



## Regular Board Meeting

May 20, 2026 ♦ 6:30 p.m.

# AGENDA

### 6:30 – 6:40 Call to Order

#### Appoint Deputy Fiscal Officer

- BE IT RESOLVED that Heather Owen be appointed Deputy Fiscal Officer and compliance officer (per section 3.9 of the Board Manual with a bond in the amount of \$100,000, and that her term of office shall be from May 21, 2026 until the organizational meeting of the Board in 2027.

#### Oath of Office to Heather Owen

##### Minutes

- Regular Meeting: April 15, 2026

##### Communications

- Received to Date:
- Public comments (if any)
- Retirements – Shelly Waryk
- Awards – Katie Cooley, Erin Manning and Caroline Moran

### 6:40 – 7:30 Administrative Reports

- Amendments to Administrative Reports
- Staff Report – Victoria Vogel, Makerspace
- PR/Marketing
- Assistant Director
- Financial/HR
- Director

### 7:30 – 7:45 Board Reports

- Board President

### 7:45 – 8:10 New Business

- Resolution 10-26 to Elect Deputy Fiscal Officer and Authorize Signers on Financial Accounts
- Motion to amend Public Policy and Procedures Manual Section 8 Information Security Policy
- Motion to approve Bank Depository Agreements for the period of July 1, 2026 – June 30, 2031
- Other

#### Executive Session: Performance of an employee

#### Adjournment

##### Upcoming Events

June 17, 2026: Regular Board Meeting



# The Board of Trustees Minutes

## Regular Meeting:

**Date: April 15, 2026**

### Attendees:

	<i>Trustees</i>	<i>Staff</i>	<i>Public</i>
Lauren Golick	Robert Plantz	Andrew Mangels	Bruce Collins
Tianyi Krupka	Elizabeth Sheehe	Beth Snezek	
Jason Nolde		CJ Lynce	
Will Perry		Heather Feenaughty	
		Karen Hunt	
		Shelly Waryk	
		Katie Cooley	

The Board met in the Board Room of Westlake Porter Public Library. Will Perry called the meeting to order at 6:31 pm.

### Minutes

Bob Plantz moved to approve the minutes from the Regular Meeting of March 18, 2026. Elizabeth Sheehe seconded the motion. All present were in favor.

### Communications

There were no new communications.

The Director announced the retirement of the Deputy Fiscal Officer and acknowledged how she carried the burden and the load of the Finance Department for the last year. Along with decades of service and all she has done for the Library and its patrons, he is appreciative of her extending her time here in order to transition to the new team.

### Public Comments

There were no public comments.

### Administrative Reports

#### Manager's Report

Katie Cooley, Adult Services Manager, reported on Adult Service's year in review. She is very conscious of keeping our mission at the top of mind as she and the department are planning.

#### PR/Marketing Report

The PR/Marketing Report for March was delivered with the agenda. Heather Feenaughty, PR/Marketing Manager, reported PR and Marketing is in the process of migrating our website to comply with accessibility standards. Part of the process is conducting a full website audit with staff and evaluating what content to keep, combine with other content, or eliminate and will allow us to reduce redundant content and update outdated pages.

#### Assistant Director's Report

The Assistant Director's Report for March was delivered with the agenda.

CJ Lynce, Assistant Director, pointed out the proposed amended cyber security policy that will need to be passed because of new cybersecurity requirements for local governments that were passed as part the 2025-2026 State Biennium Budget. One of these requirements is that entities

must adopt a cybersecurity program consistent with best practices from NIST Cybersecurity Framework or the CIS Controls by May.

As part of the new cybersecurity requirements, this policy must be reviewed each year by the Board, along with a short presentation on the current scope of cybersecurity measures since the last review.

The policy will be discussed at the Board Retreat on May 9.

Admin is working on new language for the food and beverage policy. They are working with Quality Council on a trial of new guidelines to try for six months. We want to accommodate what the public wants as much as possible. Jason Nolde commented he likes the policy and how it will be tackled.

#### Financial/HR Reports

The HR and Financial Reports for March were delivered with the agenda.

The Fiscal officer explained there is an agenda item to pass the 2027 Tax Budget to show the County Budget Commission how we will spend the tax money. Once approved, it will go to the School Board for approval and then filed with the Budget Commission.

On April 8th, the Cuyahoga County Budget Commission notified all fiscal officers that starting in 2027 there will no longer be tax advance payments outside of the two scheduled settlement periods during the calendar year. This will be more a timing issue versus a funding issue for the library. There has been immediate pushback from public school districts so another change to the payment schedule would not be unexpected.

Our 2024 audit is complete and the initial report/management letter is coming soon. We will need to let the audit team know if we are interested in scheduling a formal meeting for a post-op. Lauren Golick commented it is very common to waive the formal meeting.

Ms. Snezek commented Shelly Waryk has been an amazing asset and comfort. She has a ton of knowledge that she is patiently passing on.

#### Director's Report

The Director reported he attended Fiscal Officer Training with Ms. Snezek to become more familiar with library finances.

The Friends will host a smaller version of the ice cream social due to the high cost of ice cream.

Bob Plantz moved to accept the Administrative Reports. Tianyi Krupka seconded the motion. All present were in favor.

#### **Board Reports**

Will Perry, Board President, discussed the agenda for the upcoming Board Retreat which will include a refresher on the collection development policy by Jane Kirkland, Tech and Collection Development Manager; a discussion of the Cyber Security Policy and an update on the Strategic Plan.

Lauren Golick commented she would like to revisit AI guidelines and having a policy, board governance and revisiting intellectual freedom and where current events stand, and succession planning as it relates to a board position and what is expected of that person. The Director explained Intellectual Freedom will be covered by Ms. Kirkland at the Board Retreat.

**New Business**

Motion to amend Personnel Manual Section 3.13 Dress and Appearance

Elizabeth Sheehe moved to amend Personnel Manual Section 3.13 Dress and Appearance. Jason Nolde seconded the motion.

The Director commented this is a staff friendly policy and recognized it is something staff would like. Staff should look nice and be approachable.

All present were in favor.

Motion to amend Public Policy and Procedures Manual Section 5.8 Tornado Safety

Lauren Golick moved to amend Public Policy and Procedures Manual Section 5.8 Tornado Safety. Jason Nolde seconded the motion.

These changes are mostly procedural in nature.

All present were in favor.

Resolution 9-26 – 2027 Tax Budget

Bob Plantz moved to approve Resolution 9-26 – 2027 Tax Budget. Tianyi Krupka seconded the motion.

The Fiscal Officer reported every year we must approve a tax budget to demonstrate to the taxing authority the need for the library’s property tax revenue and allotment of our PLF share next year.

The Tax Budget will then be presented to the school board for approval at the May 18, 2026 meeting and then will be filed with the Cuyahoga County Budget Commission by July 20, 2026.

Roll call vote followed: Lauren Golick – yes, Tianyi Krupka – yes; Jason Nolde – yes, Bob Plantz – yes, Elizabeth Sheehe – yes, Will Perry – yes.

Executive Session to discuss Compensation of an Employee

Elizabeth Sheehe moved to enter Executive Session to discuss Compensation of an Employee. Tianyi Krupka seconded the motion.

Roll call vote followed: Lauren Golick – yes, Tianyi Krupka – yes; Jason Nolde – yes, Bob Plantz – yes, Elizabeth Sheehe – yes, Will Perry – yes.

The Board left Executive Session at 8:55 pm.

**Adjourn**

The meeting adjourned at 8:55 pm.

Recorded by: Karen Hunt, WPPL Sr. Administrative Associate	
Attested by:	
_____	_____
Will Perry, WPPL Board President	Tianyi Krupka, WPPL Board Secretary

**I. INFORMATION AND MATERIALS TRANSACTIONS**

MONTHLY CIRCULATION, 2022 - PRESENT						
	2022	2023	2024	2025	2026	%INC/DEC
January	70,245	70,931	74,087	73,236	73,418	0%
February	65,239	66,714	68,953	68,902	68,212	-1%
March	69,915	74,701	<b>75,624</b>	<b>77,849</b>	<b>75,534</b>	-3%
April	71,134	69,906	71,644	73,309	71,452	-3%
May	66,320	68,705	72,046	<b>75,329</b>		
June	71,367	73,439	<b>75,823</b>	<b>76,774</b>		
July	74,532	74,923	<b>79,097</b>	<b>80,420</b>		
August	<b>75,223</b>	73,283	<b>78,244</b>	74,290		
September	66,792	68,526	71,102	72,561		
October	68,636	71,704	71,962	73,457		
November	67,403	67,046	70,715	70,967		
December	66,910	66,068	70,534	71,191		
<b>ANN'L TTL</b>	<b>833,716</b>	<b>845,946</b>	<b>879,831</b>	<b>888,285</b>	<b>288,616</b>	<b>-2%</b>
<b>AVE CIRC</b>	<b>69,476</b>	<b>70,496</b>	<b>73,319</b>	<b>74,024</b>	<b>72,154</b>	<b>-3%</b>

Circulation Total

TOTAL CIRCULATION							
		ADULT	YA	JUV	TOTAL	LAST YR	%INC/DEC
<b>BOOKS</b>	FICTION	8,668	1,633	13,114	23,415	24,296	-4%
	NONFIC	6,894	227	4,816	11,937	13,227	-10%
	LG PRINT	1,998	--	--	1,998	2,054	-3%
	WORLD LANGUAGES	47	--	52	99	79	25%
	<b>SUBTTL</b>	<b>17,607</b>	<b>1,860</b>	<b>17,982</b>	<b>37,449</b>	<b>39,656</b>	<b>-6%</b>
	BLURAY	1,630	--	275	1,905	2,158	-12%
	BLURAY 4K	198	--	10	208	175	19%
	BOOK CD	433	1	54	488	615	-21%
	DVD	5,183	--	979	6,162	6,759	-9%
	DVD/CD-ROM	--	--	--	--	--	--
	LAUNCHPAD	--	--	65	65	55	18%
	LAUNCHPAD View	--	--	1	1	4	-75%
	MUSIC CD	1,817	--	63	1,880	2,062	-9%
	PLAY/VIEW	--	--	--	--	--	--
PLAYAWAY	217	3	218	438	427	3%	
ROKU	--	--	--	--	2	-100%	
VIDEO GAMES	684	--	1,665	2,349	2,196	7%	
OTHER	51	--	444	495	438	13%	
<b>SUBTTL</b>	<b>10,213</b>	<b>4</b>	<b>3,774</b>	<b>13,991</b>	<b>14,891</b>	<b>-6%</b>	
<b>ELECTRONIC</b>	Comics Plus	14	--	--	14	33	-58%
	Flipster	121	--	--	121	334	-64%
	Great Courses	4	--	--	4	4	0%
	HOOPLA/Comics	168	--	--	168	199	-16%
	HOOPLA/eAudio	1,986	--	--	1,986	1,803	10%
	HOOPLA/BingePass	71	--	--	71	63	13%
	HOOPLA/eBooks	887	--	--	887	895	-1%
	HOOPLA/Flex	27	--	--	27	23	17%
	HOOPLA/Music	165	--	--	165	174	-5%
	HOOPLA/MOVIE/TV	529	--	--	529	532	-1%
	IndieFlix	2	--	--	2	1	100%
	KANOPY	458	--	--	458	457	0%
	OVD/DAB	4,633	339	390	5,362	4,293	25%
	OVD/EBOOK	4,587	448	834	5,869	5,436	8%
OVD/Magazines	1,812	--	--	1,812	1,488	22%	
Press Reader	--	--	--	--	164	--	
QELLO	2	--	--	2	4	-50%	
	--	--	--	--	--	--	
	--	--	--	--	--	--	
	--	--	--	--	--	--	
<b>SUBTTL</b>	<b>15,466</b>	<b>787</b>	<b>1,224</b>	<b>17,477</b>	<b>15,903</b>	<b>10%</b>	
<b>NON-TRADITIONAL</b>	INSTRUMENT	10	--	7	17	15	13%
	GAMES	33	--	95	128	122	5%
	EQUIPMENT	74	--	8	82	90	-9%
	117	0	110	227	227	0%	
<b>OTHER</b>	PER	1,151	10	145	1,306	1,132	15%
	LAPTOPS	106	--	--	106	139	-24%
	Wifi Hotspots	65	--	--	65	76	-14%
	EQUIPMT	--	--	--	--	--	--
	OTHER	1	2	5	8	30	-73%
<b>SUBTTL</b>	<b>1,323</b>	<b>12</b>	<b>150</b>	<b>1,485</b>	<b>1,377</b>	<b>8%</b>	
<b>ILL</b>	SRCH/HHO	766	--	--	766	1,184	-35%
	ILL	49	--	--	49	59	-17%
	CPL LANG	--	--	--	--	--	--
<b>SUBTTL</b>	<b>815</b>	<b>0</b>	<b>0</b>	<b>815</b>	<b>1,243</b>	<b>-34%</b>	
<b>UNACCOUNTED</b>	--	--	--	8	12	0%	
<b>TOTAL</b>	<b>45,541</b>	<b>2,663</b>	<b>23,240</b>	<b>71,452</b>	<b>73,309</b>	<b>-3%</b>	
SELF CHECK				<b>18,078</b>	<b>18,218</b>	<b>-1%</b>	
SELF CHECK Percentage of Total Circ				25%	25%	0%	
SELF CHECK Percentage of Bldg Circ				68%	66%	0%	

CIRCULATION DETAIL				
	DATE	CIRC	HRS OPEN	CIRC/HR
HIGHEST	April 6	2,885	12	240
LOWEST	April 26	740	4	185
BUSIEST	April 19	1,284	4	321
SELF-CHECK CIRCULATION TOTAL =			18,078	
TOTAL CHECK-INS THIS MONTH =			0	

**Highest:** Monday, April 6  
**Lowest:** Sunday, April 26  
**Busiest:** Sunday, April 19

SEARCH OH/OH LINK	
Borrowing (From)	395
Lending (To)	420

Services	
Passports	119
Photos	146

ITEMS ADDED TO & WEEDED FROM COLLECTION THIS MONTH			
	PREV NET	NEW NET	% TOTAL
ADULT	129,596	129,605	67.12%
YOUNG ADULT	7,321	7,497	3.88%
JUVENILE	55,646	55,999	29.00%
<b>TOTAL ITEMS</b>	<b>192,563</b>	<b>193,101</b>	

CURRENT COLLECTION SIZE BY FORMAT		
	ITEMS	% TOTAL
BOOKS	120,796	62.55%
AV	50,578	26.19%
ELECTRONIC	21,358	11.06%
OTHER	376	0.19%
<b>TOTAL</b>	<b>193,108</b>	

REGISTRATIONS						
DEPTL	ADULT	YA	JUV	TOTAL	% OF TTL	
WESTLAKE	12,146	477	1,698	14,321	48%	
CUY. CO.	9,198	122	338	9,658	32%	
OUT OF CO.	5,612	92	189	5,893	20%	
<b>TOTAL</b>	<b>27,016</b>	<b>691</b>	<b>2,225</b>	<b>29,932</b>		
<b>% OF TTL</b>	<b>90%</b>	<b>2%</b>	<b>7%</b>			
<b>REGISTRATIONS ADDED THIS MONTH = 206</b>						
<b>REGISTRATIONS THIS YR VS. LAST YR.</b>						
Prev Year	26,068	695	2,137	28,900		
% INC/DEC	4%	-1%	4%	4%		

ELECTRONIC USAGE: SUMMARY TABLE		
	USERS	HOURS
ON-SITE	11,427	0.0
REMOTE	37,735	35,639.0
<b>TOTAL</b>	<b>49,162</b>	<b>35,639.0</b>

Total Electronic usage includes OPLIN Resource usage figures, which are not broken down to On-Site & Remote usage statistics.

II. PROGRAMS & SERVICES

TOTAL VISITORS THIS MONTH			
	THIS YEAR	LAST YEAR	INC/DEC
LIBRARY	23,203	21,819	6%
ARTWALK DOOR	151	244	
DRIVE-UP	1,435	1,529	-6%
<b>TOTAL</b>	<b>24,789</b>	<b>23,592</b>	<b>5%</b>

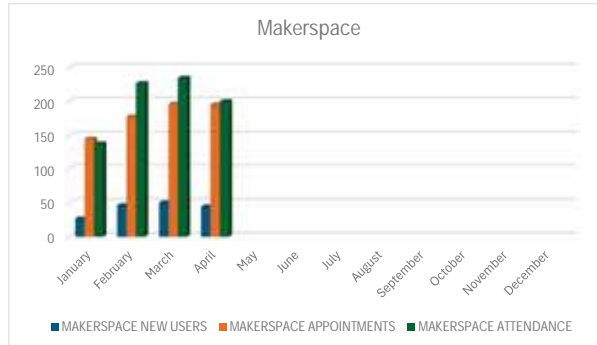
PUBLIC MEETING ROOM USE				
TIME PERIOD	MORNING	AFTERNOON	EVENING	TOTAL
AVAILABLE	212	239	162	613
MEETINGS	86	68	70	224
<b>% IN USE</b>	<b>41%</b>	<b>28%</b>	<b>43%</b>	<b>37%</b>
<b>TOTAL MEETING ROOM ATTENDANCE</b>				<b>4,088</b>

Monthly Visits 2022 to Present						
	2022	2023	2024	2025	2026	%INC/DEC
January	17,886	22,903	21,380	21,777	21,441	-2%
February	16,773	20,945	22,629	21,357	22,953	7%
March	20,687	24,327	25,495	24,517	25,984	6%
April	19,530	20,694	25,135	23,592	24,789	5%
May	19,694	22,738	24,045	25,921		
June	22,054	23,355	24,144	25,497		
July	22,002	23,066	25,588	26,432		
August	21,829	22,460	29,114	23,726		
September	20,062	21,056	22,772	24,642		
October	21,776	24,877	25,207	27,965		
November	20,025	21,634	22,591	24,141		
December	18,952	19,345	20,408	22,046		
<b>ANNL TTL</b>	<b>241,270</b>	<b>267,400</b>	<b>288,508</b>	<b>291,613</b>	<b>95,167</b>	<b>4%</b>
<b>AVE Visits/MO</b>	<b>20,106</b>	<b>22,283</b>	<b>24,042</b>	<b>24,301</b>	<b>23,792</b>	<b>-2%</b>

REFERENCE SAMPLING		
	FROM	TO
<b>SAMPLING DATE(S)</b>	4/13/2026	4/19/2026
<b>DAY(S) OF WEEK</b>	Monday	Sunday
<b>HOURS OPEN</b>		70
<b>TOTAL QUESTIONS</b>		2,734
<b>QUESTIONS/HOUR</b>		39.1

PUBLIC PROGRAMS			
	NUMBER	ATTEND	AVE ATT.
ON-SITE	118	1,729	15
OFF-SITE	55	1,073	20

MAKERSPACE			
	NEW USERS	APPOINTMENTS	ATTENDANCE
January	27	145	138
February	47	178	227
March	51	196	235
April	45	195	200
May			
June			
July			
August			
September			
October			
November			
December			
<b>ANNL TTL</b>	<b>170</b>	<b>714</b>	<b>800</b>
<b>AVE Visits/MO</b>	<b>43</b>	<b>179</b>	<b>200</b>



III. SUPPORT AND ADMINISTRATIVE STATISTICS

PERSONNEL CHANGES THIS MONTH					
<b>HIRED</b>					
NAME	POSITION	HOURS	DATE		
Camille Emerick	Building Svs. Sr. Asst II	40	Apr 6		
1 Employee(s)		1.00 FTE			
<b>RESIGNED</b>					
NAME	POSITION	HOURS	DATE		
0 Employee(s)		0.00 FTE			
<b>TRANSFERRED</b>					
NAME	FROM POSITION	HOURS	TO POSITION	HOURS	DATE
Justin Garibotti	Circ Sub Sr. Asst II	0	Circ Sr. Assistant II	20	Apr 13
Julia Kreeger	Circ Sr. Assistant II	20	Adult Svs. Associate	20	Apr 27
2 Employee(s)					

PAYROLL SUMMARY	
PAYROLLS THIS MONTH:	3
TOTAL PAID HOURS	14,470.65
<b>FTE (INCL. SUB HRS)</b>	<b>60.29</b>

# April 2026

	LAST YEAR	CURRENT YR	% CHANGE
April	73,309	71,452	-3%
E-Resources	15,903	17,477	10%
Circ to Date	293,296	288,616	-2%

% OF CIRC						
BluRay	BOOKS	CDs	DVD	MAGAZINES	VIDEO GAMES	OTHER
3%	52%	3%	9%	2%	3%	28%

## Monthly Cardholders

LAST YEAR	CURRENT YR
28,900	29,932

## Monthly Visits

LAST YEAR	CURRENT YR
23,592	24,789

## MAKERSPACE

NEW USERS	LAST YEAR		CURRENT YR		
	APPOINTMENTS	ATTENDANCE	NEW USERS	APPOINTMENTS	ATTENDANCE
25	216	229	45	195	200

## Monthly Programming

	LAST YEAR		CURRENT YR	
	PROGRAMS	ATTENDANCE	PROGRAMS	ATTENDANCE
ADULT	91	1,233	89	1,169
YA	11	259	14	171
CHILDREN	79	1,873	70	1,462

## Monthly Outreach

LAST YEAR		CURRENT YR	
DELIVERIES	TOTAL CIRC	DELIVERIES	TOTAL CIRC
53	692	71	1,151

## Monthly Meeting Room Usage


	CURRENT YEAR			
	MORNING	AFTERNOON	EVENING	TOTAL
MEETINGS	86	68	70	224
ATTENDANCE	1362	1566	1160	4,088
	LAST YEAR			
	MORNING	AFTERNOON	EVENING	TOTAL
MEETINGS	78	45	68	191
ATTENDANCE	1322	1096	1134	3552

## MONTHLY OHIO LINK/SEARCH OH


	LAST YEAR		CURRENT YR	
	FILLED	CHECKED OUT	FILLED	CHECKED OUT
BORROWING (From):	678	770	395	474

	LAST YEAR	CURRENT YEAR
LENDING (To):	486	420


## Social Media and PR Dashboard

	Viewers	Page Visits	New Page Follows
Jan	37,633	2,521	54
Feb	6,169	810	28
Mar	54,901	1,440	71
Apr	15,590	1,306	36
May			
Jun			
Jul			
Aug			
Sep			
Oct			
Nov			
Dec			

Viewers - The number of Account Center accounts that have viewed your content at least once. *This metric is estimated and in development.*

	Reach	Profile Visits	New Followers
Jan	538	143	21
Feb	457	108	19
Mar	529	97	27
Apr	1,127	106	16
May			
Jun			
Jul			
Aug			
Sep			
Oct			
Nov			
Dec			

Reach - The number of people who had any content from our profile or about our profile enter their screen.

	Total					WWW				
	Page Views	Sessions	Users	Return Visitors	% Return	Page Views	Sessions	Users	Return Visitors	% Return
January	158,068	67,653	44,538	7,108	16.0%	53,144	31,328	19,244	3,770	19.6%
February	145,985	57,445	37,282	6,253	16.8%	46,584	26,703	15,844	3,321	21.0%
March	140,587	57,839	35,044	6,803	19.4%	51,101	30,206	18,730	3,534	18.9%
April	127,776	50,437	27,946	6,880	24.6%	45,207	26,512	14,937	3,329	22.3%
May	-	-	-	-	-					-
June	-	-	-	-	-					-
July	-	-	-	-	-					-
August	-	-	-	-	-					-
September	-	-	-	-	-					-
October	-	-	-	-	-					-
November	-	-	-	-	-					-
December	-	-	-	-	-					-
	Blogs					Catalog				
	Page Views	Sessions	Users	Return Visitors	% Return	Page Views	Sessions	Users	Return Visitors	% Return
January	3,664	3,257	2,890	268	9.3%	101,260	33,068	22,404	3,070	13.7%
February	3,310	2,774	2,487	221	8.9%	96,091	27,968	18,951	2,711	14.3%
March	4,470	3,804	3,456	247	7.1%	85,016	23,829	12,858	3,022	23.5%
April	3,968	3,286	2,820	283	10.0%	78,601	20,639	10,189	3,268	32.1%
May					-					-
June					-					-
July					-					-
August					-					-
September					-					-
October					-					-
November					-					-
December					-					-

## **Mission Moment**

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We ordered pens as one of our giveaways during National Library Week. The ones we ordered have gel ink and a nice soft grip. A gentleman took a pen and was delighted with the quality. As his wife approached, he turned to her and said, "I got this nice pen with a grip on it!" The wife responded, "Now you can write without complaining." He said they've been married for 56 years, and I hope his new WPPL pen will be a part of many more happy "complaint-free writing" years.

## **Projects**

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### **WPPL in the News**

- [News stories attached]
- Coordinated an interview with Frances and a Westlife reporter for a story about Free Comic Book Day.

### **PR inside and outside the library**

- Promoted Educate Station, our newest database that provides lesson plans and worksheets for students in Pre-K through 5<sup>th</sup> grade. Promoted on web, in Notes, and print media.
- Promoted position vacancies within the library including the Circulation Senior Assistant II, Substitute, and Building Services Senior Assistant II.
- Promoted National Library Week and assisted with the information table that was in the lobby throughout the week.
- Initiated promotions for the Summer Library Challenge including the [westlakelibrary.org/summer](http://westlakelibrary.org/summer) page, newsletter, social media, and print promotions.
- Created new elevator signage for the art exhibition.
- Ordered four new donor plaques for recent donations and replacements needed since the renovation.
- Created new signage for the food policy in the reading room and quiet room.

### **Community, Ads and Sponsorships**

- Attended Westlake250 committee meeting on Tuesday, March 12.
- Worked with the City of Westlake on a Westlake Neighbors article and participated in a group photo with other Westlake250 partners.
- Donated a raffle basket to a Connecting For Kids golfing event.

### **Web**

- Create Migration Update:
- *Background: Our website is moving to a new tool within Communico called Create. We created a roadmap of the migration process from February through its live date in October. This project will allow us to reduce redundant content, update outdated pages, and meet accessibility standards by the mandated deadline of 2027.*
  - Staff contributed to a website audit spreadsheet and logged if web pages they are associated with should be kept, killed, combined or moved to our internal Sharepoint.
  - Website headers and footers were migrated.
  - Conducted a working session to lay out a new site map based on staff feedback, patron needs, traffic behavior, and accessibility.
- Updated the [National Library Week web page](#) and [Financial Literacy Month page](#), and added a featurette to the home page.

- Updated the [50th Cleveland International Film Festival](#) featurette as the festival started and then ended.
- Added a featurette for [Celebrate Comic Books Day](#) to the home page and updated the event page with formatting and images.
- Updated the date and added sponsors to the [Summer Library Challenge page](#). Added the sponsors' logos to [Beanstack](#).

**Print:**

- Notes for June/July will mail mid-May. This issue will be larger (16 pages vs 12 pages) and hold our Stars & Stories reading log, STEAM week, art festival info, and summer activities.

**Email**

- Sent a World at War Forum email to the WaWF specialized list on April 28. It went to 136 recipients and had 84 opens (61.76%).

**Digital Marketing Stats:****Email Blasts**

- four emails in March– Avg 35.9% open rate (decreased 0.04% from March)

**New Book Emails**

- five emails in March– Avg 48.08% open rate (increased 5.87% from March)

**Social stats for the month of February**

- **Facebook:** 5,417 page likes
- **Instagram:** 1,629 followers

**Website**

## Top 5 pages

1. Home Page: 21,092
2. Events: 7,102
3. Job Openings: 967
4. Download and Stream: 901
5. Italian Art Song Concert Event Page: 717

Page 12 - THE VILLAGER - April 16 - 22, 2026

## Local Author Meet And Greet Headlines National Library Week at Westlake Porter Public Library

Westlake Porter Public Library will kick off National Library Week with a Local Author Meet and Greet on Sunday, April 19 from 2 to 4 p.m. National Library Week will take place April 19 to 25. This year's theme is "Find Your Joy".

Residents are invited to drop in and meet 18 local authors as they share their books and the joy of writing. The expected authors represent all age groups and a variety of genres. They include:

**CHILDRENS:** Matthew Chege, fiction, author of "Back in Time" • Julie Ditchburn Patton, author of "Bigfoot is a Jerk" • Ryan Drost, fantasy and science fiction author of "Stealth Hammer" • Maggie Eaton, fantasy author of "Paisley the Seeing Eye Girl"

**YOUNG ADULT:** Michelle Kollar, fiction author of "Soul Shifters" • Scott MacGregor, historical fiction author

of "Fire on the Water" • Angeline Walsh, nonfiction author of "Memento Mortale"

**ADULT FICTION:** Dave Eifert, author of "Cleveland Curse" • Beth Overmyer, author of "Forged" (Blade and Bone series) • John Sproviero, author of "Can't Catch My Coyote: The Story of a Search for Purpose"

**ADULT NONFICTION:** Theresa Arpie, author of "America's Most Haunted: Secrets of Famous Paranormal Places" • Gay Christensen-Dean, author of "Incidents and Episodes" • Mark Dawidziak, author of "A Mystery of Mysteries: The Death and Life of Edgar Allan Poe" • Arina Gerguis, author of "I'm That Girl That Saw God" • Stephen Hotchkiss, author of "Essentials of Macroeconomics with Moral Commentary" • Dennis Keating, author of "Cleveland and the Civil War" • Ruthie Neilan, author of "A Sweet Taste of the Last Slice" • Barbara L.

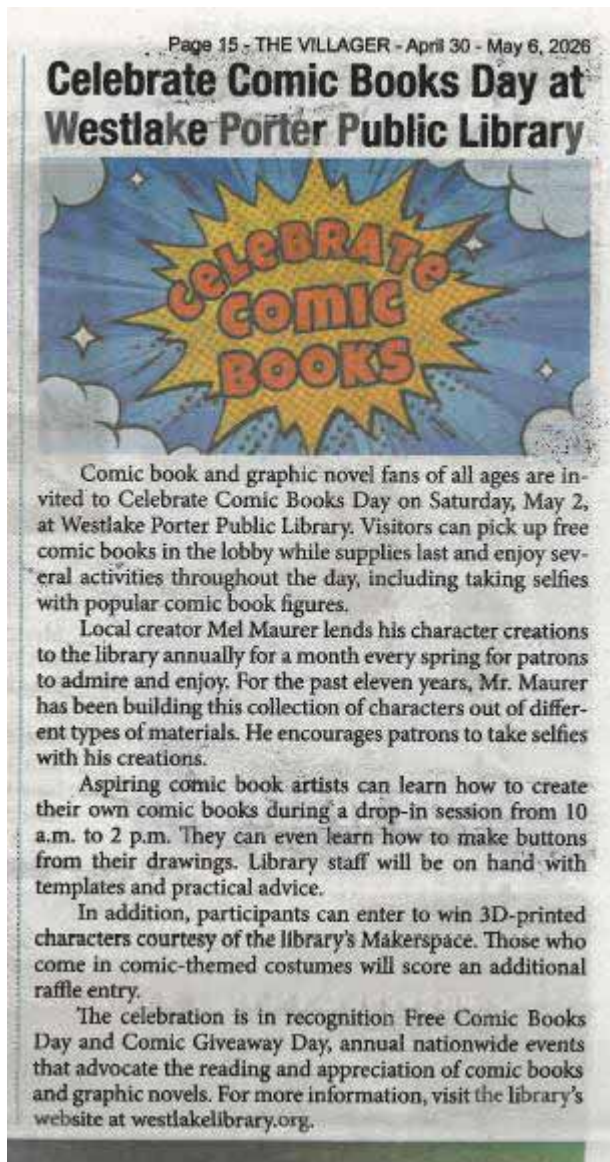
Pennington, author of "The Extraordinary Ones"

Patrons who visit every table and get their author passport stamped will be entered into a drawing to win an Amazon gift card. They can also purchase books while supplies last.

During National Library Week the library will celebrate with activities for all ages. Patrons can visit the lobby to learn about a different library resource each day. They are also invited to help build a community puzzle in the Adult Services area, complete a scavenger hunt to earn a sticker, or color a community coloring page in the Youth Services Department.

Youth Services will also offer a special "Find Your Joy" Storytime for children ages 3 to 7 on Thursday, April 23 from 6:30 to 7 p.m. Registration is not required.

For more information about National Library Week, visit [westlakelibrary.org](http://westlakelibrary.org).



# WEST SHORE SUN

WESTLAKE

## Porter Public Library celebrates Free Comic Book Day with activities and local creator

*Comic book creator Mel Maurer encourages patrons to take selfies with his comic creations.*

**Kathleen Barnard** Special to Sun News

Comic book and graphic novel fans of all ages are invited to celebrate Free Comic Book Day May 2 at Westlake Porter Public Library.

This annual event is held in conjunction with Comics Giveaway Day.

Visitors can pick up free comic books in the library lobby — while supplies last — and enjoy several activities throughout the day, including taking selfies with popular comic book figures.

Some of the comic books to be given out May 2 include:

- ▶ Avatar: The Last Airbender-Legends/ Minecraft: Heart of Cobblestone
- ▶ Amazing Spider-Man 1000/Queen In Black #1
- ▶ Aquaman #1
- ▶ Armageddon/X-Men #1
- ▶ DC Next Level Sampler
- ▶ DC X Sonic The Hedgehog #1
- ▶ Disney Manga: Stitch! Best Food Forever!
- ▶ Dungeon Crawler Carl #0
- ▶ Garfield
- ▶ He-Man and the Masters of the Universe/ Dungeons & Dragons
- ▶ Inanna The Name She Lost #0
- ▶ Jem and the Holograms/My Little Pony Flipbook
- ▶ Keenspot Toybox 2026
- ▶ The Last Kids On Earth

You can also check out local comic book creator Mel Maurer's character creations, which he offers for a month every spring for library patrons and fans to admire and enjoy.

For the past 11 years, Maurer has been building this collection of characters out of different types of materials.

He encourages patrons to take selfies with his comic creations.



**Two kids enjoy their design process while participating in the activities on Free Comic Book Day at Porter Public Library. Photos by Porter Public Library**

Aspiring comic book artists can learn how to create their very own comic books during a drop-in session from 10 a.m. to 2 p.m. that Saturday.

Artists can also learn how to make personalized buttons from their drawings to share with friends or keep for themselves.

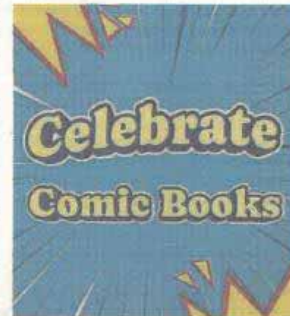
Library staff will be on hand with templates and practical advice for those who may need a hand.

In addition, participants can enter to win 3D-printed characters courtesy of Porter Public Library's Maker Space.

Bonus is that the library is also encouraging fans to come wearing comic-themed costumes for an additional raffle entry.

Free Comic Book Day is an annual nationwide event that advocates the reading and appreciation of comic books and graphic novels.

For more information, visit the library's website at [westlakelibrary.org](http://westlakelibrary.org).



**Stop in to Porter Public Library on Saturday, May 2, and take home free comics as well as participate in many fun activities.**

### WESTLAKE

## Board appoints fiscal officer

The Westlake Porter Public Library Board of Trustees appointed Westlake resident Elizabeth Snezek as the library's new fiscal officer at their regular board meeting last month.

Snezek comes to WPPL from Columbia Local Schools, where she served as the assistant treasurer. She has held finance roles at Sheffield-Sheffield Lake City School District and in private business and banking. She earned a bachelor's degree in business administration from Bowling Green State University.

Having grown up in Westlake and

graduated from Westlake High School, Snezek sees the move to WPPL as bringing her back to her roots.

"My first job was as a student page at the library, and it was a great experience. Coming back as the Fiscal Officer is a dream come true," Snezek said.

"We are delighted to have Beth join our team," said Board of Trustees President Will Perry. "We know that under her guidance our record of fiscal responsibility will continue."

Snezek replaces Celeste Fortunato, who retired in fall 2025.

— Samantha Ann Illius

WESTLAKE PORTER PUBLIC LIBRARY ♦ 27333 Center Ridge Road ♦ Westlake, OH 44145

Heather Feenaughty, PR/Marketing Manager

5/13/2026

**WESTLAKE**

# NEO authors take center stage for National Library Week

By **SAMANTHA ANN ILLIUS**

This Sunday, authors from across Northeast Ohio will gather under one roof to share their stories, inspiration and creative journeys.

The Westlake Porter Public Library will kick off National Library Week with its first-ever Local Author Meet and Greet that will be held from 2-4 p.m. Sunday, April 19, inviting residents to connect directly with 18 authors spanning children's, young adult and adult genres. The event anchors a weeklong celebration themed "Find Your Joy," running through April 25.

The meet and greet is designed as an interactive, drop-in experience, where patrons can browse author tables, purchase books and have conversations with writers from their own community. Attendees who visit each table and complete an "author passport" will be entered into a drawing for an Amazon gift card.

"We want to highlight our local authors," said Heather Feenaughty, PR/Marketing Manager for Westlake Porter Public Library. "This event allows [authors] to interact with patrons in person and feature their work and talk about what they do."

The event will bring together a wide range



Photos courtesy Westlake Porter Public Library

**A selection of books by local authors who will be featured at Porter's Local Author Meet and Greet on April 19.**

of voices and genres.

Children's authors include Matthew Chege (Back in Time), Julie Ditchburn Patton (Bigfoot is a Jerk), Ryan Drost (Stealth Hammer) and Maggie Eaton (Paisley the Seeing Eye Girl).

Young adult authors include Michelle Kollar (Soul Shifters), Scott MacGregor (Fire on the Water) and Angelina Walsh (Memento Mortale).

Adult fiction writers include Dave Eifert (Cleveland Curse), Beth Overmyer (Forged from

the Blade and Bone series) and John Sproviero (Can't Catch My Coyote: The Story of a Search for Purpose).

Adult nonfiction authors include Theresa Argie (America's Most Haunted: Secrets of Famous Paranormal Places), Gay Christensen-Dean (Incidents and Episodes), Mark Dawidziak (A Mystery of Mysteries: The Death and Life of Edgar Allan Poe), Arina Geryguis (I'm That Girl That Saw God), Stephen Hotchkiss (Essentials of Macroeconomics with Moral Commentary), Dennis Keating (Cleveland and the Civil War), Ruthie Neilan (A Sweet Taste of the Last Slice) and Barbara L. Pennington (The Extraordinary Ones).

"Hopefully, (attendees will) get inspired and just interact, like being able to read something and then meet the person that wrote it to figure out what the thought process was and how they were able to create a book," Feenaughty said. For many authors, the event is a chance to share deeply personal creative journeys.

Angelina Walsh said she began writing Memento Mortale after a personal loss, noting the story became "A coming-of-age story" that reflects how "our time here is precious

and that we can choose our own type of joy in tumultuous times."

Others have drawn inspiration from unconventional places. Julie Ditchburn Patton said her middle-grade book Bigfoot is a Jerk was inspired by real-life accounts.

"I had been listening to a podcast called 'Sasquatch Chronicles.' It has some great eyewitness accounts of Bigfoot encounters," Patton said.

The event also highlights the range of storytelling formats.

Scott MacGregor, author of the graphic novel Fire on the Water, said, "The graphic format, if done right, can grab a reader with its combination of text and illustration in ways a prose book cannot."

Local connections run throughout many of the works. Dennis Keating's Cleveland and the Civil War explores the city's role in a defining period of American history, while Dave Eifert said his writing in Cleveland Curse blends "deeply researched" elements with "imaginative storytelling."

Contact this reporter at [sillius@westlifenews.com](mailto:sillius@westlifenews.com) or 440-871-5397.

April 29, 2026, West Life **A3****WESTLAKE**

Photos courtesy Westlake Porter Public Library

Last year, Porter's Comic Books Day celebration saw attendees of all ages dressing up as their favorite character.

## Library celebrates Comic Books Day

By **SAMANTHA ANN ILLIUS**

Comic book fans of all ages are invited to join together for Celebrate Comic Books Day. The celebration returns at 9 a.m. on Saturday, May 2 to Westlake Porter Public Library, 27333 Center Ridge Road. Attendees can enjoy free comic books, hands-on activities and interactive displays designed to bring the community together.

Visitors can pick up a maximum of four free comic books while supplies last. From superheroes like Spider-Man and Aquaman to kid-friendly favorites like Garfield and "The Last Kids on Earth," this year's selection spans about 14 titles chosen to appeal to a wide range of readers.

Additional activities will be held throughout the day, including a "Make Your Own Comic" session from 10 a.m.-2 p.m., where participants can design characters and turn their drawings into custom buttons. Attendees can also enter raffles for 3D-printed figures created in the library's Makerspace and earn extra entries by arriving in costume.

"It's basically a day of celebrating comic books, celebrating the art form, and just luring people into the library," said Francis Brawner, senior associate in the Adult Services Department, who helps organize the event.

The annual celebration has grown significantly since the library first participated in the national initiative in 2010. Originally tied to Free Comic Book Day, the event continues to highlight the cultural and educational value of comics while fostering connections with local creators and businesses.

"One of our secret missions really is to encourage literacy and the love of reading, especially with our reluctant readers," Brawner said.

Comic books, she explained, can serve as an accessible entry point for children who may feel intimidated by traditional chapter books. With visual storytelling and engaging narratives, graphic novels can help build confidence and interest in reading.

A major highlight each year is the work of Westlake resident Mel Maurer, whose handmade character figures are displayed throughout the library. Crafted from materials like paper mâché, the creations have become a staple of the event for more than a decade.

"Every time kids come in and see the figures, their faces light up," Brawner said. "I've seen some families take pictures at every single figure."

The event's welcoming atmosphere extends beyond children, with participation from teens, adults and even costumed attendees who embrace the day. Past celebrations have even included attractions like caricature drawings.

"It's just fun, everybody that day comes into the library and they leave with a smile," Brawner said.

Ultimately, Brawner said, the goal is to bring people together. Last year's event drew more than 500 attendees, and organizers expect a similar turnout this year. Those hoping to secure specific comic book titles are encouraged to arrive early, as the most popular selections tend to go quickly, especially during peak hours between late morning and early afternoon.

"Come in, grab your comic books, have fun, enjoy the library, look at the figures, and just celebrate comic books," Brawner said.

For more information and a complete list of the comic books that will be distributed, visit <https://westlakelibrary.org/event/15622827>.

Contact this reporter at [sillius@westlifenews.com](mailto:sillius@westlifenews.com) or 440-871-5797.

## Adult Services

### Mission Moments:

Katie Salis received several emails from Wednesday Afternoon Book Discussion group:

*"I love the book club format and you do a marvelous job of leading the group. Wed Book Club is one of the highlights of my month."*

*"I want to thank you for leading this book discussion group and for the choices you make. I was on the wait list for Once Upon a Wardrobe so I didn't attend in February but I am so glad I read the book. It was inspiring. I never would have found it if not for you. Thank you."*

A homebound patron Sarah regularly visits has experienced a decline in her vision over time. Sarah was able to introduce her to Libby and helped download several titles for her to try. They took the app for a test drive, even sampling some audio clips to ensure she enjoyed the narrators before Sarah left. Sarah plans on regularly updating her shelf of e-audiobooks. She was very excited and said "I'm going back to my room now to get started." She expressed how much she has missed reading.

### Programming:

Adult Services hosted 22 regular programs with 480 attendees, and 19 Outreach programs with 265 attendees.

We had 1 Bloodmobile sessions with 86 donors. UH presented 1 Heartsaver AED/CPR class with 20 attendees.

This month's 4 Library Speaker Consortium programs had a total of 80 views.

Program title + attendance	Hosted by	Program Survey Comments
Horror Film Club: 13	Erin Manning	
Citizenship Classes: 4/1 - 2; 4/6 - 1; 4/8 - 2; 4/20 - 3; 4/22 - 3 = 11	Facilitated by the H.O.P.E. Center	
American Red Cross Bloodmobile: 4/9 - 86	Red Cross – coordinated by Andrea Tarolli	
Financial Planning Basics - 9	Katie Salis with Dave Herwerden of WestPoint Wealth Management	"Very informative, well taught. Can we repeat more often especially on how to build during inflation?"
Let's Talk! Spanish Language Social Hour - 10	Frances Brawner	
Sustainable Fashion & You - 0	Elyse Kaderli	
Earth "kind" Meetup Group - 16	Katie Salis and Andrea Tarolli	
Trivia Night: Get Animated - 18	Alyssa Alcorn and Elyse Kaderli	"Exceeds expectations – so fun!" "10/10!!"

Jewelry Junction: Floating Necklace & Earrings - 16	Evelyn Finley	"Great class – really enjoyed it"
Jewelry Junction: Evelyn's Jewelry Workshop - 15	Evelyn Finley	"Evelyn is a real asset." "I love this program. Evelyn is the best!"
Knife Skills 101 - 25	Evelyn Finley with Susan Aldrich	"I knew a lot of knife skills before, but everyone "cuts" different!" "Susan always delivers"
Forest Therapy Walk - 7	Frances Brawner facilitated by Katie Cooley with Catherine Mangan	"Had an excellent time and really enjoyed slowing down and learning how to notice things we typically miss. I would definitely do this again!" "Catherine was very friendly and informative. Katie was very helpful in coordinating event. I wasn't expecting such a great treat after we were done with our walk."
Spice it Up! Cinnamon – an NEA Bite Into Books Program - 25	Alyssa Alcorn	
Heartsaver CPR/AED - 20	University Hospitals – Coordinated by Trina Thomas	
Physical Fitness and Weight Lifting for Seniors - 30	Evelyn Finley with Lisa Ortiz of Prescription Fitness	"I liked the training, especially information while training." "Good idea. Speaker did not explain terms (stagger, lock, etc.). Played with her hair too much. Too chatty up front. Did not provide her credentials/education. I was hoping for more "doing" not just last 15 minutes."
Walking Tour of Evergreen Cemetery - 65	Chad Statler with Westlake Historical Society	
World at War Forum: The Iran Hostage Rescue Operation of 1980 - 81	Chad Statler with Tom Cardello	"This was my first program I attended. It was well presented. I plan to come to more." "Speaker was exceptional with facts and overall history of this event."
A "Bite By Bite" Celebration – An NEA Bite Into Books Program - 74	Katie Cooley and Bethany Huck	
Checking Out the Digital Library – A National Library Week Program - 12	Alyssa Alcorn	"Very well done – albeit a lot of info!" "Very clear and knowledgeable presenter."

Adult Creative Writing Group: National Poetry Month - 8	Victoria Vogel	
Tuesday Evening Book Club (IN PERSON & ON ZOOM): "The Woman with the Cure" by Lynn Cullen - 18	Sarah Beebe and Alyssa Alcorn	
Wednesday Afternoon Book Discussion: "The Great Believers" by Rebecca Makkai - 17	Katie Salis	
True Crime Book Club: "American Predator" by Maureen Callahan - 4	Chad Statler	
Thursday Night Book Club: "My Friends" by Fredrik Backman - 13	Diane Dillon	
Environmentalism Book Club: "Terrible Beauty" by Auden Schendler - 4	Elyse Kaderli	
Virtual Author Talk: Valerie Neal "On a Mission" - 21	Library Speakers Consortium	
Virtual Author Talk: Brad Taylor "Shadow Strike" - 20	Library Speakers Consortium	
Virtual Author Talk: Miranda Cowley Heller "What the Deep Water Knows" - 27	Library Speakers Consortium	
Virtual Author Talk: Jason Reynolds "Coach" - 12	Library Speakers Consortium	
Outreach Programs: "Ed Sullivan Show" - 18 sessions, 237 attendees; "All-American Girls Baseball League" at Community Center – 28 attendees	Sarah Beebe	See below for narrative report.

**Staffing**

Julia Kreeger started on April 27th as our new 20-hour Adult Services Associate. She joined AS from Circulation and already came to this role with a wealth of WPPL knowledge. This hire concludes Adult Services staffing updates for the time being.

**National Library Week**

This year’s National Library Week theme was “Find Your Joy” at your local library. Inspired by the new host of “Reading Rainbow”, Mychal Threets, this week was full of happy reminders of all the wonderful things you can find at your library. Programs Team planned a full week of events and offerings to showcase the library in all its glory. This year, the team decided to highlight National Library Week separately from Patron Appreciation Week, which will be celebrated later in the year.

National Library Week kicked off with a Local Author Meet and Greet event on Sunday, April 18th. Local creators were invited to apply to participate in the event. Each author was given a table and the opportunity to share their work with the community. The event hosted 18 local creators and welcomed 108 attendees.

The week concluded with a “Bite by Bite” celebration, culminating the week and the NEA Big Reads selection for this year, “Bite by Bite: Nourishments and Jamborees” by Aimee Nezhukumatathil.

Bethany Huck and Katie Cooley prepared a variety of activities surrounding the book's theme of food ingredients. There was maple syrup tasting, creation stations with art activities, a communal writing opportunity, showcasing food memories, and a build-your-own-waffle bar with a myriad of toppings. The event drew 74 people and was a joyful end to a wonderful week.

### **Study Room Usage**

AP Exams and Finals preparation brought in students en masse. We had 505 reservations for study rooms in April, with 770 folks using these spaces.

### **Test Proctoring**

There were two proctored exams in April, both for the same student.

### **My Librarian Requests**

There was 1 unique My Librarian request during the month of April. The request was for literary fiction with a bit of a twist.

### **Outreach**

This month Sarah's program was about the musical guests on the Ed Sullivan Show. The Ed Sullivan program was presented 18 times with 237 participants. This particular program brought forth a lot of reminiscing and joy since almost all of the patrons watched the show when they were younger. One patron shared that her grandfather was Ed Sullivan's barber in New York. Another patron shared out loud while laughing "wow you are really bringing back the good memories!" The most fun moments during this month's program were at the memory care units because they really responded to the music, particularly the twist. A couple patrons were doing the twist, including one participant who stood up, did the twist, sat down and said, "whew I'm all twisted out." A patron at a facility stated Sarah's programs draw the most people because of the interesting topics and wishes more people would come out of their rooms to see it. Sarah was also told by a patron at the Westlake Community Center that even if they aren't that interested in the topic beforehand, they always come because they love the way she presents the information.

Sarah also did her League of Their Own program at the Westlake Community Center with 28 participants who many stated watched the movie "A League of Their Own" in preparation. Sarah discussed the real-life players of the All-American Girls Baseball League. Sarah's program next month is about cowboys/westerns and many patrons expressed excitement for this topic.

### **Blogs**

- April is Fair Housing Month – Chad Statler
- Library Outreach Aids Teachers and Enhances Student Learning – Elaine Willis
- April is Card and Letter Writing Month – Erin Manning
- Explore History with 20 Fascinating Picture Books! - Erin Manning
- National Library Week: The Joy of Reading – Elyse Kaderli
- Let's Learn About the Presidents! - Erin Manning
- Jump Into Joy with These Adult Non-fiction Titles – Clare Neubert
- Share a Smile in Your Community with Dear Elders – Erin Manning

## Displays

- Fair Housing Awareness – Chad Statler
- Staff Picks – Programs Team/Adult Services
- Play Ball! – Clare Neubert
- Jazz Appreciation Month – Alyssa Alcorn
- Financial Literacy Month – Katie Salis
- National Decorating Month – Clare Neubert
- Cleveland International Film Festival (50th Year! Partner Film: Forever Free and the Illiteracy Playbook) – Alyssa Alcorn
- Tax Forms
- Library Speaker Consortium – Erin Manning
- National Library Week, “Find Your Joy” (display case by Ask Us) - Diane Dillon
- Rainy Day Reads (Book Club in a Bag Display Case) - Elyse Kaderli
- National Library Week, “Find Your Joy” (Bulletin Board) - Diane Dillon
- Ohio Moves: Transportation – Steve Pettyjohn & Andrea Tarolli (USA 250-themed Lobby Case)

## Makerspace

### Mission Moments:

A regular Makerspace user has been coming to the Makerspace for years to use the sewing machine, 3D printers, and large format printers. She recently expressed her gratitude to the staff for helping her by creating a personalized sketch of two staff members' favorite animals. Her mother thanked me for always making her feel so welcome.

### Makerspace Activities

The Makerspace welcomed 200 attendees to 195 appointments during the month of April 125 of which were with 1-on-1 guidance and instruction. The staff processed 228 3D prints through the queue. The space also had 45 new users register to use the Makerspace. This is a remarkable increase from April 2025, which had 25 new users.

There was a total of 8 Makerspace programs for adults in the month of April with a total attendance of 16. There were 3 Makerspace programs that were for young adults with a total attendance of 17. There were 13 Technology Training classes for adults with a total attendance of 21. Finally, there was 1 AI program with a total attendance of 24.

### Program Spotlight:

**After School in the 'Space - Creating Circuits (4/8)** — Adrien led this edition of After School in the 'Space, wherein he designed a craft where students would use copper tape and LED lights to make a working mockup of a traffic light, inspired by America 250-Ohio's theme month of "Ohio Moves: Transportation," since Ohio was the birthplace of the traffic light. 3 tween patrons attended the program, and 2 adult caregivers stuck around.

**Ohio Train Tycoon Deluxe -(4/6)-** In April, Ohio celebrated the 250th anniversary of 1776 with the "Ohio moves" theme of transportation. With this in mind, the program facilitator, Rose, created the general outlines of a transportation simulation game inspired by the video game, OpenTTD. The goal was to demonstrate how machines in the Makerspace could be used to design and test games. Two teens witnessed large-format canvas printing with the Roland TruVis and laser cutting

wood with the Omtech Maker. Rose introduced the basics of how both machines operate. While they waited for the machines to finish working, she presented the expansions to passenger rail proposed by the 2025 "Ohio Rail Plan "Soon enough, the participants became play testers. At the end, Rose asked how the game could be improved. The teens had several suggestions, and suggested it be used in the library with patrons. This was a fun program that could be recycled and iterated for new audiences and degrees of participation.

**The Environmental Impact of AI (4/22)**-Mandi Goodsett, Librarian at Cleveland State University's Michael Schwartz Library presented the challenges that the AI explosion poses for sustainability. She spoke about the myths versus the facts surrounding the impact that AI poses for the environment, as well as ways to address these concerns. This was a hybrid presentation with both virtual and in-person attendees. Afterwards she allowed her slides to be shared with the 24 participants.

**National Library Week**

The Makerspace hosted a special Meet Your Makerspace on 4/22 in honor of National Library Week. Rose led a group of 3 on a tour of the Makerspace which was followed by a demonstration of the button maker. Participants were encouraged to make their own button in honor of the National Library Week "Find Your Joy" theme.

Karen and Mary Kay each designed a sticker to be handed out as a prize for patrons who participated in the library Scavenger hunt.

Program title + attendance	Hosted by	Program Survey Comments
CNC Orientation 4/4 (3)	Adrien Krajnik	
Ohio Train Tycoon Deluxe- 4/6 (2)	Rose White	
CNC Orientation 4/7 (2)	Rose White	
Tech Bytes: iPhone and iPad Help Session 4/9 (5)	Adrien Krajnik and Alyssa Alcorn	
Tinkering with Tinkercad-4/13 (7 kids, 3 adults)	Adrien Krajnik	
Tech Bytes: Android Help Session 4/16 (5)	Adrien Krajnik	Great session - Very informative + helpful
Craft Club 4/21 (10)	Mary Kay Palazzo and Karen Argie	
Digital Transfer Stations 4/22 (10)	Adrien Krajnik	Adrien is Awesome!! very informative class great presentation
Meet Your Makerspace! 4/22 (3)	Rose White	

The Environmental Impact of AI 4/22 (24)	Victoria Vogel	Good job!  I enjoyed the presentation!
Laser Cut Plant Markers 4/25 (6)	Karen Argie	Excellent session- enjoyed using the laser cutter and the many great ideas for plant stakes Karen was great!

**Training**

On 4/17, the Makerspace team visited Case Western Reserve University' Sears think[box]. Jimmy Selgado-Juarez, Assistant Director for Program Development and Implementation, led the team on a thorough tour of the facility. Rose White, Karen Argie, Mary Jay Palazzo, Adrien Krajnik and Victoria Vogel learned about each floor of think[box] and witnessed the equipment in action. Of most interest was the equipment, which featured both desktop and industrial 3D printers, a CNC router that took up an entire room, and a waterjet cutter that can accommodate materials as large as 40x48x8. At the end of the visit, each member of the team received free membership. The team also walked away with scraps of plastic acrylic to use with the laser cutter.

**Circulation**

**Mission Moment:**

A patron called to tell us she received her passport 12 days after her appointment. She complimented our speedy service.

**Passports:** 119 Passport applications were accepted along with 146 passport pictures taken.

**After-Hours Lockers** were used by 64 users to pick up 90 items.

**Technical Services**

A Koha upgrade installed on our system in April included several patches or improvements where Westlake Porter Public Library, CJ or Chip were listed as contributors or testers. The Koha open source community relies on these contributions to continually improve the system.

One feature in this upgrade is that staff can easily see the "last seen" date in the patron records, which tells us how recently a patron has logged on to the online catalog, placed a hold, checked out an item, or used digital resources. Separate improvements were made so that a patron's use of digital services such as OverDrive more consistently updates the last seen date. This helps us avoid removing digital-only patrons when we run the process to remove long expired, inactive accounts.

**Information Technology**

- One of the sensors kept showing false positives causing the incline conveyor to run continuously which interrupted the patron return ability of the sorter. Upon troubleshooting with the manufacturer, I added more reflective tape around the sensor, this resolved the issue.

- Building Services identified a PA speaker above the area behind the Teen Lounge that was left up there during the renovation, the speaker was pulled down and mounted to a ceiling tile.
- Implemented a signed RDP file for our PIC camera access, this prevented a warning popup that Microsoft recently implemented for unsigned rdp files.
- Moved the Finance Check Printer to a new location to better serve the office locations of the new finance employees.
- Sound in both the Porter and Board room stopped working for devices plugged in via HDMI, this was a result of a bug within a specific device in the A/V rack. Intermittently upon switching inputs the amplifier was being muted, and there is no way to unmute it without specialized software. iVideo came out and discovered the bug upon the 2nd time it happened which was in the Porter Room. They implemented a workaround to prevent it, and then scheduled a time to come back and implement that workaround to prevent it from occurring in all other meeting rooms in early May.
- Blue Technologies continues to troubleshoot the right-side public printer that releases from the kiosk. They will be providing a loaner if the issue is not resolved with the next part.
- Turned off the Google Chrome print dialog on the Public Computers which changed it to the native Windows 11 print dialog, this prevents the “see more” button to show all the available printers which was confusing patrons.
- Re-secured the cables for the web conferencing system under the conference table in the conference room.
- A feature called voice call was accidentally enabled on our Drive-Up Window phone, it was disabled via a feature code.
- Installed Snapmaker Orca on Adrian’s, Victoria’s, and the makerspace staff laptop.
- Installed Autodesk fusion on Design 1, 2, and the makerspace staff laptop.

## Youth Services

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### **Mission Moments:** From Holly:

*Sitting in the Teen Lounge during afterschool hours can be an education in child development. One afternoon this month, I overheard a teen wondering where his friend was. Another young person responded by saying that person did not like to walk into the Teen Lounge by themselves, to which several boys acted shocked and exclaimed, “WHAT?! This is the safest place in the world!” That statement alone proves the success of this space and the ownership the teens have taken to it.*

### **Programming Highlights:**

Emily hosted Music Monday which always brings in a crowd who are excited to learn about music and sing and dance together.

Holly did an activity on pollination in her STEAM Ahead program. From Holly: The young scientists turned into worker honeybees and did the waggle dance from flower to flower, exchanging yellow dot sticker “pollen” along the way. They each used a straw to drink nectar (lemonade) as a reward for their hard work, while also bringing some to their queen mother. After the program was over, a parent who is an elementary teacher said she was going to use this activity with her students when teaching about pollination.

Next Chapter Book Club (Natalie) started reading the NEA Bis Read book Bite by Bite: Nourishments an Jamborees. At the first two meetings they leaned into the food aspect of the book by tasting mango chunks and frozen mango slushies. We welcomed a new member, Brian, to our book club meetings.

Cat hosted Pokémon Club which continues to see interest in attendees excited to chat and share all about Pokémon.

STAFF MEMBER	Programs Hosted Included:
Cat	Pokémon Fun; Short Stories; NSP: Comic Book Adaptations: Teen Lounge; 2 <sup>nd</sup> Grade Field Trip
Natalie	Adapted ST; PreK ST; NCBC x2; Adult Stories; Adapted Weekend Fun; WHS Transition Class; Outreach Adapted ST x12; Social Hour for Teens with Autism
Jamie	Lapsit ST x3; Outreach Preschool ST x14; Family ST; Little Yogis; Sweet Peas Storytime Outreach
Rachel	2 <sup>nd</sup> Grade Field Trip x2; April Craft Kits; Preschool ST; Family ST; Brick Builders; Outreach Preschool ST x2; Bow Wow Books
Bethany	Teen Lounge x4; Snacktivity x2; Tabletop Game Room; Mario Movie Night; Bite by Bite Celebration; Escape Room in A Box; WHS Book Club
Holly	Wacky Wednesday Family ST; STEAM Ahead; Family ST; LINK; Find Your Joy ST;
Emily	Family ST; Brick Builders; LINK; Music Monday; Outreach Preschool ST
Jessica	Bow Wow Books; You & Me Printmaking; Make It Take It
Rebecca	Bow Wow Books; Local Author Meet and Greet
Fran	Toddler ST x3; Bow Wow Books; LINK

**Total programs hosted:** 47 in-library + 35 outreach = 81 programs

**Total attendance:** 880 in-library + 736 outreach = 1616 participants

Rebecca worked with Rachel, Jamie, Jane, and Brenda to launch a new database to our collection: **Educate Station**. Educate Station provides ready-to-use, hands-on activities for kids in PreK through fifth grade to do at home or at school. You can find a full curriculum including weekly and monthly learning plans and worksheets for English Language Arts, Math, Science, Social Studies, Social & Emotional Learning, and Art.

**School Partnerships**

Natalie planned and scheduled and hosted **Outreach Adapted Storytimes** for 3 locations, seeing 12 classes for a total of 169 participants.

Jamie planned and scheduled and hosted **Outreach Preschool Storytimes** for 10 locations, seeing 17 classes for a total of 448 participants.

- Jamie hosted 14 sessions
- Rachel hosted 3 sessions

Jamie put together 8 **book bins** to be delivered to 7 locations circulating 200 books.

Natalie put together 2 **book bins** to be delivered to 1 location circulating 50 books.

Rachel prepped, prepared the presentation and gathered supplies on behalf of YS. Rachel and Cat presented a presentation on **Hoopla** at the request of the teachers. The classes then had time to browse and check out materials. 6 classes, 151 participants.

Rachel submitted programs for inclusion in the **eBlasts** to WES, DIS/LBMS, WHS PTA

Rachel scheduled and built presentations for **Summer Library Challenge field trips**. She scheduled grades K-7th grade, working with Circulation, Makerspace, and Building Services to ensure we have program rooms and the field trips teachers requested. She worked with YS staff to pull books for book talks for each grade level, and, working on book talk prompts for staff. Each grade gets their own presentation and she launched them to staff so that staff have had time to prepare.

Rachel along with Chad and Katie S. put together a presentation for graduating **National Honors Society** students and the adult **Summer Library Challenge**, as well as how to register to vote and the ways libraries can support college bound people both at their universities as well as their local public library here or where they may be located for college.

Emily, Fran and Holly hosted April **LINK**. 3 sessions, 97 participants. Emily and Holly's theme was trees and libraries; Fran focused on trees.

Bethany hosted **WHS Book Club** with Jacy, at WHS. This month saw a total of 9 attendees.

Rebecca attended **PTA Council**.

Natalie hosted the **WHS Transition Class** for their last visit this school year. They did activities inspired by the Caldecott winning book *We Are Water Protectors* by Carole Lindstrom, including crafts and chair exercises. 7 participants.

Jamie hosted an **Outreach Storytime** at Goddard for their "littles" – younger than preschool age as a one-time event. The kids did great considering that age group usually needs more one on one support to be successful in programs.

**Porter Express Stats**, handled by Rachel:

- 22 deliveries of 205 items + 10 book bins
- 20 pick ups + 10 book bins

### **Other Partnerships**

#### **Cuyahoga County Board of Developmental Disabilities Partnership**

Natalie and Rebecca met with Grace, our new facilitator. Grace is a longtime WPPL patron who is very excited to begin her term as a library facilitator. She brought a lot of ideas and energy to the role. Welcome, Grace!

Natalie met Sydney, our library facilitator from the 2024/2025 grant cycle at the library for a visit. From Natalie: It was so nice to catch up with her, especially since we haven't seen one another since her last program with us, over a year ago. It was good to visit with her and learn what's new in her life since her time at the library. We wish her and all our former facilitators luck, and we welcome Grace, our facilitator for 2026/2027.

### **Literacy Initiatives**

**100 Books to Graduation**

- 9 completions
- 127 registrants

**Genre Challenge**

- 32 completions
- 267 registrants

**Reading is Elementary**

- 242 total registrations

**Little Sprouts (previously known as Myrna Chelko Early Literacy Initiative)**

- 3 new registrants via Beanstack
- 454 total registrations

**1000 Books Before Kindergarten**

- 7 new registrants via Beanstack
- 12 children received (a) milestone rewards.
- 1014 total registrations

**Blogs**

- NSP: Anniversaries of Comic Books/Graphic Novels (Cat)
- Bite by Bite Collaboration Article (Cat's Picks: Reminiscing on Food) (Cat)
- National Library Week Article (Cat's Picks: The Community WPPL Provides) (Cat)

**Displays**

- 250th Lobby Display – Ohio creates: Arts, Culture, and Literature Famous Ohio artists and authors and Local Creators Section (Cat)
- Coloring Page Maintenance (Cat et. al.) 130 pages taken
- Communico Maintenance (Rachel, Bethany, Natalie, Rebecca)
- Created May/ Calendar (Cat)
- Displays filled (all)
- Displays this month included but not limited to: Birds, Poetry, Baseball, Road Trip, Spring Animals, Staff Picks, Who Was, Travel/Vacation, Dinosaurs, Construction/Architecture, National Library Week, Poetry Month
- Flyers created and rotated (all)
- Juvenile Bibliography Updates: Dragons, Agents, Video Games (JFIC); Alphabet, Classics, Colors, Counting, Critters, Feelings, Pets, Senses (
- Kindergarten Literacy Packet (Rachel, Jamie) 212 packets taken
- Outreach Adapted Storytime Newsletter (Natalie)
- Preschool Storytime Newsletter (Jamie)
- Scavenger Hunt (Kites - Cat) 200 participants
- Skills Packet Grades 3-5 (Rachel) 95 packets taken
- Skills Packet Grades K-2 (Rachel) 95 packets taken
- Storytime Round Up Newsletter (Natalie with submissions from all storytimers) 20 taken.

## Programs Team

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The team continues to work on upcoming projects and the launch of Summer Library Challenge.

### America250 Events

#### YS Programs:

Rachel hosted **Family Storytime – Ohio Celebrates Transportation!** for 32 participants. She read books about trains, planes and automobiles and did songs and fingerplays with the kids all about transportation. Everyone had a great time.

#### AS Programs (see AS monthly report):

Ohio Train Tycoon Deluxe; After School in the Space: Creating Circuits; Walking Tour of Evergreen Cemetery

### Big Read Events

A Bite by Bite Celebration hosted by Katie C. and Bethany with Rachel and Alyssa supporting, this event brought syrup tasting, waffle making, butter mixing and personal stories to our building to celebrate the book. From Bethany:

*This month I had the opportunity to work closely with some of my Adult Services colleagues. We planned a large program for our patrons to celebrate National Library Week and our Cuyahoga Big Reads Initiative. This program was a lot of fun to do. Patrons really enjoyed each of the various elements involved. The waffles and maple syrup were clear favorites, but I loved reading the stories and comments from our food memoir activity. Patrons were asked to share stories, pictures, and anecdotes about food from their lives, but some patrons chose to use it as a forum to express their appreciation for this event.*

See AS monthly report about Big Read program “Spice it Up – Take Home Kit – Cinnamon”.

### National Library Week

The team worked very diligently to plan a fantastic National Library Week. This week's events included:

- Staffing lobby tables 2x per weekday to highlight library services and help greet patrons. At least 192 people stopped by these tables.
- A community jigsaw puzzle and coloring page.
- Library wide scavenger hunt.
- Programs included: Find Your Joy Storytime, Brick Builders, Spice Kit, Adult Stories, True Crime Book Club, Craft Club, You & Me Printmaking, and plenty more.
- The week kicked off with the Local Author Meet and Greet for 108 participants. We hosted 18 local authors including a twelve-year-old author who were able to share their efforts in writing, publishing and sold copies of their books. We hosted a raffle for those who attended and provided refreshments. We received excellent feedback including a request from an author to have the event outside and for at least 4 hours and many said they would love to return. A shout out to Rachel who along with Andrea, pretty much single handedly put together this event. Rachel served as main point of contact, put together all raffle entries and tabletop name tags for the authors and truly made it a turnkey event. A shout out to Andrea purchased water, coffee and snacks, including getting items the week before upon

special request. Thanks to Katie C. for helping host the event and to Building Services (DJ) for getting the room set up for us so well.

- The week ended with the Bite by Bite Celebration (see Big Read Events above).

### Monthly Activity Highlights

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Led the Quality Council Meeting on 4/16.

Met with the Admin Team on 4/21, 4/28, 5/5 and 5/12.

Met individually with Managers during the weeks of 4/20, 5/4, and 5/18.

Met with the Astrophotography Dark Sky Lab team on 4/28 to discuss the current status of the project.

Attended the Volunteer Reception on 4/28.

Attended the NEO-RLS Director's Retreat, focusing on AI policy in libraries, on 4/30 and 5/1.

Attended the Managers Meeting on 5/5.

Met with Andrew, Beth, and Connor on 5/6 to discuss the status of IT changes related to the 2024 Audit.

Met with Chip on 5/6 to resolve some Metabase issues.

Met with our vending Machine company on 5/6 to address ongoing issues.

Attended a meeting regarding the proposed elimination of property taxes in Ohio at the CCPL, Parma-Snow branch on 5/7.

Attended the Spring Board of Trustees Retreat on 5/9.

Met with Heather F. and Brenda on 5/11 to discuss the Communico website migration.

Met with Beth on 5/12 to work on the new background check platform.

Met with Katie C. and Rebecca on 5/13 to discuss Public Services topics.

Met with Beth and Duane on 5/13 to discuss the Building Services position opening.

## Agenda Items

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- Approve Bank Depository Agreements for the period of July 1, 2026 – June 30, 2031
  - ORC Section 135 requires depository agreements be in place with all financial institutions (STAR Ohio is exempt from this per ORC Section 135.45). The depository agreements can be in place for up to five years and the agreements currently in place with First Federal of Lakewood and US Bank expire on June 30, 2021.

## Financial Highlights

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- 2026 YTD Revenue of \$3,323K is 3.8%, or \$122K, higher than YTD April 2025 revenue due to Homestead Rollback revenue timing.
- 2026 YTD general fund Expenses of \$1.918K are 29%, or \$780K, lower than YTD April 2025 expenses. There were large transfers out to permanent improvement and automation in 2025; if we exclude those transfers, our YTD expenses are about 6.6% higher. The main increase in expenses is at the salary/benefits level.

## External Meetings/Trainings

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- Andrew and I went to the Ohio GFOA 2026 Conference on April 21-22, 2026.
- The library presented the 2027 tax budget to the Westlake Board of Education at their meeting on May 18.
- Heather and I had a virtual meeting with Eileen Stanic at Meeder Investments on May 8 to discuss Meeder/US Bank portfolio.

## Library Meetings/Trainings

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- Attended the **Volunteer Reception** on April 28.
- Attended the **Anniversary Pastry** event on April 30.
- Attended the **Managers' Meeting** on May 5.
- Attended weekly **Admin meetings** with Andrew and CJ.

## Finance

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- The **Finance department** met on April 28<sup>th</sup> and on May 7<sup>th</sup>.
- The FY25 audit is in full swing. There is a tentative auditor site visit scheduled for June 3.

## Human Resources

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- **John Shippacasse**, 20 hour Building Services Senior Assistant II, resigned May 2<sup>nd</sup>. His job was posted on April 23.

## EAC Update

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- An EAC meeting was held May 13. The majority of the meeting was spent discussing staff day on October 12.

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EAC Suggestions/Comments submitted for discussion:**Sustainable practices for staff day**

**Description:** Since Sustainability is a core value of librarianship and the Library Board recently agreed to join the Sustainable Libraries Initiative, I propose that the EAC make sustainable choices when it comes to staff day. Some ideas could include asking staff to bring their own refillable water bottles instead of purchasing single-use plastic water bottles or this event. Purchase compostable tableware\* for lunch and collect everyone's food scraps to compost through our partnership with RR. Use recycled materials for activities/ team-building type activities if possible. Offer a break-out session related to sustainability in libraries. \*The RR website states specifically what "compostable" tableware materials they accept.

**Values:** Leadership, Accountability, Respect, Growth

**Potential Benefits:** Making sustainable choices aren't always the easiest option, but staff day provides an important opportunity for WPPL to show staff that we are living our values out loud.

**Impact on Departments:** Part of joining the Sustainable Libraries Initiative will involve conducting waste audits. While this wouldn't constitute a waste audit, collecting our compostable waste during this event would give staff the opportunity to see how much waste can be diverted away from a landfill with a bit of extra effort.

**WESTLAKE PORTER PUBLIC LIBRARY**  
**General Fund Financial Summary**  
As of: April 30, 2026

	<u>Projected</u>	<u>Actual</u>	<u>Difference</u>	<u>Notes</u>
<b>Revenue</b>				
Property Tax	1,717,557	2,747,535	1,029,977	
PLF	474,874	466,751	(8,123)	
Other	65,967	109,348	43,381	
<b>TOTAL</b>	<b>2,258,398</b>	<b>3,323,634</b>	<b>1,065,236</b>	
<b>Expenses</b>				
Salaries & Benefits	1,421,541	1,357,668	(63,873)	
Supplies	34,017	19,967	(14,050)	
Contracted Services	287,414	303,892	16,478	
Library Materials	283,756	218,415	(65,341)	
Capital	42,388	7,688	(34,699)	
Miscellaneous	7,842	10,271	2,429	
Other Expenses	223,333	-	(223,333)	
<b>TOTAL</b>	<b>2,300,290</b>	<b>1,917,900</b>	<b>(382,390)</b>	

**WESTLAKE PORTER PUBLIC LIBRARY**  
**YEAR TO DATE BANK REPORT**  
As of: April 30, 2026

<b>BANK DESCRIPTION</b>	<b>BEGINNING BALANCE</b>	<b>YTD REVENUE</b>	<b>YTD EXPENSE</b>	<b>TRANSFERS IN</b>	<b>TRANSFERS OUT</b>	<b>CURRENT BALANCE</b>
FFL - CREDIT CARD	\$ 929.54	\$ 24,238.40	\$ 986.38	\$ -	\$ 24,000.00	\$ 181.56
FFL - RETAINAGE (CONSTRUCTI	\$ -	\$ -	\$ -	\$ -		\$ -
FFL - GENERAL CHECKING	\$ 103,110.28	\$ 47,728.52	\$ 1,989,994.67	\$ 1,981,710.90		\$ 142,555.03
PETTY CASH & CHANGE	\$ 1,343.50	\$ -	\$ -	\$ -	\$ -	\$ 1,343.50
<b>TOTAL</b>	<b>\$ 105,383.32</b>	<b>\$ 71,966.92</b>	<b>\$ 1,990,981.05</b>	<b>\$ 1,981,710.90</b>	<b>\$ 24,000.00</b>	<b>\$ 144,080.09</b>
FFL - MONEY MARKET	\$ 258,257.54	\$ 2,122.91	\$ -	\$ -	\$ 157,710.90	\$ 102,669.55
US BANK	\$ 4,655,408.40	\$ 59,349.15	\$ 2,618.52	\$ -	\$ -	\$ 4,712,139.03
STAR PLUS	\$ -					\$ -
STAR OHIO	\$ 1,405,505.98	\$ 3,238,272.87	\$ 47,484.91	\$ -	\$ 1,800,000.00	\$ 2,796,293.94
<b>TOTAL</b>	<b>\$ 6,319,171.92</b>	<b>\$ 3,299,744.93</b>	<b>\$ 50,103.43</b>	<b>\$ -</b>	<b>\$ 1,957,710.90</b>	<b>\$ 7,611,102.52</b>
<b>TOTAL - ALL BANKS</b>	<b>\$ 6,424,555.24</b>	<b>\$ 3,371,711.85</b>	<b>\$ 2,041,084.48</b>	<b>\$ 1,981,710.90</b>	<b>\$ 1,981,710.90</b>	<b>\$ 7,755,182.61</b>

**WESTLAKE PORTER PUBLIC LIBRARY  
STATEMENT OF CASH POSITION**

As of: April 30, 2026

FUND DESCRIPTION	BEGINNING BALANCE	Y-T-D REVENUE	Y-T-D EXPENSE	UNEXPENDED BALANCE	OUTSTANDING ENCUMBERANCE	ENDING BALANCE
101 GENERAL FUND	\$ 4,631,343	\$ 3,323,634	\$ 1,917,900	\$ 6,037,076	\$ 1,791,845	\$ 4,245,232
410 DEVELOPMENT FUND	\$ 56,706	\$ 232	\$ 10,450	\$ 46,488	\$ 51,589	\$ (5,101)
420 FRIENDS OF THE LIBRARY	\$ 3,308	\$ 30,000	\$ 15,886	\$ 17,422	\$ 33,008	\$ (15,586)
450 PERMANENT IMPROVEMENT	\$ 1,427,383	\$ 14,492	\$ 24,567	\$ 1,417,308	\$ 183,990	\$ 1,233,318
475 AUTOMATION FUND	\$ 277,626	\$ 3,122	\$ 72,281	\$ 208,467	\$ 75,583	\$ 132,884
703 FRANCIS EGGER TRUST	\$ 28,190	\$ 232	\$ -	\$ 28,421	\$ -	\$ 28,421
<b>TOTAL:</b>	<b>\$ 6,424,555</b>	<b>\$ 3,371,712</b>	<b>\$ 2,041,084</b>	<b>\$ 7,755,183</b>	<b>\$ 2,136,015</b>	<b>\$ 5,619,168</b>

# WESTLAKE PORTER PUBLIC LIBRARY REVENUE REPORT - GENERAL FUND

As of: April 30, 2026

% through the year.

33%

<i>Revenue Accounts</i>	<i>Budgeted Revenue</i>	<i>Month-to- Date Revenues</i>	<i>Year-to-Date Revenue</i>	<i>Uncollected Balance</i>	
Property Tax	4,771,957	-	2,547,884	2,224,073	53.4%
Homestead Rollback	380,715	199,651	199,651	181,064	52.4%
Subtotal	5,152,672	199,651	2,747,535	2,405,137	<b>53.3%</b>
PLF	1,424,621	114,881	466,751	957,870	32.8%
Grants	1,000	-	-	1,000	0.0%
Patron Fines & Fees	6,600	574	3,591	3,009	54.4%
Interest	100,000	20,466	67,613	32,387	67.6%
Contributions	250	-	805	(555)	322.0%
Refunds/Reimbursements/Misc	90,050	8,790	37,339	52,711	41.5%
Transfers	-	-	-	-	0.0%
<b>TOTAL</b>	<b>\$ 6,775,193</b>	<b>\$ 344,360</b>	<b>\$ 3,323,634</b>	<b>\$ 3,451,559</b>	<b>49.1%</b>

**WESTLAKE PORTER PUBLIC LIBRARY**  
**EXPENSE REPORT - GENERAL FUND**  
As of: April 30, 2026

% through the year: 33%

<i>Expenditure Accounts</i>	<i>Combined Appropriations</i>	<i>Combined Month-to-Date Expenses</i>	<i>Combined Year-to-Date Expenses</i>	<i>Combined Encumbrances</i>	<i>Combined Unexpended Balance</i>	<i>% Combined Expended Balance</i>
<b><u>Salaries &amp; Benefits</u></b>						
Salaries	3,191,125	360,297	1,061,790	-	2,129,335	33.3%
OPERS	442,978	32,474	112,142	-	330,836	25.3%
Insurance	621,521	46,603	178,872	410,938	442,649	28.8%
Other Employee Benefits	9,000	4,864	4,864	4,136	4,136	54.0%
Subtotal	4,264,624	444,238	1,357,668	415,073	2,906,956	<b>31.8%</b>
<b><u>Supplies</u></b>						
Administrative Supplies	62,727	4,488	14,103	48,587	48,624	22.5%
Maintenance Supplies	35,323	1,232	5,463	28,989	29,860	15.5%
Vehicle Fuel & Supplies	4,000	177	400	3,600	3,600	10.0%
Subtotal	102,050	5,898	19,967	81,175	82,084	<b>19.6%</b>
<b><u>Contracted Services</u></b>						
Travel & Training	37,091	5,100	6,620	30,471	30,471	17.8%
PR/Postage/Phone	110,713	13,778	38,713	71,758	72,000	35.0%
Maintenance	296,600	39,713	85,956	210,644	210,644	29.0%
Insurance	41,000	-	-	41,000	41,000	0.0%
Leases	7,000	180	6,180	820	820	88.3%
Utilities	170,839	11,241	55,447	115,118	115,392	32.5%
Professional Services	134,499	6,518	71,539	62,960	62,960	53.2%
Library Material Control	51,000	-	39,436	11,564	11,564	77.3%
Interlibrary Delivery Service	13,500	-	-	13,500	13,500	0.0%
Subtotal	862,242	76,530	303,892	557,834	558,350	<b>35.2%</b>
<b><u>Library Materials</u></b>						
Books	305,295	20,161	81,773	216,035	223,522	26.8%
Periodicals	20,196	208	1,377	18,783	18,819	6.8%
Audio/Visual	106,830	7,348	21,815	80,804	85,014	20.4%
Portable Audio	14,214	245	1,435	12,565	12,779	10.1%
Electronic Data	379,329	20,210	104,622	262,999	274,706	27.6%
Interlibrary Loan Fees	150	-	125	25	25	83.3%
Library Material Repair	22,363	2,001	5,633	12,755	16,730	25.2%
Library Material, Other	2,891	143	1,634	1,066	1,256	56.5%
Subtotal	851,267	50,315	218,415	605,033	632,852	<b>25.7%</b>
<b><u>Capital</u></b>						
Land Improvements	-	-	-	-	-	0.0%
Building Improvements	7,484	-	-	7,484	7,484	0.0%
Furniture/Hardware/Software	119,679	787	7,688	111,991	111,991	6.4%
Subtotal	127,163	787	7,688	119,475	119,475	<b>6.0%</b>
<b><u>Miscellaneous</u></b>						
Dues/Memberships	20,925	1,206	9,358	11,567	11,567	44.7%
Special Assessments	2,250	-	903	1,347	1,347	0.0%
Refunds/Reimbursements	350	10	10	340	340	2.8%
Other Misc Expenses	-	-	-	-	-	0.0%
Subtotal	23,525	1,216	10,271	13,254	13,254	<b>43.7%</b>
<b><u>Other Expenses</u></b>						
Contingency Fund	20,000	-	-	-	20,000	0.0%
Transfers	650,000	-	-	-	650,000	0.0%
Subtotal	670,000	-	-	-	670,000	<b>0.0%</b>
<b>Grand Total</b>	<b>\$ 6,900,871</b>	<b>\$ 578,984</b>	<b>\$ 1,917,900</b>	<b>\$ 1,791,845</b>	<b>\$ 4,982,971</b>	<b>27.8%</b>

**WESTLAKE PORTER PUBLIC LIBRARY**  
**EXPENSE REPORT - OTHER FUNDS**  
As of: April 30, 2026

<i>Expenditure Fund/Accounts</i>	<i>Combined Appropriations</i>	<i>Combined Year-to-Date Expenses</i>	<i>Combined Encumbrances</i>	<i>% through the year: 33%</i>	
				<i>Combined Unexpended Balance</i>	<i>% Combined Expended Balance</i>
<b><u>410 - Development Fund</u></b>					
Supplies	12,494	2,096	10,398	10,398	16.77%
Contracted Services	5,750	-	5,750	5,750	0.00%
Library Materials	8,496	8,355	141	141	98.34%
Capital Outlay	35,000	-	35,000	35,000	0.00%
Miscellaneous	300	-	300	300	0.00%
Interfund Transfers	-	-	-	-	0.00%
<b>Total</b>	<b>\$ 62,040</b>	<b>\$ 10,450</b>	<b>\$ 51,589</b>	<b>\$ 51,590</b>	<b>16.84%</b>
<b><u>420 - Friends of Library Fund</u></b>					
Supplies	24,490	7,427	16,992	17,063	30.33%
Contracted Services	24,475	8,459	16,016	16,016	34.56%
Library Materials	-	-	-	-	0.00%
Capital Outlay	-	-	-	-	0.00%
Interfund Transfers	-	-	-	-	0.00%
<b>Total</b>	<b>\$ 48,965</b>	<b>\$ 15,886</b>	<b>\$ 33,008</b>	<b>\$ 33,079</b>	<b>32.44%</b>
<b><u>450 - Permanent Imp. Fund</u></b>					
Contracted Services	-	-	-	-	0.00%
Capital Outlay	208,557	24,567	183,990	183,990	11.78%
Interfund Transfers	-	-	-	-	0.00%
<b>Total</b>	<b>\$ 208,557</b>	<b>\$ 24,567</b>	<b>\$ 183,990</b>	<b>\$ 183,990</b>	<b>11.78%</b>
<b><u>475 - Automation Fund</u></b>					
Supplies	-	-	-	-	0.00%
Contracted Services	-	-	-	-	0.00%
Capital Outlay	148,755	72,281	75,583	76,474	48.59%
<b>Total</b>	<b>\$ 148,755</b>	<b>\$ 72,281</b>	<b>\$ 75,583</b>	<b>\$ 76,474</b>	<b>48.59%</b>

**Westlake Porter Public Library**  
**Public Library Fund**  
2022 - 2026

	2022	2023	2024	2025	2026
Original Estimate	1,277,952.48	1,530,593.60	1,445,423.31	1,453,574.23	1,424,621.48
Revised Estimate			1,411,391.00	1,476,248.78	1,407,481.64
Actual	1,476,595.82	1,499,516.02	1,414,324.34	1,453,080.21	
Difference	198,643.34	(31,077.58)	(31,098.97)	(494.02)	

Change from previous year:			
2023	2024	2025	2026
Dollar amount change:			
\$ 22,920	\$ (85,192)	\$ 38,756	

Month	2022	2023	2024	2025	2026
Jan	117,102.76	120,175.88	104,198.13	126,996.91	114,880.81 **
Feb	131,419.43	139,969.12	130,863.11	140,607.44	118,494.80
Mar	98,612.84	105,518.63	109,366.22	110,383.43	118,494.80
Apr	96,222.48	96,910.92	82,756.60	95,266.42	114,880.81 **
May	169,367.26	140,652.68	123,957.56	131,826.71	
Jun	129,742.03	141,690.29	132,530.00	143,624.71	
Jul	138,955.50	140,296.37	133,099.48	115,856.15	
Aug	104,169.09	107,297.70	107,552.90	116,942.88	
Sep	127,626.25	135,110.50	130,648.57	118,799.71	
Oct	119,181.99	118,617.65	106,615.33	115,176.43	
Nov	117,142.59	123,511.26	119,302.36	118,799.71	
Dec	127,053.60	129,765.02	133,434.08	118,799.71	
<b>TOTALS</b>	<b>\$ 1,476,595.82</b>	<b>\$ 1,499,516.02</b>	<b>\$ 1,414,324.34</b>	<b>\$ 1,453,080.21</b>	<b>\$ 466,751.22</b>

2023	2024	2025	2026
2.62%	-13.30%	21.9%	-9.5%
6.51%	-6.51%	7.4%	-15.7%
7.00%	3.65%	0.9%	7.3%
0.72%	-14.61%	15.1%	20.6%
-16.95%	-11.87%	6.3%	
9.21%	-6.47%	8.4%	
0.96%	-5.13%	-13.0%	
3.00%	0.24%	8.7%	
5.86%	-3.30%	-9.1%	
-0.47%	-10.12%	8.0%	
5.44%	-3.41%	-0.4%	
2.13%	2.83%	-11.0%	
<b>1.55%</b>	<b>-5.68%</b>	<b>2.7%</b>	

Difference (2026 vs 2025)
(12,116.10)
(22,112.64)
8,111.37
19,614.39

\*January 2025 PLF distribution includes \$6,400.98 from 2024 Sales Tax Holiday

\*\* quarterly cash transfer from the PLF to the Ohioana Library Association Fund, the Regional Library Systems Fund, and the State Library Operating Expenses Fund

2026 Year-to-Date Compared to 2025	
2025	473,254.20
2026	466,751.22
<b>\$ Difference</b>	<b>(6,502.98)</b>
<b>% Difference</b>	<b>-1.37%</b>

**Westlake Porter Public Library**  
**Check Register 4/1/26- 4/30/26**

Payment Date	Check Number	Vendor	Description	Payment Amount
4/2/2026	43480	iVideo Technologies LLC	Meeting Rooms Overhaul	19,728.00
4/2/2026	43481	Johnson Controls Security Solutions	Credit for Discontinued Services & Alarm Monitoring 5/1-7/31/26	7,093.55
4/7/2026	2026000004	TREASURER OF STATE OF OHIO	Treasurer & Auditor Fees- Homestead	261.19
4/9/2026	43489	MESSINA FLOOR MAINTENANCE LLC	March Carpet Cleaning	875.00
4/9/2026	43494	VEDDA PRINTING	April/May Notes Print and Mail	6,125.00
4/9/2026	43490	PLAIN DEALER	Plain Dealer-March 2026	180.00
4/9/2026	43491	Printing Concepts LLC	Library Cards	700.00
4/9/2026	43495	WESTERVILLE PUBLIC LIBRARY	SearchOhio Fee 2026	5,682.65
4/9/2026	43488	The Awning Company	remove/store winter enclosure	513.60
4/9/2026	43485	Jennifer L Nebraska	Yoga with Ms Jen 04/13/26	75.00
4/9/2026	43492	TREASURER OF STATE OF OHIO	State Audit of 2024	63.00
4/9/2026	43484	F&E PaymentPros	Wycom Signature change	495.00
4/9/2026	43486	Kanopy Inc	Kanopy Videos	398.70
4/9/2026	43493	UNIQUE MANAGEMENT SERVICES INC	ILS Notices Services-March 2026	381.90
4/9/2026	43482	Blue Technologies	Blue Tech Copiers 1/22-2/21/26	1,484.30
4/9/2026	43483	GO GREEN LANDSCAPING LLC	landscape maint- April 2026	2,606.87
4/9/2026	43487	Koorsen Fire & Security, Inc	fire alarm system replacement change order	1,419.99
4/15/2026	43498	SUSTAINABLE ENERGY SERVICES	VOIDED	VOIDED
4/15/2026	43496	Blue Technologies	Blue Tech Copiers 2/22-3/21/26	1,288.23
4/15/2026	43497	Invengo American Corp	Bookmatic Annual Maint (3/2026-2/2027)	14,190.00
4/15/2026	2026000037	AMAZON.COM	Library Materials & Supplies	7,884.46
4/22/2026	43501	Easton Telecom Services, LLC	Easton Phone Svc 3/10 -5/9/26	1,226.98
4/22/2026	43502	Educate Station LLC	Educate Station subscription (4/15/2026-4/14/2027)	350.00
4/22/2026	43509	Stick to Your Buns Bakery LLC	Volunteer Reception Cookies	187.50
4/22/2026	43508	Stick to Your Buns Bakery LLC	Anniversary Pastries	108.50
4/22/2026	43506	U.S. Postal Service (CMRS-FP)	Postage Deposit	5,000.00
4/22/2026	43503	Kush Custom Cabinetry	Bookshelf repair	1,500.00
4/22/2026	43507	Simplified Facilities Group, Inc	Facility Management Services Feb and March 2026	2,184.00
4/22/2026	43500	CENTER POINT PUBLISHING	Adult Books	204.96
4/22/2026	43499	Cengage Learning Inc	Adult Books	1,220.19
4/22/2026	43504	Trevor M Jones	Refunds	9.74
4/22/2026	43505	United States Postal Service	Bulk mailing account permit fee	370.00
4/22/2026	43510	VEDDA PRINTING	Snezek and Owen, Business Cards	98.60
4/22/2026	2026000039	PNC BANK N.A.	CC Payment	21,373.91
4/30/2026	2026000010	PayPal	Bank fees	7.18
4/30/2026	2026000011	Nayax Copy Services	Credit card fees - public printing	48.69
4/30/2026	2026000007	U S Bank	Trust fees	29.67

**Westlake Porter Public Library**  
**Check Register 4/1/26- 4/30/26**

Payment Date	Check Number	Vendor	Description	Payment Amount
4/30/2026	2026000050	PAYCHEX INC	Payroll fees and Onboarding	2,182.07
4/30/2026	2026000012	Square Inc	Credit card fees	161.61
4/30/2026	2026000008	Meeder Investment Management	Investment Management fee	625.00
4/30/2026	43513	Khan Spryre, LLC	comic books	477.50
4/30/2026	43511	Connecting for Kids of Westlake, OH	Connecting For Kids Programs - Spring 2026	2,500.00
4/30/2026	43516	Petty Cash - Custodian	lyft ride due to patron emergency	31.80
4/30/2026	43512	Environmental Testing Group Inc	Mold Inspection with Samples	745.00
4/30/2026	43517	Center for Aging in the Digital World	Senior Expo Exhibitor Fee	150.00
4/30/2026	43514	Jennifer L Nebraska	Yoga with Ms Jen 5/4/26	75.00
4/30/2026	43518	SETTA TROPHY INC	Plaque- Myrna Chelko award	27.00
4/30/2026	43522	West Shore Chamber of Commerce	Tarolli- Westlake Arts Council Annual Membership	25.00
4/30/2026	43515	Johnson Controls Security Solutions	Alarm Monitoring 5/1-7/31/26	475.39
4/30/2026	43521	W T Cox Information Services	Periodical Subscriptions 7/1/26-6/30/27	27.60
4/30/2026	43519	Springshare LLC	LibPost Cards	322.50
4/30/2026	43520	CJ Lynce	Lynce-Rental Car PLA 2026	282.79
4/30/2026	2026000040	Columbia Gas	Natural 2/24-3/25/26	3,786.85
4/30/2026	2026000041	The Illuminating Company	Lighting 2/26-3/25/26	6,123.22
4/30/2026	2026000042	OverDrive, Inc	e-Audio	10,893.07
4/30/2026	2026000043	Stark County Educational Service Center	Medical Insurance-April 2026	41,594.57
4/30/2026	2026000044	City of Cleveland Division of Water	Water Usage 2/19-3/20/26	384.85
4/30/2026	2026000045	FP Mailing Solutions	Parcel Shipping funds	400.00
4/30/2026	2026000046	Calm.com, Inc	Calm Business 4/15/26-4/14/27	4,864.18
4/30/2026	2026000047	MIDWEST TAPE	Hoopla Downloadables	8,567.90
4/30/2026	2026000048	CITY OF WESTLAKE - SEWERS	Sewers 1/1-3/31/26	546.00
4/30/2026	2026000049	Ingram Book Company	Adult Books	19,504.68
			<b>TOTAL</b>	<b>210,139.94</b>

**Visa Payment Detail**  
**For Check #2026000039 dated 4/22/26**

INVOICE DATE	PAY TO NAME	DESCRIPTION	INVOICE #	PO #	TOTAL VALUE
3/31/2026	FASTSIGNS	Donor Wall Quotes Lettering	141-8498	262010	1,387.47
3/26/2026	FIVE BELOW	FLAG Supplies	20260326	262011	10.00
3/20/2026	G F S MARKETPLACE	Burger cookout	20260320	263001	324.87
3/23/2026	G F S MARKETPLACE	cookies	20260323	263001	39.98
3/22/2026	HEINEN'S	Burger cookout	20260322	263001	27.09
4/1/2026	MALLEY'S CHOCOLATES	Birthday chocolates	20260401	263001	65.00
3/31/2026	HOME DEPOT CREDIT SERVICES	potting mix	20260331	263002	87.67
3/18/2026	ORIENTAL TRADING COMPANY	Patriotic stuffed dogs	741614123	263002	237.86
3/25/2026	ALDI	cooking supplies for Kids in the Kitchen	20260325	263003	15.53
3/25/2026	APPLE STORE	iCloud 200GB storage	MQVQMF0DJH	263003	2.99
3/26/2026	Demco Inc	Bookmarks and sticker sets	6085064900	263003	112.25
4/2/2026	GIANT EAGLE INCORPORATED	mango chunks for Book Club	20260402	263003	7.99
3/12/2026	LITTLE CAESARS PIZZA	pizza for Autism Social Hour	1104159	263003	6.79
3/25/2026	WALGREENS	photo	20260325	263003	2.74
3/30/2026	MARC'S	drinks and snacks	20260330	263009	8.00
3/9/2026	ALDI	spinach and blueberries	20260309	263010	6.38
3/22/2026	Fresh Thyme	fruit	20260322	263010	25.48
3/21/2026	Rimi's	mango	20260321	263010	8.48
3/18/2026	Seed Savers Exchange	seeds	CS1106529	263010	15.00
3/24/2026	WALMART	AS Program Supplies	20260324	263010	27.98
3/26/2026	FIVE BELOW	AS Summer Reading Supplies	20260326	263014	17.00
3/9/2026	WALMART	Snacks for Teen Lounge	2000143-65013768	263026	64.91
3/31/2026	AIRLINES	Alcorn-Baggage Fee- PLA Conf	20260331	265001	35.00
4/3/2026	AIRLINES	Alcorn-Baggage Fee- PLA Conf	20260403	265001	35.00
3/27/2026	HOTELS	Snezek-Hotel-CPIM	90619103	265001	147.00
3/27/2026	HOTELS	Mangels-Hotel-CPIM	80433070	265001	147.00
3/27/2026	HOTELS	Owen-Hotel-CPIM	94839199	265001	164.00
4/3/2026	HOTELS	Mangels- Hotel- PLA conference	1403361	265001	706.62
4/3/2026	HOTELS	Lynce-hotel-PLA Conference	20260403	265001	886.50
4/3/2026	HOTELS	Cooley-hotel-PLA conference	20260403	265001	706.62
4/3/2026	HOTELS	Alyssa-hotel-PLA conference	20260403	265001	706.62
3/26/2026	RESTAURANTS	Mangels, Snezek, Owen-meal-CPIM Conference	20260326	265001	68.92
3/31/2026	RESTAURANTS	Mangels-meal-PLA Conference	20260331	265001	40.19
3/31/2026	RESTAURANTS	Mangels-meal-PLA Conference	20260331	265001	15.11
3/31/2026	RESTAURANTS	Lynce-meal-PLA conference	20260331	265001	36.81
3/31/2026	RESTAURANTS	Cooley, Acorn-meal-PLA conference	20260331	265001	62.67
3/31/2026	RESTAURANTS	Alyssa-meal-PLA conference	20260331	265001	13.80

**Visa Payment Detail**  
**For Check #2026000039 dated 4/22/26**

INVOICE DATE	PAY TO NAME	DESCRIPTION	INVOICE #	PO #	TOTAL VALUE
4/1/2026	RESTAURANTS	Halvorsen-meal	20260401	265001	29.43
4/1/2026	RESTAURANTS	Mangels-meal-PLA Conference	20260401	265001	42.85
4/1/2026	RESTAURANTS	Lynce-meal-PLA conference	20260401	265001	26.89
4/1/2026	RESTAURANTS	Cooley-meal-PLA conference	20260401	265001	35.49
4/1/2026	RESTAURANTS	Alyssa-meal-PLA conference	20260401	265001	33.13
4/1/2026	RESTAURANTS	Alyssa-meal-PLA conference	20260401	265001	39.41
4/1/2026	RESTAURANTS	Alyssa-meal-PLA conference	20260401	265001	16.19
4/2/2026	RESTAURANTS	Mangels-meal-PLA Conference	20260402	265001	31.26
4/2/2026	RESTAURANTS	Lynce-meal-PLA conference	20260402	265001	33.82
4/2/2026	RESTAURANTS	Cooley-meal-PLA conference	20260402	265001	28.28
4/2/2026	RESTAURANTS	Alyssa-meal-PLA conference	20260402	265001	25.41
4/2/2026	RESTAURANTS	Alyssa-meal-PLA conference	20260402	265001	25.80
4/2/2026	RESTAURANTS	Alyssa-meal-PLA conference	20260402	265001	26.42
4/3/2026	RESTAURANTS	Mangels-meal-PLA Conference	20260403	265001	35.25
4/3/2026	RESTAURANTS	Mangels-meal-PLA Conference	20260403	265001	20.64
4/3/2026	RESTAURANTS	Lynce-meal-PLA conference	20260403	265001	23.23
4/3/2026	RESTAURANTS	Cooley-meal-PLA conference	20260403	265001	34.85
4/3/2026	RESTAURANTS	Cooley-meal-PLA conference	20260403	265001	31.33
4/3/2026	RESTAURANTS	Alyssa-meal-PLA conference	20260403	265001	27.09
4/3/2026	RESTAURANTS	Alyssa-meal-PLA conference	20260403	265001	16.76
4/1/2026	SHUTTLE SERVICE/CAR RENTAL	Mangels-Uber-PLA conference	20260401	265001	5.00
4/1/2026	SHUTTLE SERVICE/CAR RENTAL	Mangels-Uber-PLA conference	20260401	265001	40.94
3/5/2026	STAPLES BUSINESS ADVANTAGE	Verbatim life series DVD-R	7676390000	265002	49.16
3/11/2026	ULINE SHIPPING SUPPLY SPECIALISTS	removable laser labels	48745289	265004	64.23
3/10/2026	FP Mailing Solutions	Postage Machine Annual Rental	RI107138453	265006	180.00
3/11/2026	HOME DEPOT CREDIT SERVICES	Building Maintenance Supplies	20260311	265012	7.47
3/11/2026	LOWES	Cobalt bit	20260311	265012	11.48
3/5/2026	MENARD'S	Building Maintenance Supplies	20260305	265012	29.34
4/9/2026	Retevis.com	Desk-charger for Retevis RT43 UHF DMR Radio	R20260402795975	265012	23.98
4/3/2026	HD SUPPLY	Toilet tissue and disinfectant	9247691251	265013	497.60
3/15/2026	Sgt Clean Car Wash	monthly car wash fee	20260315	265014	33.00
3/16/2026	Sgt Clean Car Wash	monthly car wash fee	20260316	265014	33.00
3/10/2026	SPEEDWAY	gasoline for old van	20260310	265014	45.69
3/30/2026	SPEEDWAY	gasoline for new van	20260330	265014	65.50
3/17/2026	RUMPKE	Waste and Recycling March 2026	1763495	265015	383.65
3/19/2026	Bambu Lab USA Inc	Ceramic heater & Thermistor; Bambu HotEnd	US711197350853144	265018	77.55
3/22/2026	USCutter, Inc	Coffee mugs, Heat transfer vinyl	660922	265018	352.96

**Visa Payment Detail**  
**For Check #2026000039 dated 4/22/26**

INVOICE DATE	PAY TO NAME	DESCRIPTION	INVOICE #	PO #	TOTAL VALUE
3/5/2026	MENARD'S	1.6 cu.ft. Black Compact Refrigerator	20260305	265023	108.00
3/23/2026	Connecting for Kids of Westlake, OH	Embrace the Pace 5k Sponsorship	03749	265025	250.00
2/25/2026	WESTLIFE	PR ads- Westlife	917909	265028	75.00
3/11/2026	WESTLIFE	legal notice- annual report	918878	265028	22.50
3/19/2026	Westlake Recreation Center	Community room rental	20260319	265035	875.00
3/3/2026	Sedgwick Claims Management Services Inc	BWC Group Rating Fee	1609175	265042	765.00
4/18/2026	APPLE STORE	apple sales tax refund	MT1DXN35LL	265043	(1.04)
3/10/2026	Bitwarden Inc	additional Bitwarden license	FA312CB9-0023	265043	19.37
3/18/2026	GODADDY	Standard SSL Renewal archiving.westlakelibrary.org	4041806078	265043	119.99
4/2/2026	GODADDY	Standard SSL Renewal blogs.westlakelibrary.org	4054798498	265043	119.99
3/29/2026	Microsoft Corporation	Microsoft 365 add one license	E0700ZCZOW	265043	48.96
3/5/2026	STAPLES BUSINESS ADVANTAGE	toner cartridge replacements	7676390000	265043	127.58
3/20/2026	STAPLES BUSINESS ADVANTAGE	toner cartridge replacement	7677207293	265043	69.18
3/26/2026	TECHSOUP GLOBAL	Autodesk Fusion, 1 year subscription x4	20260326	265043	70.00
3/26/2026	TECHSOUP GLOBAL	Autodesk Fusion, 1 year subscription x4	20260326	265043	280.00
3/23/2026	WPForms, LLC	WPForms Basic Renewal	3121522	265043	99.00
3/4/2026	SenSource Inc	Data hosting service fee 3/31/26-3/31/27	65593	265044	816.00
3/10/2026	ZOHO Corporation	Zoho: upgrade to Standard Monthly	50101742625	265044	31.82
3/10/2026	ZOHO Corporation	Zoho: add yearly license	50101742634	265044	181.44
3/10/2026	ZOHO Corporation	Zoho: upgrade to Standard Yearly	50101742628	265044	849.34
3/24/2026	Ohio GFOA	Snezek-Membership and Reg Finance Seminar, GFOA	17710	265045	225.00
3/14/2026	Adobe Inc	Creative Cloud Pro x12	3396598117	265047	599.58
4/3/2026	Adobe Inc	adobe sales tax refund	3336594983	265047	(47.97)
4/3/2026	Adobe Inc	adobe sales tax refund	3366605458	265047	(47.97)
3/5/2026	PAYCHEX INC	Paychex Onboarding Monthly fee	14285113	265060	100.00
3/27/2026	USCutter, Inc	Magnetic material roll	662575	265062	102.98
3/13/2026	MYRON CORP	Calendars 2027	138003967	265065	256.37
3/24/2026	The City Club of Cleveland	Mangels-Reg- Power of Food, Memory and Joy	98106	265069	36.00
3/20/2026	West Shore Chamber of Commerce	Feenaughty-Chamber State of City address	1115-4958	265069	35.00
3/11/2026	AMERICAN LIBRARY ASSOCIATION	Zyrkowski- Reg- Upgrading your	37730	265070	135.00
3/18/2026	GAS STATIONS	Mangels-Legislative Day	20260318	265070	23.93
3/5/2026	OHIO LIBRARY COUNCIL	Mangels-Reg Legislative Day	20260305	265070	75.00
3/10/2026	OHIO LIBRARY COUNCIL	Feenaughty-Reg Legislative Day	20260310	265070	75.00
3/18/2026	RESTAURANTS	Mangels, Feenaughty-meal-Legislative Day	20260318	265070	36.16
4/1/2026	Motion Picture Licensing Corporation	MPLC Blanket license 6/1/26-5/31/27	504474340	265071	332.97
3/9/2026	OHIO LIBRARY COUNCIL	Shook-OLC membership	79033	265080	120.00
3/26/2026	Breezeline	Breezeline Phone Service 3/26-4/25/2026	8335501080060250	265083	67.06

**Visa Payment Detail**  
**For Check #2026000039 dated 4/22/26**

INVOICE DATE	PAY TO NAME	DESCRIPTION	INVOICE #	PO #	TOTAL VALUE
3/30/2026	T-Mobile USA Inc	Tmobile cell phone 1/29-2/28/26	981225743	265083	69.87
3/25/2026	EVENTBRITE	Kirkland-Reg-NOTSL Spring 2026 Mtg	14536478783	265096	39.19
3/20/2026	Playaway Products LLC	Audiobooks	528650	266006	318.95
3/5/2026	MIDWEST TAPE	Music CDs	20260305	266007	152.90
3/12/2026	MIDWEST TAPE	Music CDs	20260312	266007	190.83
3/19/2026	MIDWEST TAPE	Music CDs	20260319	266007	172.08
3/26/2026	MIDWEST TAPE	Music CDs	20260326	266007	96.08
3/5/2026	MIDWEST TAPE	DVDs	20260305	266008	567.06
3/12/2026	MIDWEST TAPE	DVDs	20260312	266008	1,048.21
3/19/2026	MIDWEST TAPE	DVDs	20260319	266008	616.12
3/26/2026	MIDWEST TAPE	DVDs	20260326	266008	890.25
3/30/2026	T-Mobile USA Inc	Hotspots 1/29-2/28/26	981225743	266009	1,158.52
3/18/2026	Playaway Products LLC	Playaways/Launchpads	528382	266010	56.99
3/23/2026	Playaway Products LLC	Playaways/Launchpads	528836	266010	188.22
					<b>21,373.91</b>

Westlake Porter Public Library

# Investment Report

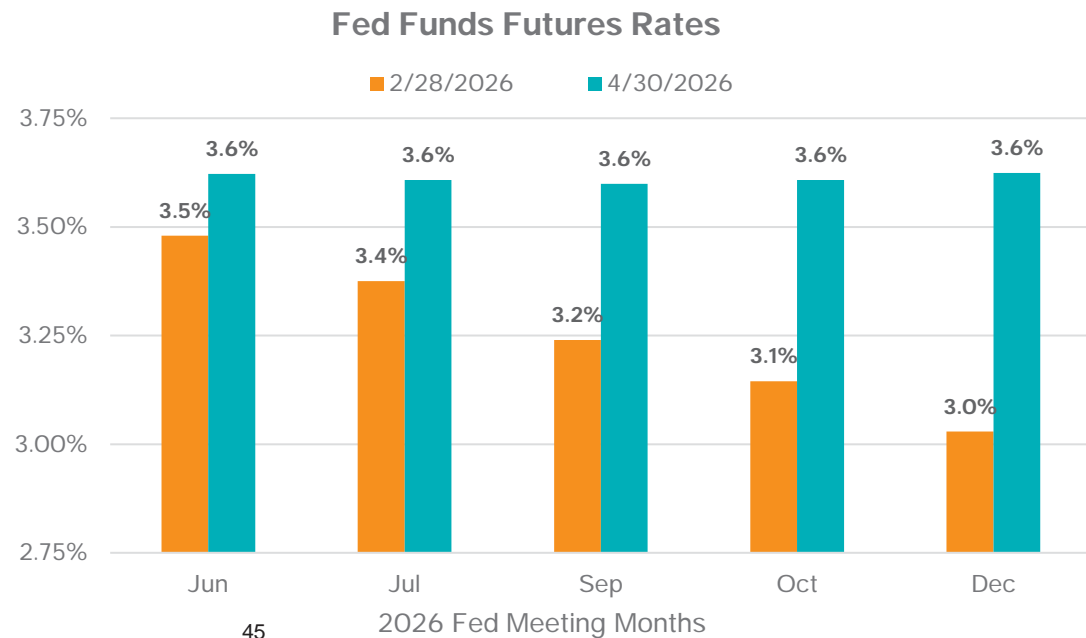
As of April 30, 2026



# OBSERVATIONS AND EXPECTATIONS

- Interest rates were generally higher for April, primarily due to increases of inflation
- The Fed Funds futures market is looking for the Fed to hold rates steady during 2026
- Economic growth for the first quarter of 2026 was 2.0%, much better than Q425's 0.5%
- Fed Chair Powell recently said the labor market is a "zero employment growth equilibrium"

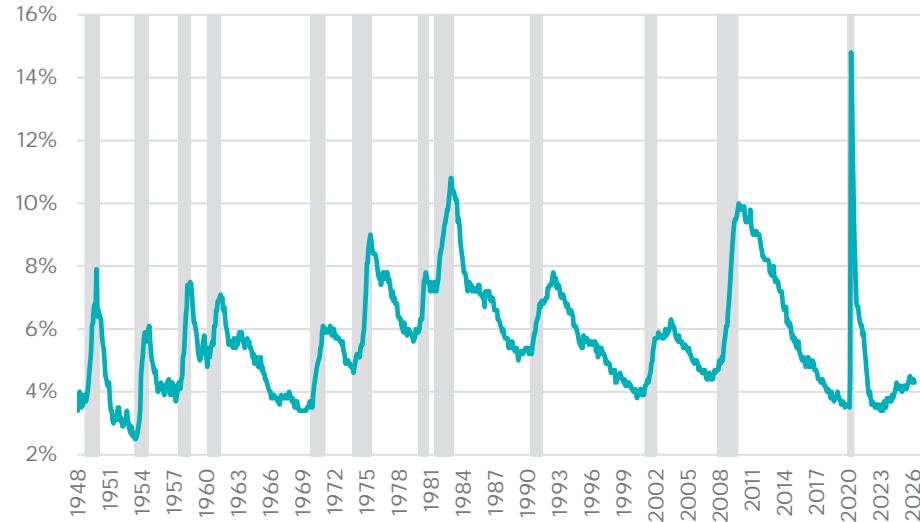
- At the end of February (prior to the Iran conflict), the futures market was pricing in approximately 2.5 quarter point cuts by December 2026.
- At the end of April, futures market data are projecting the Fed to be on hold this year.



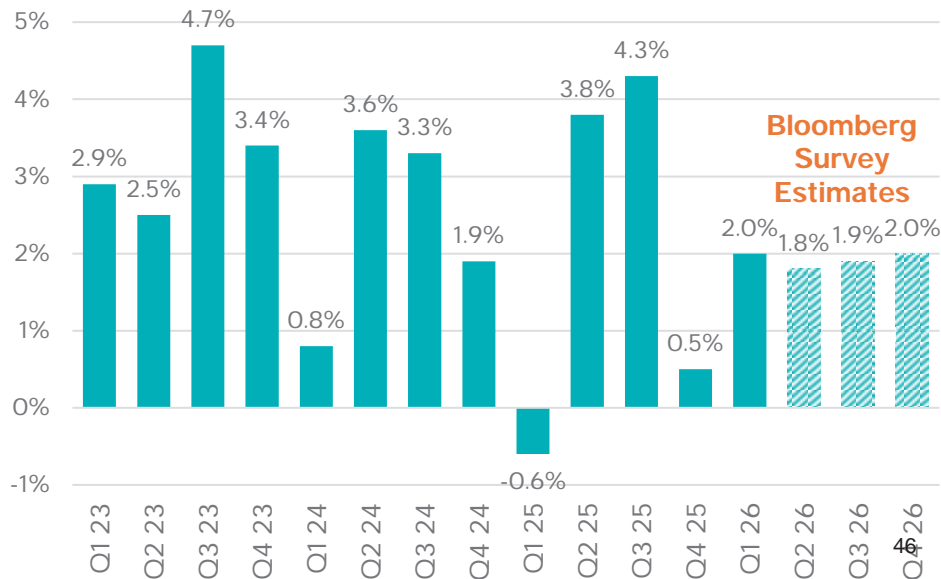
- The current unemployment rate of 4.3% has declined slightly from last year and remains low by historical standards.
- The Federal Reserve's NAIU (Non-Accelerating Inflation Rate of Unemployment) is a theoretical, estimated unemployment rate of 4.2%, at which inflation remains stable. Thus, a primary reason the market is expecting no Fed moves this year.

SOURCE: BLOOMBERG, FEDERAL RESERVE, SHADED AREAS ARE RECESSIONS

### U.S. Unemployment Rate



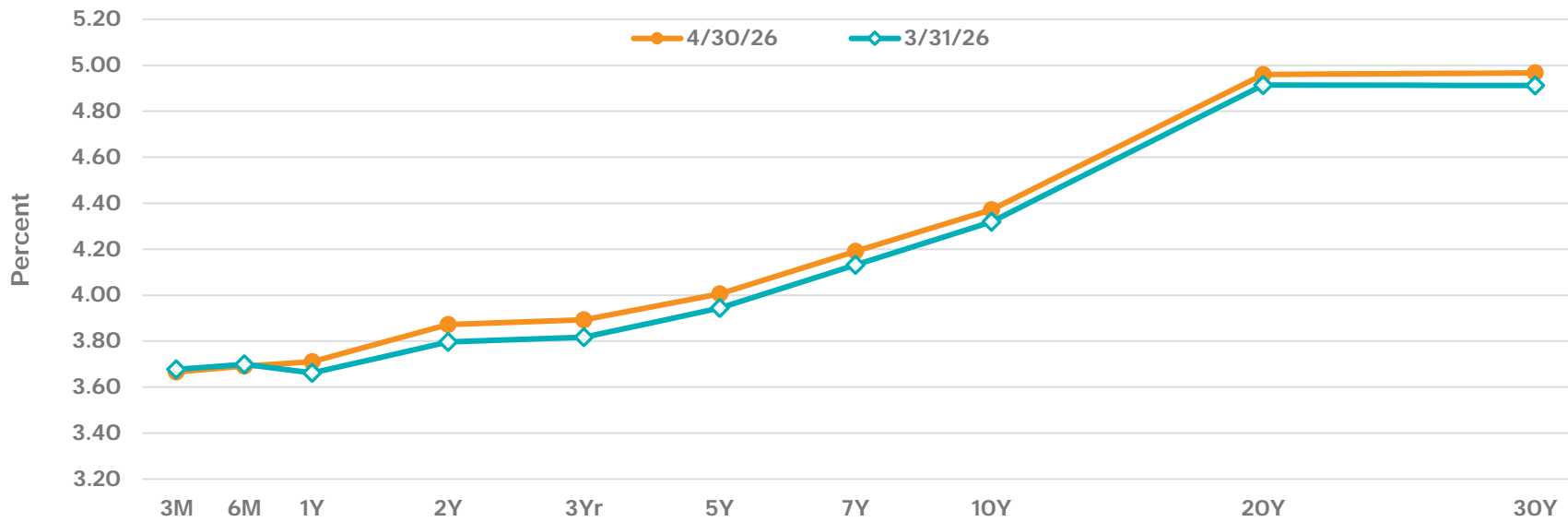
### Real GDP QoQ



- Economists surveyed by Bloomberg are expecting positive economic growth for 2026.
- The Iran conflict has pushed energy and other prices higher, which may crimp consumer spending this year.
- Bloomberg's forecast model has a 30% chance of recession this year

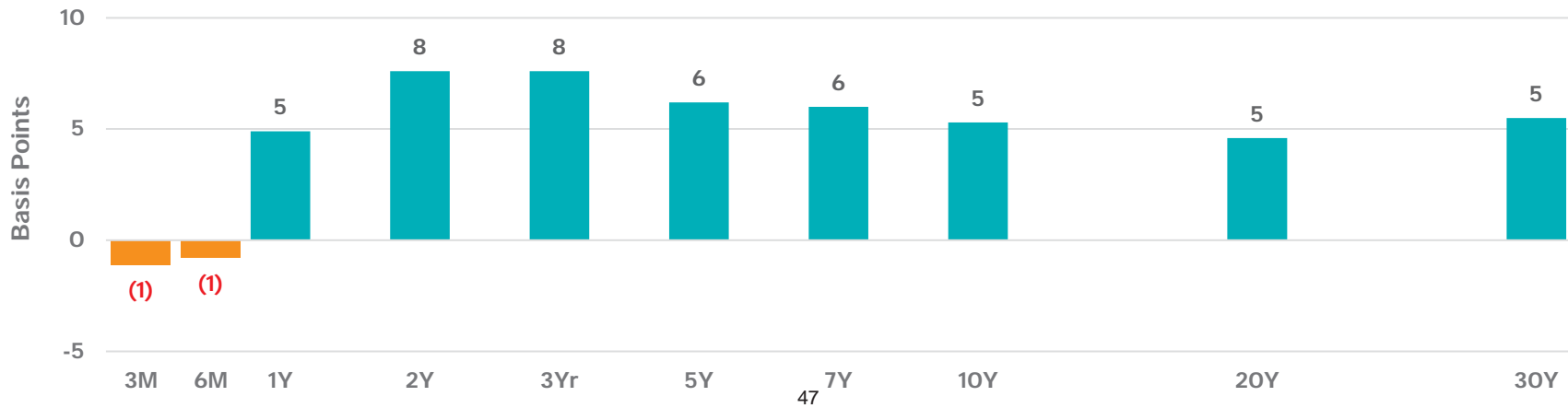
SOURCE: BLOOMBERG

### U.S. Treasury Yield Curve Change



SOURCES: BLOOMBERG

### Basis Point Change



SOURCES: BLOOMBERG

## Contents

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Portfolio Summary	6
Position Statement	7
Transaction Statement	11
Income/Dividend Received	12
Contribution/Withdrawals and Expenses	13
Projected Income	14

## Portfolio Summary

# 3.75

Weighted Average Yield to Maturity

# 2.39

Weighted Average Maturity (Years)

# 2.22

Portfolio Effective Duration (Years)

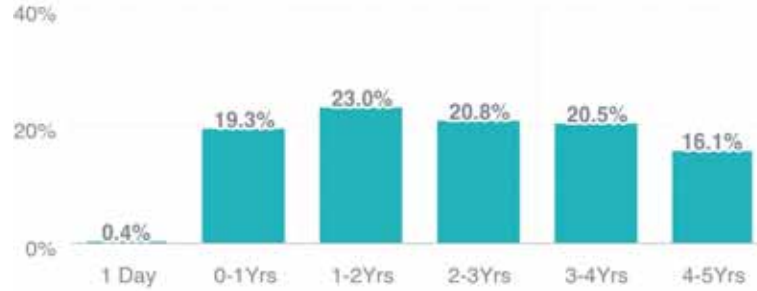
# 2.40

Weighted Average Life (Years)

# AA+

Average Credit Rating

## Maturity Distribution



## Sector Allocation



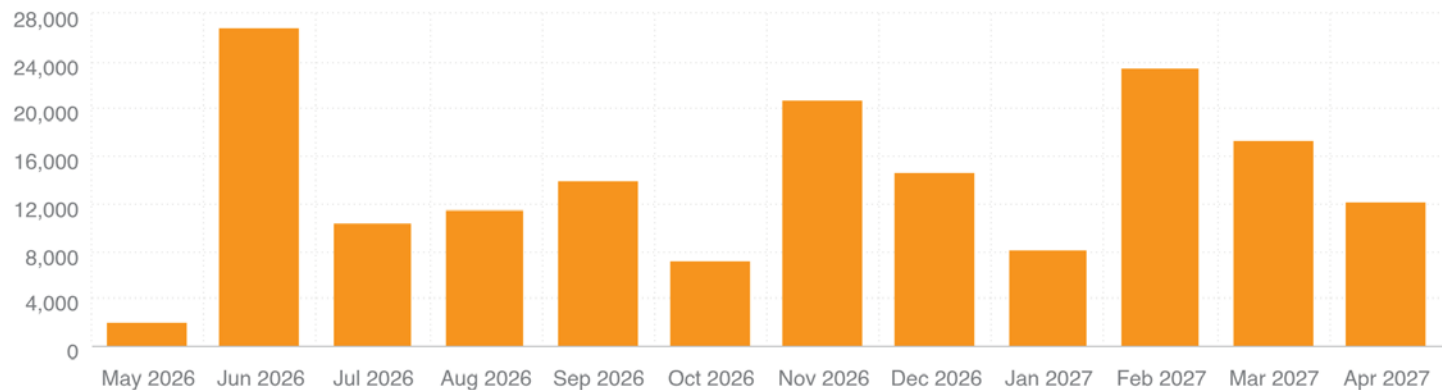
U.S. Treasuries	61.74%
U.S. Agencies	30.01%
Negotiable CD's	7.88%
Money Market Funds	0.38%



## Custodial Reconciliation

	CURRENT MONTH
<b>Beginning</b>	<b>4,697,172.92</b>
Contributions/Withdrawals	0.00
Management Fees	(625.00)
Custodian Fees	(29.67)
Realized Gains Losses	1,855.96
Purchased Interest	(464.64)
Interest Received	14,229.46
<b>ENDING</b>	<b>4,712,139.03</b>

## Projected Monthly Income Schedule



# Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
<b>WESTLAKE PORTER PUBLIC LIBRARY</b>												
<b>LGIP</b>												
139999999	STAR Ohio	04/30/2026 04/30/2026	2,796,293.94	2,796,293.94 0.00	2,796,293.94	3.81		1	1.00 2,796,293.94	0.00 2,796,293.94	37.04	AAA
<b>LGIP TOTAL</b>			<b>2,796,293.94</b>	<b>2,796,293.94 0.00</b>	<b>2,796,293.94</b>	<b>3.81</b>		<b>1</b>	<b>1.00 2,796,293.94</b>	<b>0.00 2,796,293.94</b>	<b>37.04</b>	<b>AAA</b>
<b>MONEY MARKET FUNDS</b>												
31846V567	FIRST AMER:GVT OBLG;Z	04/30/2026 04/30/2026	17,953.73	17,953.73 0.00	17,953.73	3.54		1	1.00 17,953.73	0.00 17,953.73	0.24	Aaa AAA
<b>MONEY MARKET FUNDS TOTAL</b>			<b>17,953.73</b>	<b>17,953.73 0.00</b>	<b>17,953.73</b>	<b>3.54</b>		<b>1</b>	<b>1.00 17,953.73</b>	<b>0.00 17,953.73</b>	<b>0.24</b>	<b>AAA</b>
<b>U.S. TREASURIES</b>												
912828R36	US TREASURY 1.625 05/15/26	01/11/2022 01/12/2022	55,000.00	55,378.13 0.00	55,378.13	1.46	05/15/2026	15	99.91 54,950.59	(427.54) 55,378.13	0.73	Aa1 AA+
91282CCJ8	US TREASURY 0.875 06/30/26	06/29/2021 06/30/2021	75,000.00	74,912.11 0.00	74,912.11	0.90	06/30/2026	61	99.52 74,642.58	(269.53) 74,912.11	0.99	Aa1 AA+
91282CCP4	US TREASURY 0.625 07/31/26	08/25/2021 08/26/2021	75,000.00	74,305.66 0.00	74,305.66	0.82	07/31/2026	92	99.24 74,431.64	125.98 74,305.66	0.99	Aa1 AA+
91282CCW9	US TREASURY 0.750 08/31/26	08/26/2021 08/31/2021	75,000.00	74,660.16 0.00	74,660.16	0.84	08/31/2026	123	99.02 74,264.65	(395.51) 74,660.16	0.98	Aa1 AA+
912828YG9	US TREASURY 1.625 09/30/26	01/11/2022 01/12/2022	55,000.00	55,345.90 0.00	55,345.90	1.49	09/30/2026	153	99.13 54,523.05	(822.85) 55,345.90	0.72	Aa1 AA+
91282CDG3	US TREASURY 1.125 10/31/26	01/10/2022 01/11/2022	55,000.00	53,990.23 0.00	53,990.23	1.52	10/31/2026	184	98.71 54,288.87	298.64 53,990.23	0.72	Aa1 AA+
91282CLY5	US TREASURY 4.250 11/30/26	10/03/2025 10/06/2025	100,000.00	100,656.25 0.00	100,656.25	3.66	11/30/2026	214	100.30 100,300.78	(355.47) 100,656.25	1.33	Aa1 AA+
91282CDQ1	US TREASURY 1.250 12/31/26	01/07/2022 01/10/2022	55,000.00	54,355.47 0.00	54,355.47	1.50	12/31/2026	245	98.38 54,110.55	(244.92) 54,355.47	0.72	Aa1 AA+
912828Z78	US TREASURY 1.500 01/31/27	07/12/2023 07/13/2023	70,000.00	63,639.84 0.00	63,639.84	4.29	01/31/2027	276	98.36 68,848.83	5,208.99 63,639.84	0.91	Aa1 AA+
91282CEF4	US TREASURY 2.500 03/31/27	06/27/2023 06/28/2023	60,000.00	56,432.81 0.00	56,432.81	4.23	03/31/2027	335	98.88 59,329.69	2,896.88 56,432.81	0.79	Aa1 AA+
91282CET4	US TREASURY 2.625 05/31/27	07/13/2023 07/14/2023	70,000.00	66,303.13 0.00	66,303.13	4.11	05/31/2027	396	98.76 69,133.20	2,830.07 66,303.13	0.92	Aa1 AA+
91282CEW7	US TREASURY 3.250 06/30/27	03/13/2026 03/16/2026	40,000.00	39,770.31 269.34	40,039.65	3.71	06/30/2027	426	99.35 39,740.63	(29.68) 39,770.31	0.53	Aa1 AA+
91282CEW7	US TREASURY 3.250 06/30/27	06/29/2023 06/30/2023	60,000.00	57,707.81 0.00	57,707.81	4.30	06/30/2027	426	99.35 59,610.94	1,903.13 57,707.81	0.79	Aa1 AA+
9128282R0	US TREASURY 2.250 08/15/27	04/17/2026 04/20/2026	40,000.00	39,250.00 159.12	39,409.12	3.71	08/15/2027	472	97.98 39,190.63	(59.37) 39,250.00	0.52	Aa1 AA+

# Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
9128282R0	US TREASURY 2.250 08/15/27	10/31/2022 11/01/2022	75,000.00	68,525.39 0.00	68,525.39	4.26	08/15/2027	472	97.98 73,482.42	4,957.03 68,525.39	0.97	Aa1 AA+
91282CGC9	US TREASURY 3.875 12/31/27	01/20/2023 01/23/2023	90,000.00	91,325.39 0.00	91,325.39	3.55	12/31/2027	610	99.97 89,975.39	(1,350.00) 91,325.39	1.19	Aa1 AA+
91282CGH8	US TREASURY 3.500 01/31/28	04/17/2026 04/20/2026	40,000.00	39,850.00 305.52	40,155.52	3.72	01/31/2028	641	99.35 39,740.63	(109.37) 39,850.00	0.53	Aa1 AA+
91282CGH8	US TREASURY 3.500 01/31/28	03/23/2023 03/24/2023	75,000.00	75,038.09 0.00	75,038.09	3.49	01/31/2028	641	99.35 74,513.67	(524.42) 75,038.09	0.99	Aa1 AA+
91282CHK0	US TREASURY 4.000 06/30/28	03/13/2026 03/16/2026	80,000.00	80,546.88 662.98	81,209.86	3.68	06/30/2028	792	100.23 80,181.25	(365.63) 80,546.88	1.06	Aa1 AA+
91282CHQ7	US TREASURY 4.125 07/31/28	12/16/2024 12/17/2024	75,000.00	74,698.24 0.00	74,698.24	4.24	07/31/2028	823	100.49 75,369.14	670.90 74,698.24	1.00	Aa1 AA+
9128284V9	US TREASURY 2.875 08/15/28	10/06/2023 10/10/2023	70,000.00	64,257.81 0.00	64,257.81	4.79	08/15/2028	838	97.77 68,441.41	4,183.60 64,257.81	0.91	Aa1 AA+
91282CJA0	US TREASURY 4.625 09/30/28	12/16/2024 12/17/2024	75,000.00	75,928.71 0.00	75,928.71	4.27	09/30/2028	884	101.66 76,248.05	319.34 75,928.71	1.01	Aa1 AA+
91282CJN2	US TREASURY 4.375 11/30/28	12/16/2024 12/17/2024	75,000.00	75,295.90 0.00	75,295.90	4.27	11/30/2028	945	101.13 75,849.61	553.71 75,295.90	1.00	Aa1 AA+
91282CJW2	US TREASURY 4.000 01/31/29	02/14/2025 02/18/2025	75,000.00	74,132.81 0.00	74,132.81	4.32	01/31/2029	1,007	100.23 75,169.92	1,037.11 74,132.81	1.00	Aa1 AA+
9128286B1	US TREASURY 2.625 02/15/29	05/20/2025 05/21/2025	45,000.00	42,866.02 0.00	42,866.02	4.00	02/15/2029	1,022	96.62 43,477.73	611.71 42,866.02	0.58	Aa1 AA+
9128286B1	US TREASURY 2.625 02/15/29	08/06/2024 08/07/2024	65,000.00	61,942.97 0.00	61,942.97	3.77	02/15/2029	1,022	96.62 62,801.17	858.20 61,942.97	0.83	Aa1 AA+
91282CEM9	US TREASURY 2.875 04/30/29	05/20/2025 05/21/2025	40,000.00	38,345.31 0.00	38,345.31	4.02	04/30/2029	1,096	97.06 38,825.00	479.69 38,345.31	0.51	Aa1 AA+
91282CEM9	US TREASURY 2.875 04/30/29	08/06/2024 08/07/2024	65,000.00	62,539.65 0.00	62,539.65	3.75	04/30/2029	1,096	97.06 63,090.63	550.98 62,539.65	0.84	Aa1 AA+
91282CES6	US TREASURY 2.750 05/31/29	10/03/2025 10/06/2025	50,000.00	48,480.47 0.00	48,480.47	3.65	05/31/2029	1,127	96.62 48,308.59	(171.88) 48,480.47	0.64	Aa1 AA+
91282CES6	US TREASURY 2.750 05/31/29	08/06/2024 08/07/2024	70,000.00	66,945.70 0.00	66,945.70	3.75	05/31/2029	1,127	96.62 67,632.03	686.33 66,945.70	0.90	Aa1 AA+
91282CLR0	US TREASURY 4.125 10/31/29	12/16/2024 12/17/2024	75,000.00	74,525.39 0.00	74,525.39	4.27	10/31/2029	1,280	100.56 75,421.88	896.49 74,525.39	1.00	Aa1 AA+
91282CFY2	US TREASURY 3.875 11/30/29	12/16/2024 12/17/2024	75,000.00	73,678.71 0.00	73,678.71	4.27	11/30/2029	1,310	99.73 74,794.92	1,116.21 73,678.71	0.99	Aa1 AA+
91282CMU2	US TREASURY 4.000 03/31/30	05/22/2025 05/23/2025	105,000.00	104,528.32 0.00	104,528.32	4.10	03/31/2030	1,431	100.09 105,098.44	570.12 104,528.32	1.39	Aa1 AA+
91282CMZ1	US TREASURY 3.875 04/30/30	05/22/2025 05/23/2025	105,000.00	103,892.58 0.00	103,892.58	4.11	04/30/2030	1,461	99.63 104,606.25	713.67 103,892.58	1.39	Aa1 AA+
91282CNG2	US TREASURY 4.000 05/31/30	05/29/2025 06/02/2025	105,000.00	104,958.98 0.00	104,958.98	4.01	05/31/2030	1,492	100.07 105,073.83	114.85 104,958.98	1.39	Aa1 AA+
91282CHJ3	US TREASURY 3.750 06/30/30	10/03/2025 10/06/2025	50,000.00	50,083.98 0.00	50,083.98	3.71	06/30/2030	1,522	99.09 49,546.88	(537.11) 50,083.98	0.66	Aa1 AA+
91282CHJ3	US TREASURY 3.750 06/30/30	07/18/2025 07/21/2025	60,000.00	59,435.16 0.00	59,435.16	3.96	06/30/2030	1,522	99.09 59,456.25	21.09 59,435.16	0.79	Aa1 AA+

## Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
91282CHR5	US TREASURY 4.000 07/31/30	09/02/2025 09/03/2025	105,000.00	106,173.05 0.00	106,173.05	3.75	07/31/2030	1,553	100.02 105,016.41	(1,156.64) 106,173.05	1.39	Aa1 AA+
91282CPA3	US TREASURY 3.625 09/30/30	02/20/2026 02/23/2026	35,000.00	34,976.76 0.00	34,976.76	3.64	09/30/2030	1,614	98.49 34,472.27	(504.49) 34,976.76	0.46	Aa1 AA+
91282CPA3	US TREASURY 3.625 09/30/30	12/04/2025 12/05/2025	60,000.00	59,868.75 0.00	59,868.75	3.67	09/30/2030	1,614	98.49 59,095.31	(773.44) 59,868.75	0.78	Aa1 AA+
91282CPD7	US TREASURY 3.625 10/31/30	02/09/2026 02/10/2026	85,000.00	84,598.24 0.00	84,598.24	3.73	10/31/2030	1,645	98.45 83,678.52	(919.72) 84,598.24	1.11	Aa1 AA+
91282CPN5	US TREASURY 3.500 11/30/30	12/05/2025 12/08/2025	65,000.00	64,367.77 50.00	64,417.77	3.72	11/30/2030	1,675	97.89 63,628.91	(738.86) 64,367.77	0.84	Aa1 AA+
91282CJQ5	US TREASURY 3.750 12/31/30	02/20/2026 02/23/2026	85,000.00	85,355.27 475.48	85,830.75	3.65	12/31/2030	1,706	98.85 84,023.83	(1,331.44) 85,355.27	1.11	Aa1 AA+
<b>U.S. TREASURIES TOTAL</b>			<b>2,960,000.00</b>	<b>2,913,870.11 1,922.44</b>	<b>2,915,792.55</b>	<b>3.54</b>		<b>898</b>	<b>99.15 2,934,386.92</b>	<b>20,516.81 2,913,870.11</b>	<b>38.87</b>	<b>AA+</b>
<b>U.S. AGENCIES</b>												
3130APB87	FHLBANKS 1.100 10/13/26 '25	10/14/2021 10/15/2021	100,000.00	99,730.00 0.00	99,730.00	1.16	10/13/2026	166	98.67 98,674.00	(1,056.00) 99,730.00	1.31	Aa1 AA+
880591EU2	TVA 2.875 02/01/27	10/27/2023 10/30/2023	75,000.00	70,330.88 0.00	70,330.88	4.97	02/01/2027	277	99.30 74,475.75	4,144.87 70,330.88	0.99	Aa1 AA+
31424WAF9	FARMER MAC 4.875 04/01/27 MTN	10/27/2023 10/30/2023	75,000.00	74,767.50 0.00	74,767.50	4.97	04/01/2027	336	100.78 75,584.25	816.75 74,767.50	1.00	NA NA
31422XA69	FARMER MAC 3.340 07/01/27 MTN	09/12/2023 09/13/2023	100,000.00	95,298.00 0.00	95,298.00	4.67	07/01/2027	427	99.25 99,251.00	3,953.00 95,298.00	1.31	NA NA
3130ATHW0	FHLBANKS 4.125 09/10/27	10/31/2022 11/01/2022	75,000.00	74,419.28 0.00	74,419.28	4.30	09/10/2027	498	100.26 75,198.00	778.72 74,419.28	1.00	Aa1 AA+
3133ENW63	FED FARM CR BNKS 4.375 10/27/27	10/31/2022 11/01/2022	75,000.00	75,218.25 0.00	75,218.25	4.31	10/27/2027	545	100.59 75,444.75	226.50 75,218.25	1.00	Aa1 AA+
3130APTR6	FHLBANKS 1.320 11/23/27 '25	03/31/2023 03/31/2023	65,000.00	57,535.40 0.00	57,535.40	4.06	11/23/2027	572	95.80 62,270.65	4,735.25 57,535.40	0.82	Aa1 AA+
3133EN3H1	FEDERAL FARM 4.000 11/29/27	11/22/2022 11/29/2022	65,000.00	64,779.00 0.00	64,779.00	4.08	11/29/2027	578	100.07 65,042.25	263.25 64,779.00	0.86	Aa1 AA+
880591EZ1	TVA 3.875 03/15/28	03/28/2023 03/30/2023	70,000.00	69,736.10 0.00	69,736.10	3.96	03/15/2028	685	99.87 69,911.80	175.70 69,736.10	0.93	Aa1 AA+
3133EPLD5	FED FARM CR BNKS 3.875 05/30/28	12/16/2024 12/17/2024	75,000.00	74,054.77 0.00	74,054.77	4.27	05/30/2028	761	99.80 74,850.00	795.23 74,054.77	0.99	Aa1 AA+
3130AWMN7	FHLBANKS 4.375 06/09/28	07/28/2023 07/31/2023	55,000.00	55,144.65 0.00	55,144.65	4.31	06/09/2028	771	100.82 55,453.20	308.55 55,144.65	0.73	Aa1 AA+
3133EHU50	FED FARM CR BNKS 2.820 12/20/28	08/06/2024 08/07/2024	69,000.00	66,209.98 0.00	66,209.98	3.83	12/20/2028	965	97.10 67,000.38	790.40 66,209.98	0.89	Aa1 AA+
3133EP5U5	FED FARM CR BNKS 4.125 03/20/29	12/16/2024 12/17/2024	60,000.00	59,596.80 0.00	59,596.80	4.30	03/20/2029	1,055	100.41 60,246.60	649.80 59,596.80	0.80	Aa1 AA+
3130AGDY8	FHLBANKS 2.750 06/08/29	08/06/2024 08/07/2024	65,000.00	62,004.08 0.00	62,004.08	3.80	06/08/2029	1,135	96.37 62,640.50	636.42 62,004.08	0.83	Aa1 AA+
3133EPPF6	FED FARM CR BNKS 4.125 07/05/29	12/16/2024 12/17/2024	75,000.00	74,524.56 0.00	74,524.56	4.28	07/05/2029	1,162	100.31 75,231.00	706.44 74,524.56	1.00	Aa1 AA+

## Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
3133ERN1	FED FARM CR BNKS 4.125 08/01/29	08/06/2024 08/07/2024	65,000.00	66,094.60 0.00	66,094.60	3.75	08/01/2029	1,189	100.34 65,220.35	(874.25) 66,094.60	0.86	Aa1 AA+
3133ERS7	FED FARM CR BNKS 3.500 09/10/29	12/16/2024 12/17/2024	75,000.00	72,494.63 0.00	72,494.63	4.29	09/10/2029	1,229	98.38 73,782.75	1,288.12 72,494.63	0.98	Aa1 AA+
3130ATUT2	FHLBANKS 4.500 12/14/29	12/16/2024 12/17/2024	75,000.00	75,716.63 0.00	75,716.63	4.29	12/14/2029	1,324	101.50 76,124.25	407.62 75,716.63	1.01	Aa1 AA+
3133ENMT4	FED FARM CR BNKS 2.050 02/01/30 '25	02/25/2025 02/26/2025	75,000.00	67,697.25 0.00	67,697.25	4.26	02/01/2030	1,373	92.40 69,297.00	1,599.75 67,697.25	0.92	Aa1 AA+
880591FE7	TVA 3.875 08/01/30	08/05/2025 08/08/2025	21,000.00	20,983.20 0.00	20,983.20	3.89	08/01/2030	1,554	99.25 20,842.08	(141.12) 20,983.20	0.28	Aa1 AA+
880591FE7	TVA 3.875 08/01/30	08/05/2025 08/08/2025	30,000.00	29,877.90 0.00	29,877.90	3.97	08/01/2030	1,554	99.25 29,774.40	(103.50) 29,877.90	0.39	Aa1 AA+
<b>U.S. AGENCIES TOTAL</b>			<b>1,440,000.00</b>	<b>1,406,213.46 0.00</b>	<b>1,406,213.46</b>	<b>4.06</b>		<b>795</b>	<b>99.09 1,426,314.96</b>	<b>20,101.50 1,406,213.46</b>	<b>18.89</b>	<b>AA+</b>
<b>NEGOTIABLE CD'S</b>												
178180HL2	CITY NATIONAL BK 3.850 02/14/28	02/03/2026 02/13/2026	75,000.00	74,868.75 0.00	74,868.75	3.94	02/14/2028	655	99.98 74,983.50	114.75 74,868.75	0.99	NA NA
68405VGG8	OPTUM BNK 4.000 04/28/28	04/20/2026 04/29/2026	85,000.00	84,969.23 0.00	84,969.23	4.02	04/28/2028	729	99.96 84,969.31	0.08 84,969.23	1.13	NA NA
84287PJB9	SOUTHERN FIR BK 4.850 10/17/28	10/05/2023 10/17/2023	70,000.00	69,685.00 0.00	69,685.00	4.95	10/17/2028	901	99.78 69,844.83	159.83 69,685.00	0.93	NA NA
90355GJ56	UBS USA 3.950 02/19/30	02/12/2026 02/18/2026	75,000.00	74,718.75 0.00	74,718.75	4.05	02/19/2030	1,391	99.64 74,732.60	13.85 74,718.75	0.99	NA NA
795451DY6	SALLIE MAE BNK 4.000 08/06/30	08/12/2025 08/13/2025	70,000.00	69,860.00 0.00	69,860.00	4.04	08/06/2030	1,559	99.83 69,880.09	20.09 69,860.00	0.93	NA NA
<b>NEGOTIABLE CD'S TOTAL</b>			<b>375,000.00</b>	<b>374,101.73 0.00</b>	<b>374,101.73</b>	<b>4.19</b>		<b>1,033</b>	<b>99.84 374,410.33</b>	<b>308.60 374,101.73</b>	<b>4.96</b>	<b>A+</b>
<b>WESTLAKE PORTER PUBLIC LIBRARY TOTAL</b>			<b>7,589,247.67</b>	<b>7,508,432.97 1,922.44</b>	<b>7,510,355.41</b>	<b>3.77</b>		<b>551</b>	<b>7,549,359.88</b>	<b>40,926.91 7,508,432.97</b>	<b>100.00</b>	<b>AA+</b>
<b>GRAND TOTAL</b>			<b>7,589,247.67</b>	<b>7,508,432.97 1,922.44</b>	<b>7,510,355.41</b>	<b>3.77</b>		<b>551</b>	<b>7,549,359.88</b>	<b>40,926.91 7,508,432.97</b>	<b>100.00</b>	<b>AA+</b>

## Transaction Statement

WESTLAKE PORTER PUBLIC LIBRARY									
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	PURCHASED INTEREST	TOTAL	PURCHASE YIELD
<b>BUY</b>									
	04/17/2026	04/20/2026	9128282R0	US TREASURY 2.250 08/15/27	40,000.00	39,250.00	159.12	(39,409.12)	3.71
	04/17/2026	04/20/2026	91282CGH8	US TREASURY 3.500 01/31/28	40,000.00	39,850.00	305.52	(40,155.52)	3.72
	04/20/2026	04/29/2026	68405VGG8	OPTUM BNK 4.000 04/28/28	85,000.00	84,969.23	0.00	(84,969.23)	4.02
<b>BUY TOTAL</b>					<b>165,000.00</b>	<b>164,069.23</b>	<b>464.64</b>	<b>(164,533.87)</b>	<b>3.87</b>
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	BOOK VALUE	TOTAL	NET REALIZED GAIN/LOSS	
<b>MATURITY</b>									
	04/20/2026	04/20/2026	3133EPWD3	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.875 04/20/2026	(65,000.00)	64,743.25	65,000.00	256.75	
<b>MATURITY TOTAL</b>					<b>(65,000.00)</b>	<b>64,743.25</b>	<b>65,000.00</b>	<b>256.75</b>	
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	BOOK VALUE	TOTAL	NET REALIZED GAIN/LOSS	
<b>SELL</b>									
	04/20/2026	04/21/2026	91282CHA2	US TREASURY 3.500 04/30/28	(85,000.00)	83,012.31	84,611.52	1,599.21	
<b>SELL TOTAL</b>					<b>(85,000.00)</b>	<b>83,012.31</b>	<b>84,611.52</b>	<b>1,599.21</b>	

## Income/Dividend Received

IDENTIFIER	DESCRIPTION	PAYMENT DATE	POST DATE	INTEREST/DIVIDENDS RECEIVED
<b>STAR OHIO</b>				
139999999	STAR Ohio	04/30/2026	04/30/2026	9,014.24
<b>STAR OHIO - TOTAL</b>				<b>9,014.24</b>
IDENTIFIER	DESCRIPTION	PAYMENT DATE	POST DATE	INTEREST/DIVIDENDS RECEIVED
<b>US BANK</b>				
31846V567	FIRST AMER:GVT OBLG;Z	03/31/2026	04/01/2026	155.80
3130APB87	FHLBANKS 1:100 10/13/26 '25	04/13/2026	04/13/2026	550.00
84287PJB9	SOUTHERN FIR BK 4.850 10/17/28	04/17/2026	04/17/2026	1,692.85
90355GJ56	UBS USA 3.950 02/19/30	04/18/2026	04/20/2026	251.61
3133EPWD3	FEDERAL FARM CREDIT BANKS FUNDING CORP 4.875 04/20/2026	04/20/2026	04/20/2026	1,584.38
91282CHA2	US TREASURY 3.500 04/30/28	04/20/2026	04/21/2026	1,413.54
3133ENW63	FED FARM CR BNKS 4.375 10/27/27	04/27/2026	04/27/2026	1,640.63
91282CLR0	US TREASURY 4.125 10/31/29	04/30/2026	04/30/2026	1,546.88
91282CEM9	US TREASURY 2.875 04/30/29	04/30/2026	04/30/2026	1,509.38
91282CMZ1	US TREASURY 3.875 04/30/30	04/30/2026	04/30/2026	2,034.38
91282CPD7	US TREASURY 3.625 10/31/30	04/30/2026	04/30/2026	1,540.63
91282CDG3	US TREASURY 1.125 10/31/26	04/30/2026	04/30/2026	309.38
<b>US BANK - TOTAL</b>				<b>14,229.46</b>
<b>TOTAL</b>				<b>23,243.70</b>

## Contribution/Withdrawals and Expenses

	POST DATE	PAR VALUE	TOTAL
<b>WESTLAKE PORTER PUBLIC LIBRARY</b>			
<b>CUSTODY FEE</b>			
	04/24/2026	(29.67)	(29.67)
<b>CUSTODY FEE TOTAL</b>		<b>(29.67)</b>	<b>(29.67)</b>
<b>MANAGEMENT FEE</b>			
	04/30/2026	(625.00)	(625.00)
<b>MANAGEMENT FEE TOTAL</b>		<b>(625.00)</b>	<b>(625.00)</b>

## Projected Income

For the Period May 01, 2026 to April 30, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
912828R36	US TREASURY 1.625 05/15/26	05/15/2026	446.88
912828R36	US TREASURY 1.625 05/15/26	05/15/2026	(378.13)
90355GJ56	UBS USA 3.950 02/19/30	05/18/2026	243.49
3130APTR6	FHLBANKS 1.320 11/23/27 '25	05/26/2026	429.00
3133EN3H1	FEDERAL FARM 4.000 11/29/27	05/29/2026	1,300.00
<b>MAY 2026 TOTAL</b>			<b>2,041.24</b>
91282CET4	US TREASURY 2.625 05/31/27	06/01/2026	918.75
91282CES6	US TREASURY 2.750 05/31/29	06/01/2026	1,650.00
3133EPLD5	FED FARM CR BNKS 3.875 05/30/28	06/01/2026	1,453.13
91282CPN5	US TREASURY 3.500 11/30/30	06/01/2026	1,137.50
91282CJN2	US TREASURY 4.375 11/30/28	06/01/2026	1,640.63
91282CFY2	US TREASURY 3.875 11/30/29	06/01/2026	1,453.13
91282CNG2	US TREASURY 4.000 05/31/30	06/01/2026	2,100.00
91282CLY5	US TREASURY 4.250 11/30/26	06/01/2026	2,125.00
3130AGDY8	FHLBANKS 2.750 06/08/29	06/08/2026	893.75
3130AWMN7	FHLBANKS 4.375 06/09/28	06/09/2026	1,203.13
3130ATUT2	FHLBANKS 4.500 12/14/29	06/15/2026	1,687.50
90355GJ56	UBS USA 3.950 02/19/30	06/18/2026	251.61
3133EHU50	FED FARM CR BNKS 2.820 12/20/28	06/22/2026	972.90
91282CJQ5	US TREASURY 3.750 12/31/30	06/30/2026	1,593.75
91282CDQ1	US TREASURY 1.250 12/31/26	06/30/2026	343.75
91282CCJ8	US TREASURY 0.875 06/30/26	06/30/2026	328.13
91282CEW7	US TREASURY 3.250 06/30/27	06/30/2026	1,625.00
91282CHJ3	US TREASURY 3.750 06/30/30	06/30/2026	2,062.50
91282CHK0	US TREASURY 4.000 06/30/28	06/30/2026	1,600.00
91282CCJ8	US TREASURY 0.875 06/30/26	06/30/2026	87.89
91282CGC9	US TREASURY 3.875 12/31/27	06/30/2026	1,743.75
<b>JUN 2026 TOTAL</b>			<b>26,871.77</b>

## Projected Income

For the Period May 01, 2026 to April 30, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
3133EPPF6	FED FARM CR BNKS 4.125 07/05/29	07/06/2026	1,546.88
90355GJ56	UBS USA 3.950 02/19/30	07/20/2026	243.49
912828Z78	US TREASURY 1.500 01/31/27	07/31/2026	525.00
91282CGH8	US TREASURY 3.500 01/31/28	07/31/2026	2,012.50
91282CCP4	US TREASURY 0.625 07/31/26	07/31/2026	234.38
91282CCP4	US TREASURY 0.625 07/31/26	07/31/2026	694.34
91282CHQ7	US TREASURY 4.125 07/31/28	07/31/2026	1,546.88
91282CHR5	US TREASURY 4.000 07/31/30	07/31/2026	2,100.00
91282CJW2	US TREASURY 4.000 01/31/29	07/31/2026	1,500.00
<b>JUL 2026 TOTAL</b>			<b>10,403.46</b>
3133ERN1	FED FARM CR BNKS 4.125 08/01/29	08/03/2026	1,340.63
880591FE7	TVA 3.875 08/01/30	08/03/2026	988.13
880591EU2	TVA 2.875 02/01/27	08/03/2026	1,078.13
3133ENMT4	FED FARM CR BNKS 2.050 02/01/30 '25	08/03/2026	768.75
795451DY6	SALLIE MAE BNK 4.000 08/06/30	08/06/2026	1,388.49
178180HL2	CITY NATIONAL BK 3.850 02/14/28	08/13/2026	1,431.88
9128284V9	US TREASURY 2.875 08/15/28	08/17/2026	1,006.25
9128282R0	US TREASURY 2.250 08/15/27	08/17/2026	1,293.75
9128286B1	US TREASURY 2.625 02/15/29	08/17/2026	1,443.75
90355GJ56	UBS USA 3.950 02/19/30	08/18/2026	251.61
91282CCW9	US TREASURY 0.750 08/31/26	08/31/2026	339.84
91282CCW9	US TREASURY 0.750 08/31/26	08/31/2026	281.25
<b>AUG 2026 TOTAL</b>			<b>11,612.45</b>
3130ATHW0	FHLBANKS 4.125 09/10/27	09/10/2026	1,546.88
3133ERSP7	FED FARM CR BNKS 3.500 09/10/29	09/10/2026	1,312.50
880591EZ1	TVA 3.875 03/15/28	09/15/2026	1,356.25
90355GJ56	UBS USA 3.950 02/19/30	09/18/2026	251.61
3133EP5U5	FED FARM CR BNKS 4.125 03/20/29	09/21/2026	1,237.50

## Projected Income

For the Period May 01, 2026 to April 30, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
31424WAF9	FARMER MAC 4.875 04/01/27 MTN	09/29/2026	1,828.13
912828YG9	US TREASURY 1.625 09/30/26	09/30/2026	446.88
91282CPA3	US TREASURY 3.625 09/30/30	09/30/2026	1,721.88
91282CMU2	US TREASURY 4.000 03/31/30	09/30/2026	2,100.00
912828YG9	US TREASURY 1.625 09/30/26	09/30/2026	(345.90)
91282CJA0	US TREASURY 4.625 09/30/28	09/30/2026	1,734.38
91282CEF4	US TREASURY 2.500 03/31/27	09/30/2026	750.00
<b>SEP 2026 TOTAL</b>			<b>13,940.08</b>
3130APB87	FHLBANKS 1.100 10/13/26 '25	10/13/2026	550.00
3130APB87	FHLBANKS 1.100 10/13/26 '25	10/13/2026	270.00
84287PJB9	SOUTHERN FIR BK 4.850 10/17/28	10/19/2026	1,702.15
90355GJ56	UBS USA 3.950 02/19/30	10/19/2026	243.49
3133ENW63	FED FARM CR BNKS 4.375 10/27/27	10/27/2026	1,640.63
68405VGG8	OPTUM BNK 4.000 04/28/28	10/29/2026	1,704.66
91282CDG3	US TREASURY 1.125 10/31/26	10/31/2026	1,009.77
<b>OCT 2026 TOTAL</b>			<b>7,120.70</b>
91282CDG3	US TREASURY 1.125 10/31/26	11/02/2026	309.38
91282CPD7	US TREASURY 3.625 10/31/30	11/02/2026	1,540.63
91282CEM9	US TREASURY 2.875 04/30/29	11/02/2026	1,509.38
91282CMZ1	US TREASURY 3.875 04/30/30	11/02/2026	2,034.38
91282CLR0	US TREASURY 4.125 10/31/29	11/02/2026	1,546.88
90355GJ56	UBS USA 3.950 02/19/30	11/18/2026	251.61
3130APTR6	FHLBANKS 1.320 11/23/27 '25	11/23/2026	429.00
91282CFY2	US TREASURY 3.875 11/30/29	11/30/2026	1,453.13
91282CNG2	US TREASURY 4.000 05/31/30	11/30/2026	2,100.00
91282CLY5	US TREASURY 4.250 11/30/26	11/30/2026	2,125.00
91282CET4	US TREASURY 2.625 05/31/27	11/30/2026	918.75
91282CES6	US TREASURY 2.750 05/31/29	11/30/2026	1,650.00

## Projected Income

For the Period May 01, 2026 to April 30, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
3133EPLD5	FED FARM CR BNKS 3.875 05/30/28	11/30/2026	1,453.13
91282CPN5	US TREASURY 3.500 11/30/30	11/30/2026	1,137.50
91282CLY5	US TREASURY 4.250 11/30/26	11/30/2026	(656.25)
3133EN3H1	FEDERAL FARM 4.000 11/29/27	11/30/2026	1,300.00
91282CJN2	US TREASURY 4.375 11/30/28	11/30/2026	1,640.63
<b>NOV 2026 TOTAL</b>			<b>20,743.11</b>
3130AGDY8	FHLBANKS 2.750 06/08/29	12/08/2026	893.75
3130AWMN7	FHLBANKS 4.375 06/09/28	12/09/2026	1,203.13
3130ATUT2	FHLBANKS 4.500 12/14/29	12/14/2026	1,687.50
90355GJ56	UBS USA 3.950 02/19/30	12/18/2026	243.49
3133EHU50	FED FARM CR BNKS 2.820 12/20/28	12/21/2026	972.90
91282CDQ1	US TREASURY 1.250 12/31/26	12/31/2026	644.53
91282CEW7	US TREASURY 3.250 06/30/27	12/31/2026	1,625.00
91282CHJ3	US TREASURY 3.750 06/30/30	12/31/2026	2,062.50
91282CHK0	US TREASURY 4.000 06/30/28	12/31/2026	1,600.00
91282CGC9	US TREASURY 3.875 12/31/27	12/31/2026	1,743.75
91282CJQ5	US TREASURY 3.750 12/31/30	12/31/2026	1,593.75
91282CDQ1	US TREASURY 1.250 12/31/26	12/31/2026	343.75
<b>DEC 2026 TOTAL</b>			<b>14,614.05</b>
3133EPPF6	FED FARM CR BNKS 4.125 07/05/29	01/05/2027	1,546.88
90355GJ56	UBS USA 3.950 02/19/30	01/19/2027	251.61
912828Z78	US TREASURY 1.500 01/31/27	01/31/2027	6,360.16
<b>JAN 2027 TOTAL</b>			<b>8,158.64</b>
3133ENMT4	FED FARM CR BNKS 2.050 02/01/30 '25	02/01/2027	768.75
3133ERN1	FED FARM CR BNKS 4.125 08/01/29	02/01/2027	1,340.63
91282CHR5	US TREASURY 4.000 07/31/30	02/01/2027	2,100.00
91282CJW2	US TREASURY 4.000 01/31/29	02/01/2027	1,500.00
880591FE7	TVA 3.875 08/01/30	02/01/2027	988.13

## Projected Income

For the Period May 01, 2026 to April 30, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
880591EU2	TVA 2.875 02/01/27	02/01/2027	1,078.13
912828Z78	US TREASURY 1.500 01/31/27	02/01/2027	525.00
91282CGH8	US TREASURY 3.500 01/31/28	02/01/2027	2,012.50
880591EU2	TVA 2.875 02/01/27	02/01/2027	4,669.12
91282CHQ7	US TREASURY 4.125 07/31/28	02/01/2027	1,546.88
795451DY6	SALLIE MAE BNK 4.000 08/06/30	02/08/2027	1,411.51
9128284V9	US TREASURY 2.875 08/15/28	02/16/2027	1,006.25
9128282R0	US TREASURY 2.250 08/15/27	02/16/2027	1,293.75
9128286B1	US TREASURY 2.625 02/15/29	02/16/2027	1,443.75
178180HL2	CITY NATIONAL BK 3.850 02/14/28	02/16/2027	1,455.62
90355GJ56	UBS USA 3.950 02/19/30	02/18/2027	251.61
<b>FEB 2027 TOTAL</b>			<b>23,391.60</b>
3130ATHW0	FHLBANKS 4.125 09/10/27	03/10/2027	1,546.88
3133ERSP7	FED FARM CR BNKS 3.500 09/10/29	03/10/2027	1,312.50
880591EZ1	TVA 3.875 03/15/28	03/15/2027	1,356.25
90355GJ56	UBS USA 3.950 02/19/30	03/18/2027	227.26
3133EP5U5	FED FARM CR BNKS 4.125 03/20/29	03/22/2027	1,237.50
31424WAF9	FARMER MAC 4.875 04/01/27 MTN	03/29/2027	1,828.13
91282CJA0	US TREASURY 4.625 09/30/28	03/31/2027	1,734.38
91282CEF4	US TREASURY 2.500 03/31/27	03/31/2027	750.00
91282CPA3	US TREASURY 3.625 09/30/30	03/31/2027	1,721.88
91282CMU2	US TREASURY 4.000 03/31/30	03/31/2027	2,100.00
91282CEF4	US TREASURY 2.500 03/31/27	03/31/2027	3,567.19
<b>MAR 2027 TOTAL</b>			<b>17,381.95</b>
31424WAF9	FARMER MAC 4.875 04/01/27 MTN	04/01/2027	20.31
31424WAF9	FARMER MAC 4.875 04/01/27 MTN	04/01/2027	232.50
90355GJ56	UBS USA 3.950 02/19/30	04/19/2027	251.61
84287PJB9	SOUTHERN FIR BK 4.850 10/17/28	04/19/2027	1,692.85

## Projected Income

For the Period May 01, 2026 to April 30, 2027

<b>CUSIP</b>	<b>DESCRIPTION</b>	<b>POST DATE</b>	<b>AMOUNT</b>
3133ENW63	FED FARM CR BNKS 4.375 10/27/27	04/27/2027	1,640.63
68405VGG8	OPTUM BNK 4.000 04/28/28	04/29/2027	1,695.34
91282CPD7	US TREASURY 3.625 10/31/30	04/30/2027	1,540.63
91282CEM9	US TREASURY 2.875 04/30/29	04/30/2027	1,509.38
91282CMZ1	US TREASURY 3.875 04/30/30	04/30/2027	2,034.38
91282CLR0	US TREASURY 4.125 10/31/29	04/30/2027	1,546.88
<b>APR 2027 TOTAL</b>			<b>12,164.49</b>
<b>GRAND TOTAL</b>			<b>168,443.55</b>

## Disclosure

Meeder provides monthly statements for its investment management clients to provide information about the investment portfolio. The information should not be used for audit or confirmation purposes. Please review your custodial statements and report any inaccuracies or discrepancies.

Certain information and data has been supplied by unaffiliated third parties. Although Meeder believes the information is reliable, it cannot warrant the accuracy of information offered by third parties. Market value may reflect prices received from pricing vendors when current market quotations are not available. Prices may not reflect firm bids or offers and may differ from the value at which the security can be sold.

Statements may include positions from unmanaged accounts provided for reporting purposes. Unmanaged accounts are managed directly by the client and are not included in the accounts managed by Meeder. This information is provided as a client convenience and Meeder assumes no responsibility for performance of these accounts or the accuracy of the data reported.

**Investing involves risk. Past performance is no guarantee of future results. Debt and fixed income securities are subject to credit and interest rate risk. The investment return and principal value of an investment will fluctuate so that an investors shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data quoted.**

Meeder Public Funds, Inc. is a registered investment adviser and affiliate of Meeder Investment Management, Inc. Investment advisory services are provided through Meeder Public Funds, Inc. Please contact us if you would like to receive a copy of our current ADV disclosure brochure or privacy policy.

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## Mission Moment

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I know what I am about to share will come as no surprise, but I just wanted to give a shout out to Victoria for how she handled last night's incident regarding a patron not having a ride home at closing. Victoria handled what I'm sure was a stressful situation for our patron with grace, empathy and a calm demeanor. Her steady, reassuring tone when speaking with both the patron and the nursing home representative reassured the patron that they would work together to find transportation for her to get home safely. She remained professional and composed throughout, ensuring the patron felt supported while working toward a resolution. Victoria should be commended for her efforts after a long day that didn't end at closing time.

## Community Group Meetings

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Rotary District Conference  
Rotary weekly meetings  
Kiwanis meeting  
Carolyn L Farrell Foundation  
Cleveland 250 Reception at City Hall  
Volunteered at Community Services Over 90 Luncheon

## Meetings/Training/Programs

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Government Finance Officers Association Training – Intro to the Finance Office and Govt Accounting; public records, open meetings, accounting principles, budgets, revenues, expenditures, internal controls. This training was excellent.

Introduction to the Sustainable Libraries program

Volunteer Reception

Attended City Club Lunch for the author of Bite By Bite the Cuyahoga County Community Read Anniversary Pastry

Adoption Network Cleveland meeting

Managers Meeting – Review of strat plan, AS Space Project update, VIP training planning

Mid-sized Library Directors meeting in Chillicothe

Board Retreat – Collection Development, Cybersecurity policy, AI policy, Strat Plan, Succession Planning

Gave tour of WPPL to the leadership team of RRPL

School Board meeting for Tax Budget

## Friends/Foundation

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## Safety and Security

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April 29 a patron brought her grandson to see the Mauer characters. She asked where they were and I walked her back to YS. Both were visibly excited.

April 30 Due to illness, there was only 1 PIC left for closing. I split my shift, leaving at 130pm and returning 530-915pm so no one had to solo.

Sixteen Incident Reports were written in April. Five for Vandalism, four for Patron Assistance/Policy Issue, four for Banned Patron in Library (all the same subject), and one each for Theft, Illness/Injury, and Disruptive Behavior.

Six took place in the Pavilion or parking lot (mostly the banned patron), three in the lobby restroom, one in Reference, one in the Meeting

rooms, one in the lobby, one in Young Adult, one in the Reading Garden, and one in Adult Public PC.

## Building Services

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A battery bucket was created to safely house lithium batteries that are expanding and in danger of leaking.

A vendor was brought in to inspect for mold as reported by a patron. Four tests were taken and are awaiting results.

The pavilion suffered some graffiti episodes and appropriate chemicals and pressure washing was used to remove the offending writing.

The window glazing from the renovation in teen lounge was falling out again. Nick from Millstone has been alerted.

The super heroes were picked up from Mel Mauer's residence and brought to the library. Some figures needed cleaning while others required significant repairs to stand safely.

Space Comfort was contacted to look at the over-conditioning of the YS study rooms. They supplied a quote to isolate the rooms via dampers in the supply lines to each area.

The towel dispenser retrofit project has begun. It takes a bit longer as templates have to be created for each dispenser so holes may be drilled in the new dispenser to limit any holes in the tile or walls.

The Dover Room ceiling has lost some supports for the grid. It was secured and Millstone contacted to perform the repairs.

Supplies are being sought to combat the rising costs. Multiple vendors are being contacted.

## Other Projects/Planning

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Several patrons and staff members commented that they smelled mold in our main lobby and meeting room lobby. We reached out to a mold testing company that came out and did testing for us and determined that there was no indication of a mold issue in these areas.

## Dispatches From the Field

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Patron stated that lately, other patrons have been inconsiderate about noise levels. not being respectful of those who come to the library to study. This patron is generally in the Reference area where staff try to keep it quieter for that very reason.

~~~~~

Patron (who is a Public Service Associate) commented on how beautiful and clean the library is. He was especially impressed with the "Porter Collection" in the Quiet Room. Patron also inquired about making a donation. YS opened the Art Walk for them to walk and I showed him the revamped YS area and Reading Garden.

~~~~~

The write up in Notes for Spring Storytime for lapsit, toddler and preschool is misleading. It state for April only. It is April and there is no storytime until June 9th

~~~~~

A patron and their family were leaving the preschool area and mentioned at the YS desk: this is spectacular. Just look at this {gestured around the whole youth area}- really this is so great. I remember back in the day I'd only have a few options of books for my class and this just, wow, this is overwhelming.

~~~~~

A patron visiting the YS department shared that he and his family were enjoying our Staff Picks book display for National Library Week. He said, "There are some great book choices and it is a great idea."

~~~~~

"Marilyn and I received a lot of positive comments from patrons while staffing the table 1-2 pm in the lobby for National Library Week.

Patron #1: ""The new SearchOhio works really well. It's so easy to use.""

Patron #2: Staff was very nice when she was applying for a passport.

Patron #3: ""Thanks for being here. I love this library.""

Patron #4: ""I live near North Olmsted library but I like this one much better.""

Patron #5: ""We live in Rocky River but we always come here. It is much more comfortable - big and spread out.""

~~~~~

Pratima was admiring the crochet/knit wildflower garden and was very interested in learning how it was made. She asked if we had programs on how to knit or crochet. I told her we did not at this time. She said she would love for us to offer these types of programs and if we ever do to please contact her to let her know.

~~~~~

Patron stopped by the desk to comment on how lovely the crocheted flower display in the lobby is. She is hoping there will be programming on crochet instruction at the library soon!

~~~~~

Patron asked that I report on her behalf how grateful she is that when she calls Westlake she isn't talking to a robot, or AI, just helpful people. She reiterated many times how thankful and grateful she is that we are not AI and have real people answering the phones. I told her I would put her feedback in our form and she thanked me profusely.

~~~~~

Great selection. Great staff. Miss Jamie is wonderful and years ago we used to go to story time. We once requested a set of books be purchased and we were first to get to check them out! Great enrichment for the kids and adults too. They currently (4/30/2026) have a display of super heroes made from paper mache. Sonic the Hedgehog and SpongeBob, Batman, the Black Panther, the Flash, the Hulk, Snoopy & Woodstock, Charlie Brown, Lucy, Linus, Wonder Woman AND MORE. Pretty cool and FREEEEEEEE

~~~~~

The adult services staff helped me in everything at the library

~~~~~

Amazing library! Has a great selection of highlighted books, and there's a cool international section of children's books/easy reads if you're trying to learn a foreign language.

Study spots are top-notch, and the library feels like the inside of a giant spaceship with how many windows it has.

~~~~~

I visited this library and was impressed with the staff and the quotes all around the library I walked the Porter arts path and took pictures of the original book collection of Leonard Porter seeing that I work for Cleveland Public Library I will be helping the library get additional funds in the near future and the ladies who run the friends of the library were amazing purchased several books at my visit.

~~~~~

Went to see a program about rescuing the hostages in 1979. It was well done. I appreciated learning more details.

~~~~~

A patron complained that she'd been late to three appointments due to our clocks not keeping accurate time. I put in a building services request.

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# Information Security Policy

## Westlake Porter Public Library

Effective Date: [Insert Date]

Last Reviewed: [Insert Date]

Information security is defined as the administrative, technical, or physical safeguards the Westlake Porter Public Library (“Library”) uses to access, collect, distribute, process, protect, store, use, transmit, dispose of, or otherwise handle confidential customer or staff information (“confidential information”). The Library will take every reasonable precaution to ensure that any confidential information that is kept by the Library for any purpose is safeguarded from unauthorized access. The Library has a responsibility to ensure that the accessing, handling, sharing and disposing of confidential information complies with Confidentiality of Customer Records and Protection of Personal Information Policy of the Westlake Porter Public Library, and the Ohio Revised Code Chapters 9.64 and 1347. This policy covers all electronic information resources in the library. It applies equally to network servers, workstations, both staff and public access, network equipment, telecommunications equipment, and peripherals, such as printers, within the library. The policy applies to all library staff, administrators, and contractors using the library’s computer resources.

### 1. CYBERSECURITY RESPONSIBILITY

The IT Manager is designated as the person responsible for overseeing cybersecurity for Westlake Porter Public Library. The role will be defined as the Cybersecurity Lead for purposes of this policy. Unless stated otherwise, the Cybersecurity Lead will be responsible for ensuring organizational compliance and coordinating the necessary activities to comply with this policy.

### 2. SECURITY PROGRAM SCOPE

The IT Manager is responsible for considering Westlake Porter Public Library’s technical complexity and cybersecurity threat landscape, and for ensuring that Westlake Porter Public Library’s security program is scoped appropriately to address risks identified by management. As necessary, elements may be added, refined, or removed from the program based on the scope review. A high-level justification for security program scope should be documented and presented to The Board of Trustees at least annually.

### 3. ANNUAL POLICY REVIEW

This security policy must be reviewed at least once per year and updated as needed.

### 4. SECURITY AWARENESS AND TRAINING

All employees must complete security awareness training at least once per year. The duration and content of the training will be sufficient to provide necessary role-based knowledge.

## 5. ASSET INVENTORY

An inventory of all computers, servers, network equipment, and important software, including software-as-a-service applications will be maintained. The inventory will be updated when significant changes occur, when new systems are added, and refreshed at least once per year.

## 6. DATA CLASSIFICATION AND PROTECTION

Maintain a documented data management process that addresses data sensitivity, data owner, handling of data, data retention limits, and disposal requirements, based on sensitivity and retention standards for the enterprise. Review and update documentation annually, or when significant enterprise changes occur that could impact this Safeguard.

## 7. VULNERABILITY AND PATCH MANAGEMENT

Computer systems, software, and other assets must be kept up to date with security patches. The Cybersecurity Lead will coordinate with stakeholders to define acceptable patch frequency and procedures. It is expected that vulnerability remediation times will generally align with manufacturer recommendations based on the severity of the vulnerability.

## 8. PASSWORD MANAGEMENT

Users must ensure that password requirements will be met for all systems and accounts that they are responsible for.

### Password Requirements:

- At least 8 characters long
- Use a mix of letters, numbers, and symbols when possible
- Do not use the same password for multiple important accounts
- Do not share passwords for personal accounts
- Change passwords if there is reason to believe they have been compromised

## 9. NETWORK SECURITY CONTROLS

Network security measures must be implemented to prevent unauthorized access.

### Minimum Requirements:

- Use a firewall on internet connections
- Use a separate, secure wireless network for official business (if wireless is needed)
- Change default passwords on all network equipment
- Limit remote access to only those who need it
- Use encryption (VPN) for remote connections when possible

## 10. ANTI-MALWARE PROTECTION

Anti-malware (antivirus) software must be installed and active on all computers and devices.

## 11. INCIDENT RESPONSE AND CONTINGENCY PLAN

An incident response and contingency plan must be maintained to address cybersecurity incidents. The Cybersecurity Lead will be responsible for ensuring that the incident response and contingency plan is followed and may appoint other individuals as incident response leads during the event.

The Incident Response and Contingency Plan must be:

- Reviewed and updated **annually** or after any major incident.
- Tested through tabletop or functional exercises at least once per year.
- Retained with other official cybersecurity documentation, both digitally and in printed form.

## 12. OTHER INFORMATION SECURITY CONTROLS

In addition to the aforementioned rules and guidelines, these additional guidelines shall be followed.

- Restrict physical access to laptop computers when used in public spaces when the user is physically away from the computer.
- Secure all staff computers by locking the computer when the user physically walks away from the workspace.
- All electronic equipment, including video cameras, smartphones, tablets, etc. are to be kept in a locked cabinet when not in use. Devices should be secured with passwords, when possible.
- Secure computers and mobile devices by requiring passwords (except for public computers with no confidential information) according to password management policies.
- Use secure access-controlled methods to transfer confidential data.
- Each authorized user will be assigned a unique user ID and initial password according to established procedure to gain access to network resources. Users must not share or disclose unique user IDs/passwords unless the user ID is already designated as a departmental "shared" user ID/password.

## APPROVAL AND ADOPTION

Authority for the creation and maintenance of a cybersecurity program, including the development of this information security policy and other cybersecurity standards, was granted by [Legislative/Governing Body] on [Date].

## DOCUMENT HISTORY

| Date         | Action Taken              | Reviewed By |
|--------------|---------------------------|-------------|
| January 2026 | OhCR Template Version 1.2 |             |
| [Date]       | Initial adoption          | [Name]      |
|              |                           |             |

# Depository Agreement for Public Funds



110D

This Agreement is being made on the \_\_\_\_\_ day of \_\_\_\_\_, between FIRST FEDERAL LAKEWOOD ("Bank") and \_\_\_\_\_ ("Depositor").

Depositor hereby confirms that it has designated the Bank as its public depository of Depositor's active, inactive and/or interim deposits for the period beginning \_\_\_\_\_ and ending \_\_\_\_\_; both inclusive, in the total amount of \$ \_\_\_\_\_ (\$ \_\_\_\_\_ Dollars).

The Bank agrees to accept deposits subject to the Bank's posted rules and regulations from time to time in effect for commercial accounts. The Bank agrees that the sums deposited to the credit of Depositor's active commercial accounts may be drawn against and paid by check executed by authorized person(s). The Bank must be notified in writing if the designated person(s) change.

From time to time the Bank may also agree to accept moneys to be placed into a certificate of deposit or a money market account at a rate negotiated between the Bank and the Depositor. The Bank agrees that these funds will be placed into an account that either receives sufficient FDIC insurance to cover the amount deposited or is adequately collateralized with the collateral being held in safe keeping at the Federal Home Loan Bank of Cincinnati.

In performing its obligations pursuant to this Agreement, the Bank agrees to comply with the provisions of Chapter 135 of the Ohio Revised Code and all amendments or supplements thereto.

The Depositor agrees to pay any fees that are applicable or normally charged in the course of doing business by the Bank.

This agreement will be in effect until \_\_\_\_\_ unless canceled at any time by either party.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed by their duly authorized officers, effective as of the date first written above.

First Federal Lakewood  
14806 Detroit Avenue  
Lakewood, OH 44107

\_\_\_\_\_  
Company

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip

First Federal Savings and Loan Association of Lakewood

Customer: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed by their duly authorized officers, effective as of the date first written above.

First Federal Lakewood  
14806 Detroit Avenue  
Lakewood, OH 44107

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City, State, Zip

First Federal Savings and Loan Association of Lakewood

Customer: \_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

APPLICATION FOR DEPOSIT OF PUBLIC FUNDS

TO: PORTER PUBLIC LIBRARY

CUYAHOGA COUNTY, OHIO

U. S. Bank, N.A. which is located and doing business in CUYAHOGA COUNTY, Ohio through an office in WESTLAKE, Ohio hereby applies to be designated as a depository for Active and Interim/Inactive Funds belonging to the PORTER PUBLIC LIBRARY from JULY 1, 2021 through JUNE 30, 2026 inclusive.

1. The total amount applied for as specified below will be ALL ELIGIBLE DEPOSITS which amount, in addition to those public funds held under Sections 135.01 through 135.21 of the Ohio Revised Code, is not in excess of thirty percent (30%) of its total assets of \$542,566,283,000.00 as revealed by the financial statements attached hereto.

The maximum amount of public moneys which the applicant desires to receive and have on deposit as active funds at any one time during the period covered by this offer is ALL ELIGIBLE DEPOSITS.

The maximum amount of such public moneys which the applicant desires to receive and have on hand as interim/inactive deposits at any one time during the period is a total of ALL ELIGIBLE DEPOSITS.

For interim deposits the bank will issue Certificates of Deposit during the period of designation in the amount desired. Interest will be payable at the maturity thereof, or at the time of withdrawal prior thereto. Interest rates are subject to change from time to time. Current interest rate quotations are available from the bank during normal business hours.

This application is accompanied by the required financial statement of the applicant under the oath of Joseph V. Murphy-V.P. and Assistant Controller and in such detail to show the assets and the capital funds of the applicant as of the date of its latest report to the Office of the Comptroller of the Currency adjusted to show any changes therein made after the report, but prior to the date of this application.

U S Bank, N.A., if subsequently designated as a depository, will comply in all respects with the laws, regulations and rules of Ohio and the United States relative to the deposit of such funds and will furnish, at the bank's option, security for funds as provided under either Section 135.18 or 135.181.

U. S. Bank, N.A.

By: *Stephen A Broerman*

Stephen A. Broerman, Vice President

**MEMORANDUM OF AGREEMENT FOR DEPOSIT OF PUBLIC FUNDS**

This is an agreement between **U. S. Bank, N.A.**, a National bank located and doing business in **CUYAHOGA COUNTY** through an office located in **WESTLAKE, Ohio** and the **PORTER PUBLIC LIBRARY** whereby the Library accepts the bank's offer to serve as public depository during the period from **JULY 1, 2021 through JUNE 30, 2026** inclusive. Under this agreement the sub-division will appoint U S Bank, N.A. as its depositories and will deposit funds as enumerated below:

- A) **PORTER PUBLIC LIBRARY** will deposit active funds and the bank will accept a maximum of **ALL ELIGIBLE DEPOSITS** or any part thereof. For the service of making active funds accessible by demand, check, draft or other similar instrument, the bank may charge a reasonable fee as enumerated under Section 135.16 of the Ohio Revised Code.
  
- b) **PORTER PUBLIC LIBRARY** will deposit and the bank will accept as interim/inactive deposits a maximum **ALL ELIGIBLE DEPOSITS** or any part thereof. The bank will issue Certificates of Deposit during the period of designation in the amount desired. U S Bank, N.A., will bid competitive rates of the customer's interim deposits.

For interim deposits, the interest payable on Certificates of Deposit will be at the maturity thereof or at the time of withdrawal prior thereto. Also, for interim deposits, the interest rates are subject to change from time to time. If a deposit is renewed, it shall carry the then prevailing interest rate at that time on that type of deposit.

The total amount thus awarded under this agreement totals **ALL ELIGIBLE DEPOSITS** which does not exceed the limitations set forth under Chapter 135 of thirty percent (30%) of total assets.

The bank will secure all public deposits at the bank's option under either Section 135.18 or Section 135.181, in an amount sufficient to meet the requirements of Chapter 135.

On the last business day of each month during the period that any funds awarded pursuant to this agreement are on deposit with the bank, the bank will furnish a statement showing the balance of such active moneys in its possession. The bank may charge a reasonable fee for providing monthly statements under this agreement.

The bank agrees that it will comply with all the requirements of the Ohio Revised Code, Chapter 135 and any amendments thereto. The bank also further agrees that it will abide by any state and federal laws, rules or regulations or any amendments thereunder. If any such laws, rules or regulations are changed or amended during the terms of the designation as public depository, and if the change of laws, rules or regulations will cause this agreement to become unlawful, at the bank's option, this agreement shall be limited so as not to extend beyond the date when such change becomes effective.

As part of this agreement, the depositor agrees to be subject to the rules which govern the account in which the depositors' funds are deposited. Also, the depositor agrees to provide the bank the names and signatures of those persons authorized to execute drafts on and to make withdrawals from the accounts, and to provide such documentation establishing these persons authority as the bank may request.

**PORTER PUBLIC LIBRARY**

By: Jana Nassif  
By: Jana Nassif  
By: Fiscal Officer

*Stephen A Broerman*  
Stephen A. Broerman  
Vice President