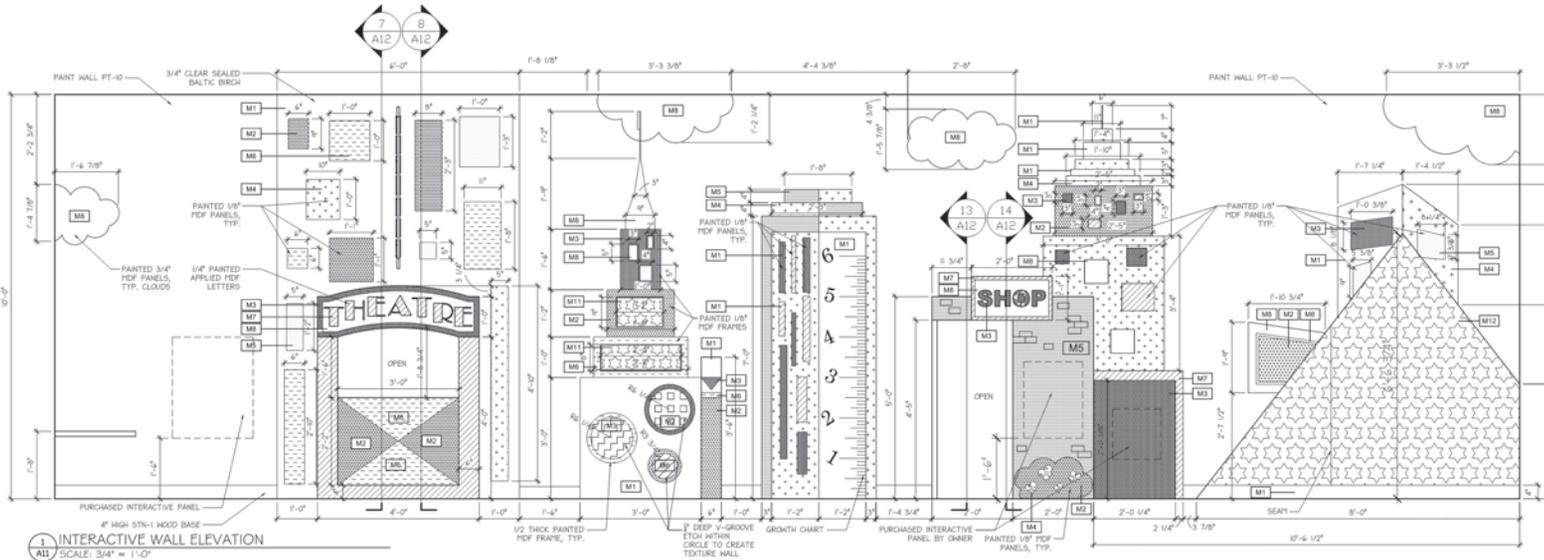


Existing Observations

- Focus on creating diverse and inclusionary Play Learn and Grow Components
- Fish Tank underutilized
- Sensory space would be nice
- Overall refresh would be nice



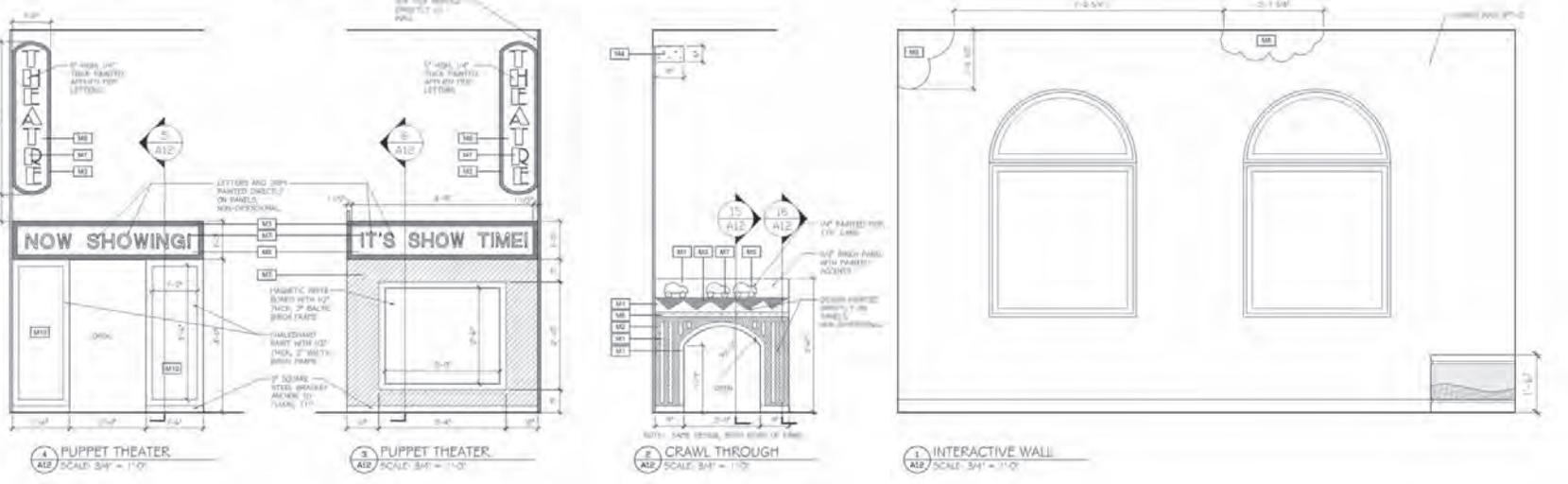
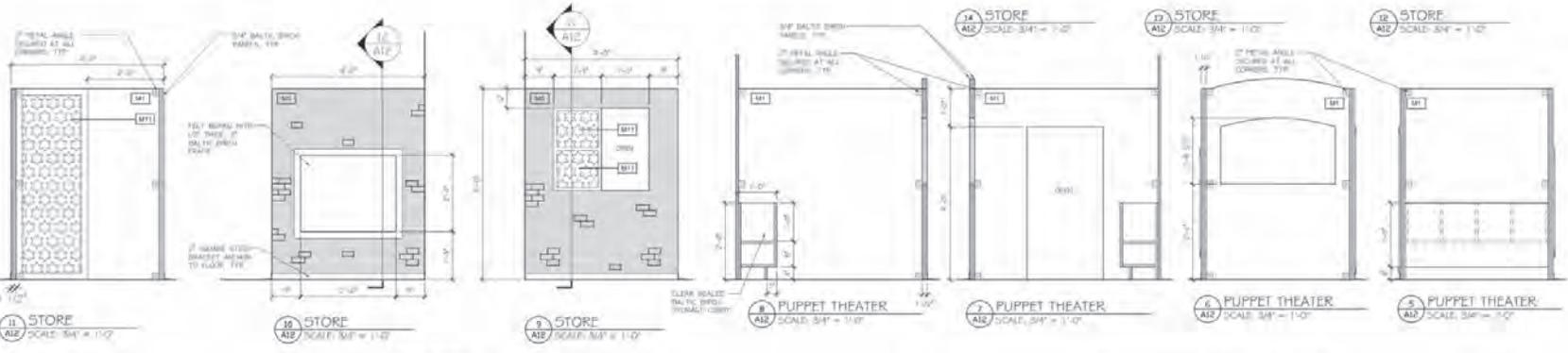
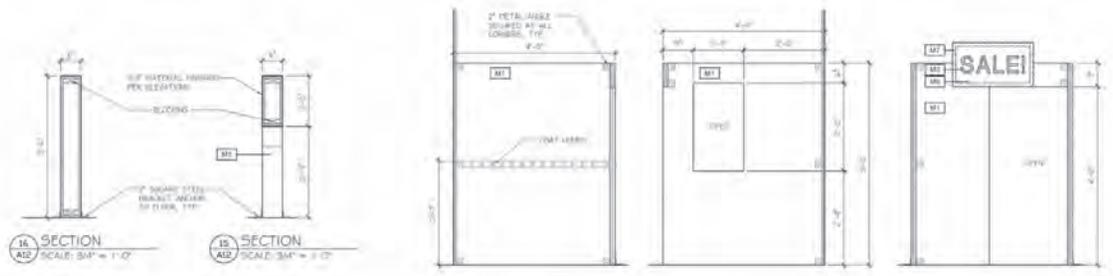
2
A11 ENLARGED FLOOR PLAN @ INTERACTIVES
SCALE: 3/4" = 1'-0"



1
A11 INTERACTIVE WALL ELEVATION
SCALE: 3/4" = 1'-0"

CHILDREN'S INTERACTIVES MATERIAL LEGEND

- M1 - CLEAR SEALED BALTIC BIRCH
- M2 - SHERWIN WILLIAMS PAINT COLOR 6704 HEP GREEN
- M3 - SHERWIN WILLIAMS PAINT COLOR 6786 CAPRI
- M4 - SHERWIN WILLIAMS PAINT COLOR 6668 SUNRISE
- M5 - SHERWIN WILLIAMS PAINT COLOR 6615 PEPPERY
- M6 - SHERWIN WILLIAMS PAINT COLOR 6824 FORGET-ME-NOT
- M7 - SHERWIN WILLIAMS PAINT COLOR 6244 NAVAL
- M8 - SHERWIN WILLIAMS PAINT COLOR 7571 CASA BLANCA
- M9 - SHERWIN WILLIAMS PAINT COLOR 6962 DAZZLE
- M10 - SHERWIN WILLIAMS CHALKBOARD PAINT
- M11 - DECOTONE SURFACES MT-800 HG SOLID MIRROR
- M12 - CARNIVAL MIRROR, INSTALLED WITH MANUFACTURER'S ADHESIVE TABS - WWW.CARNIVALMIRROR.COM







Family Zone



Feature Installation - accessible tower



Zoned by age



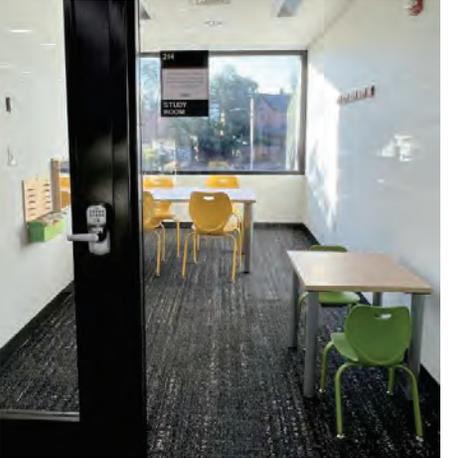
Interactive and Gaming Walls



Tween Gaming



Family Study Rooms





Immersive Children's Area



Everbrite wall, Interactive Panels



Crawlthrough, imaginative play

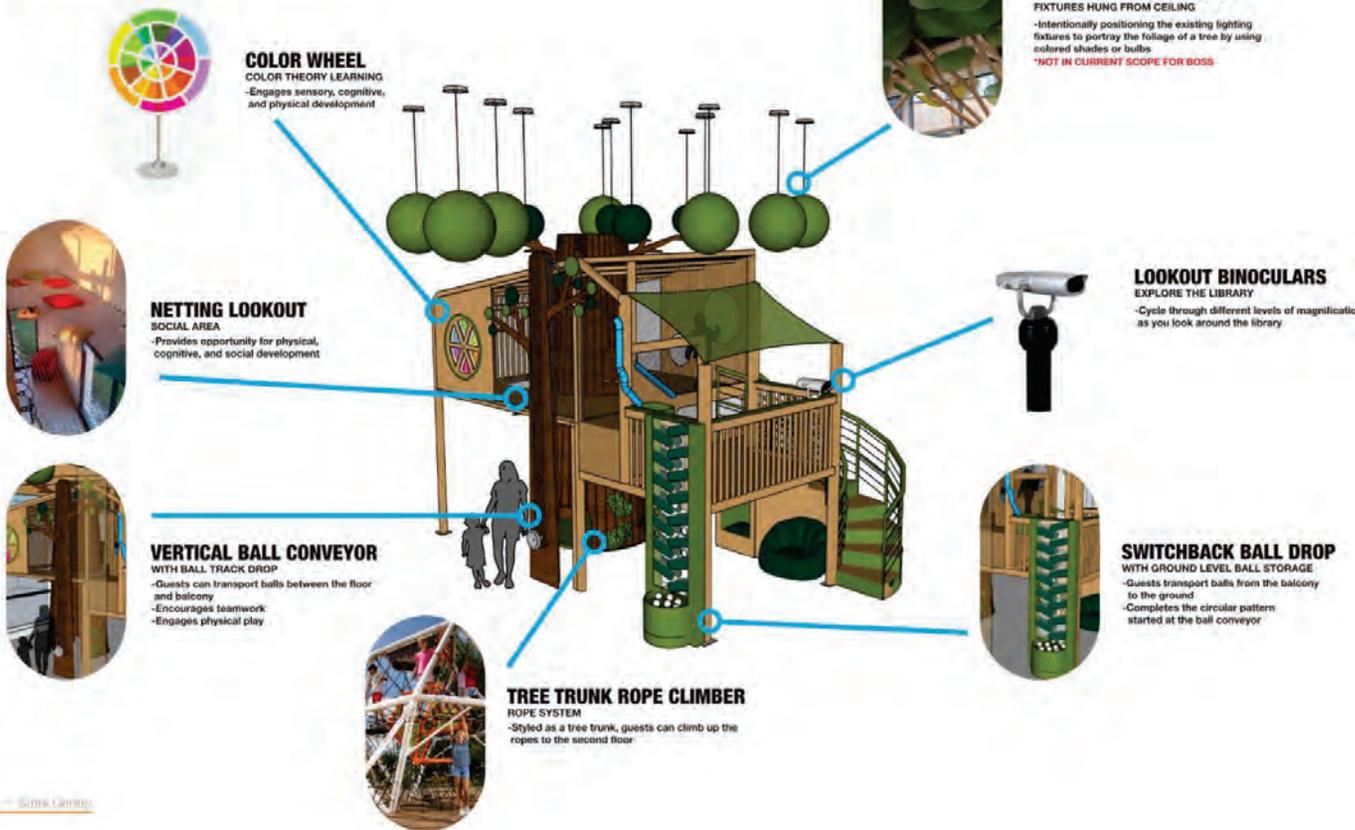


Themed interactive components



Expanded programming, flexible play area

FEATURE MAP



IN SPACE - LEFT



IN SPACE - RIGHT



DETAIL 2





Baby corral, Interactive components



Open sided imaginative play



Discovery table, open puppet theater



Digital Interactives mixed with analog components



Custom freestanding components





Donor opportunities with a variety of play components



Acoustic components



Entry Experience



Sensory Space / Quiet Room

Base Scope Range

- Budget fees \$2,500-\$5,000
- Budget Construction/Installation \$5,000-10,000
- Minimal Intervention
- Provide additional interactive components that provide a diverse and inclusive experience
- Existing interactive elements to remain

Mid Scope Range

- Budget fees up to \$25,000
- Budget Construction/Installation \$50,000-\$100,000
- Modify a portion of existing interactive elements to provide a fully diverse and inclusive experience.
- Touch-up and refresh a portion existing wall elements.
- Identify other opportunities for additional interactive components

Large Scope Range

- Budget fees between \$15,000-\$25,000
- Budget between \$100K-\$300K for new
- RFQ Process for a specialty exhibit designer and fabricator
- Refresh interactive wall entirely
- Prioritize additional design trends and strategies

Proposed Next Steps:

Provide Phase I Services to develop and define scope for Mid to Large Range options for fee of up to \$5,000.