



Regular Board Meeting

June 17, 2026 ♦ 6:30 p.m.

AGENDA

6:30 – 6:40 Call to Order

Minutes

- Regular Meeting: May 20, 2026

Communications

- Received to Date:
- Public comments (if any)
- Retirements and Awards
- Staff Members

6:40 – 7:30 Administrative Reports

- Amendments to Administrative Reports
- Manager's Report – Rebecca Shook, Youth Services Manager
- PR/Marketing
- Assistant Director
- Financial/HR
- Director

7:30 – 7:45 Board Reports

- Board President

7:45 – 8:10 New Business

- Motion to amend Request for Reconsideration of Library Materials in the Collection Development Policy
- Other

Adjournment

Upcoming Events

July 8: Westlake 250 Program
July 15, 2026 – Regular Board Meeting
July 25: Art Fest



The Board of Trustees Minutes

Regular Meeting:

Date: May 20, 2026

Attendees:

Lauren Golick
Jason Nolde
Will Perry

Trustees

Robert Plantz
Peter Schindler
Elizabeth Sheehe

Staff

Andrew Mangels
Beth Snezek
CJ Lynce
Heather Feenaughty
Karen Hunt
Shelly Waryk
Heather Owen
Victoria Vogel
Erin Manning
Katie Cooley

Guest

Bruce Collins

The Board met in the Board Room of Westlake Porter Public Library. Will Perry called the meeting to order at 6:30 pm.

Appointment of Deputy Fiscal Officer

Bob Plantz moved to appoint Deputy Fiscal officer and compliance officer (per section 3.9 of the Board Manual with a bond in the amount of \$100,000 and that her term of office shall be from May 21 2026 until the organizational meeting of the Board in 2027.

Elizabeth Sheehe seconded the motion. All present were in favor.

The Oath of Office was administered to Heather Owen.

Minutes

Jason Nolde moved to approve the minutes from the Regular Meeting of April 15, 2026. Peter Schindler seconded the motion. All present were in favor.

Communications

The director shared a note from Bob and Donna Manly thanking him and the Board for naming them the Myrna Chelko Award winners for 2025.

Public Comments

There were no public comments.

Retirements

The Director thanked Shelly Waryk for her twenty-seven years of service and her amazing work stepping in as interim Fiscal Officer for the last year and read her Certificate of Service.

Ms. Waryk commented there is no where else she would have wanted to work and thanked the Board for allowing her to work here and for their support during the last year. It is hard leaving.

Awards

Erin Manning received an *I Made a Difference Award* for noticing and reporting a computer chair with a potentially loose back, helping prevent a possible injury. Her attention to detail also led to the inspection and repair of a total of seven chairs, improving safety for everyone.

Caroline Moran received an *I Made a Difference Award* for her outstanding work during the very challenging relaunch of Search OH/OH Link! Her deep knowledge of the ILL process played a key role in identifying and documenting issues, allowing us to communicate clearly and accurately to library partners and vendors.

Katie Cooley received an *I Made a Difference Award* for purchasing and organizing a “Make it Better Basket” available to all staff. Filled with helpful items that may be needed unexpectedly throughout the day, the basket provides comfort, convenience, and support when it is needed most and helps to make everyone’s day a little easier and brighter!

Erin Manning and Caroline Moran left the meeting.

Administrative Reports

There were no amendments to the Administrative Reports.

Victoria Vogel, Adult Services Assistant Manager, presented the Makerspace year in review. She reported parents value the makerspace as a service for their children. She would like to increase the value imprint in our community so they can see the value they have right in their community.

The Director commented it is the staff in the makerspace that make it the best around.

Ms. Vogel commented she would like to see more knowledge sharing with people in the community about possibilities in the makerspace. It is a challenge to maintain staffing to keep up with the demand. The first thing she would add to the space would be a larger embroidery machine.

PR/Marketing Report

The PR/Marketing Report for April was delivered with the agenda. Heather Feenaughty, PR/Marketing Manager, reported they have been working on the Summer Library Challenge and working with the City to install a pop-up reading area again this year. We will also be a part of the Crocker Park Block Party.

Assistant Director’s Report

The Assistant Director’s Report for April was delivered with the agenda.

CJ Lynce, Assistant Director, reported there has been a lot of movement of equipment and furniture in Adult Services. The digitization stations were moved to make space for the Dark Sky Lab partnership with Greak Lakes Photography. The telescope in Spain is operational and will be able to be accessed from our computer. We will be the only place in the country with this capability. In addition to the Deep Space Observatory Telescope, the Space Exploration Lab will feature a ‘Mission Control’ area with access to space-focused STEAM software and web resources, Stellarium Planetarium software, NASA’s Eyes on the Solar System, and more. We will be highlighting the equipment with more space related STEAM topics. There will be a grand opening/unveiling on Sunday, July 14.

Peter Schindler thanked Mr. Lynce for the insightful and informative information on AI and cybersecurity at the Board Retreat. He appreciates that the Library has such a balanced approach.

Jason Nolde commented Sarah Beebe is doing a great job—“killing it!”

Financial/HR Reports

The HR and Financial Reports for April were delivered with the agenda.

The Fiscal Officer thanked Heather Feenaughty for the great articles on her being named Fiscal Officer.

Ms. Snezek also thanked Shelly Waryk, outgoing Deputy Fiscal Officer, who has been a great asset and has done everything possible to make finance a success during the transition and after her retirement.

She also thanked Heather Owen, incoming Deputy Fiscal Officer, for her help. She is feeling very confident going forward.

The bank depository agreements in new business for the period of July 1, 2026 – June 30, 2031 are required to be in place with all financial institutions (STAR Ohio is exempt per ORC Section 135.45) under ORC Section 135 requires depository agreements be in place with all financial institutions (STAR Ohio is exempt from this per ORC Section 135.45). The agreements currently in place with First Federal of Lakewood and US Bank expire on June 30, 2026.

The Fiscal Officer and Director presented the tax budget to the Westlake School District as required. Ms. Snezek commented it was nice to see the camaraderie between the library and the schools.

Director's Report

The Director reported the Rocky River library held training in our meeting rooms and were very impressed with our library.

After a patron and a staff member complained they smelled mold in the building, we proactively ordered testing. The director was pleased to report nothing was detected and there is no indication there is mold anywhere in the building.

Mr. Mangels commented it has been a pleasure to serve with so many Board Members; all have been first rate members.

Bob Plantz asked if there was anything of note from attending PLA? The Director responded he attends, in part, because he serves as a chair of an interest group. He did visit a vendor that will work well to feed into working with older adults. The Assistant Director attended programs related to AI. In addition, there was an interesting program on working with neurodivergent staff members that he found incredibly informative.

Mr. Mangels told the Board that a group of library directors sent a letter to Clarivate expressing dissatisfaction with the state of the Search Ohio updates.

Jason Nolde commented our Board members spoke with the Avon Lake Board at the OLC Trustee dinner and there was some interest in revisiting the idea of a joint meeting.

Bob Plantz moved to accept the Administrative Reports. Lauren Golic seconded the motion. All present were in favor.

Board Reports

Jason Noldel asked if there should be a resolution formally in opposition to eliminating state property taxes. Elizabeth Sheehe suggested waiting until there is an issue on the ballot.

New Business

Resolution 10-26 to Elect Deputy Fiscal Officer and Authorize Signers on Financial Accounts

Elizabeth Sheehe moved to accept Resolution 10-26 to Elect Deputy Fiscal Officer and Authorize Signers on Financial Accounts. Peter Schindler seconded the motion.

This resolution is a formality to allow Heather Owen to be a signer on accounts.

Roll call vote followed: Lauren Golick – yes, Jason Nolde – yes, Bob Plantz – yes, Peter Schindler – yes, Elizabeth Sheehe – yes, Will Perry – yes.

Motion to amend Public Policy and Procedures Manual Section 8 Information Security Policy.

Bob Plantz moved to amend Public Policy and Procedures Manual Section 8 Information Security Policy. Jason Nolde seconded the motion.

This amendment was discussed at the Board Retreat and is to comply with new cybersecurity requirements for local governments that were passed as part the 2025-2026 State Biennium Budget. This policy must be reviewed each year by the Board.

All present were in favor.

Motion to approve Bank Depository Agreements for the period of July 1, 2026 – June 30, 2031

Lauren Golick moved to approve the Bank Depository Agreements for the period of July 1, 2026 to June 30, 2031. Elizabeth Sheehe seconded the motion.

Roll call vote followed: Lauren Golick – yes, Jason Nolde – yes, Bob Plantz – yes, Peter Schindler – yes, Elizabeth Sheehe – yes, Will Perry – yes.

Executive Session to Discuss the Performance of an Employee

Peter Schindler moved to go to Executive Session to discuss the performance of an employee. Lauren Golick seconded the motion.

Roll call vote followed: Lauren Golick – yes, Jason Nolde – yes, Bob Plantz – yes, Peter Schindler – yes, Elizabeth Sheehe – yes, Will Perry – yes.

Adjourn

The meeting adjourned at 9:12 pm.

Recorded by: Karen Hunt, WPPL Sr. Administrative Associate

Attested by:

Will Perry, WPPL Board President

Bob Plantz, WPPL Board Vice President

I. INFORMATION AND MATERIALS TRANSACTIONS

MONTHLY CIRCULATION, 2022 - PRESENT						
	2022	2023	2024	2025	2026	%INC/DEC
January	70,245	70,931	74,087	73,236	73,418	0%
February	65,239	66,714	68,953	68,902	68,212	-1%
March	69,915	74,701	75,624	77,849	75,534	-3%
April	71,134	69,906	71,644	73,309	71,452	-3%
May	66,320	68,705	72,046	75,329	72,294	-4%
June	71,367	73,439	75,823	76,774		
July	74,532	74,923	79,097	80,420		
August	75,223	73,283	78,244	74,290		
September	66,792	68,526	71,102	72,561		
October	68,636	71,704	71,962	73,457		
November	67,403	67,046	70,715	70,967		
December	66,910	66,068	70,534	71,191		
ANN'L TTL	833,716	845,946	879,831	888,285	360,910	-2%
AVE CIRC	69,476	70,496	73,319	74,024	72,182	-2%

Circulation Total

TOTAL CIRCULATION							
		ADULT	YA	JUV	TOTAL	LAST YR	%INC/DEC
BOOKS	FICTION	8,736	1,629	13,365	23,730	25,438	-7%
	NONFIC	6,839	202	4,966	12,007	13,698	-12%
	LG PRINT	2,038	--	--	2,038	2,117	-4%
	WORLD LANGUAGES	38	--	65	103	76	36%
	SUBTTL	17,651	1,831	18,396	37,878	41,329	-8%
	BLURAY	1,621	--	204	1,825	1,951	-6%
	BLURAY 4K	174	--	11	185	161	15%
	BOOK CD	461	--	56	517	634	-18%
	DVD	5,151	--	1,043	6,194	6,918	-10%
	DVD/CD-ROM	--	--	--	--	--	---
AV	LAUNCHPAD	--	--	55	55	77	-29%
	LAUNCHPAD View	--	--	2	2	--	---
	MUSIC CD	1,713	--	58	1,771	2,071	-14%
	PLAYVIEW	--	--	--	--	--	---
	PLAYAWAY	176	5	235	416	492	-15%
	ROKU	--	--	--	--	--	---
	VIDEO GAMES	646	--	1,648	2,294	2,048	12%
	OTHER	47	--	437	484	434	12%
	SUBTTL	9,989	5	3,749	13,743	14,786	-7%
ELECTRONIC	Comics Plus	33	--	--	33	6	450%
	Flipster	138	--	--	138	302	-54%
	Great Courses	1	--	--	1	1	0%
	HOOPLA/Comics	192	--	--	192	180	7%
	HOOPLA/eAudio	2,021	--	--	2,021	1,759	15%
	HOOPLA/Bingepass	65	--	--	65	62	5%
	HOOPLA/eBooks	857	--	--	857	813	5%
	HOOPLA/Flex	25	--	--	25	47	-47%
	HOOPLA/Music	165	--	--	165	193	-15%
	HOOPLA/MOVIE/TV	530	--	--	530	577	-8%
NON-TRADITIONAL	IndieFlix	--	--	--	--	--	---
	KANOPY	404	--	--	404	555	-27%
	OVD/DAB	4,853	354	340	5,547	4,351	27%
	OVD/EBOOK	5,138	389	689	6,216	5,690	9%
	OVD/Magazines	1,907	--	--	1,907	1,641	16%
	Press Reader	--	--	--	--	122	--
	QELLO	1	--	--	1	3	-67%
	--	--	--	--	--	--	---
	--	--	--	--	--	--	---
	SUBTTL	16,330	743	1,029	18,102	16,302	11%
OTHER	INSTRUMENT	6	--	8	14	20	-30%
	GAMES	25	--	106	131	139	-6%
	EQUIPMENT	69	--	10	79	100	-21%
	--	100	0	124	224	259	0%
	PER	1,112	9	156	1,277	1,338	-5%
	LAPTOPS	89	--	--	89	142	-37%
	WiFi Hotspots	63	--	--	63	71	-11%
	EQUIPMT	--	--	--	--	--	---
	OTHER	3	3	12	18	21	-14%
	SUBTTL	1,267	12	168	1,447	1,572	-8%
ILL	SRCH/HIO	800	--	--	800	1,013	-21%
	ILL	103	--	--	103	60	72%
	CPL LANG	--	--	--	--	--	---
	SUBTTL	903	0	0	903	1,073	-16%
UNACCOUNTED		--	--	--	-3	8	0%
TOTAL		46,240	2,591	23,466	72,294	75,329	-4%
SELF CHECK					17,601	19,739	-11%
SELF CHECK Percentage of Total Circ					24%	26%	0%
SELF CHECK Percentage of Bldg Circ					69%	69%	0%

CIRCULATION DETAIL				
DATE	CIRC	HRS OPEN	CIRC/HR	
HIGHEST May 26	3,588	12	299	
LOWEST May 17	850	4	213	
BUSIEST May 10	1,328	4	332	
SELF-CHECK CIRCULATION TOTAL =		17,601		
TOTAL CHECK-INS THIS MONTH =		0		

Highest: Daily Circ This Year!

Lowest: Sunday, May 17

Busiest: Sunday, May 10

SEARCH OH/OH LINK	
Borrowing (From)	165
Lending (To)	306

Services	
Passports	87
Photos	104

May 2026

Programs Personnel Payroll Summ Top Makerspace

ITEMS ADDED TO & WEEDED FROM COLLECTION THIS MONTH			
	PREV NET	NEW NET	% TOTAL
ADULT	129,605	129,411	67.23%
YOUNG ADULT	7,497	7,372	3.83%
JUVENILE	55,999	55,705	28.94%
TOTAL ITEMS	193,101	192,488	

CURRENT COLLECTION SIZE BY FORMAT		
	ITEMS	% TOTAL
BOOKS	120,228	62.46%
AV	50,523	26.25%
ELECTRONIC	21,370	11.10%
OTHER	374	0.19%
TOTAL	192,495	

REGISTRATIONS					
	ADULT	YA	JUV	TOTAL	% OF TTL
DEPTL	60	0	0	60	0%
WESTLAKE	12,035	473	1,680	14,188	47%
CUY. CO.	9,229	118	339	9,686	32%
OUT OF CO.	5,669	89	192	5,950	20%
TOTAL	26,993	680	2,211	29,884	
% OF TTL	90%	2%	7%		
REGISTRATIONS ADDED THIS MONTH = 196					
REGISTRATIONS THIS YR VS. LAST YR.					
Prev Year	25,757	660	2,094	28,511	
% INC/DEC	5%	3%	6%	5%	

Borrowers

ELECTRONIC USAGE: SUMMARY TABLE		
	USERS	HOURS
ON-SITE	11,139	0.0
REMOTE	40,227	38,708.0
TOTAL	51,366	38,708.0

Total Electronic usage includes OPLIN Resource usage figures, which are not broken down to On-Site & Remote usage statistics.

II. PROGRAMS & SERVICES

TOTAL VISITORS THIS MONTH			
	THIS YEAR	LAST YEAR	INC/DEC
LIBRARY	23,401	23,695	-1%
ARTWALK DOOR	723	770	
DRIVE-UP	1,769	1,456	21%
TOTAL	25,893	25,921	0%

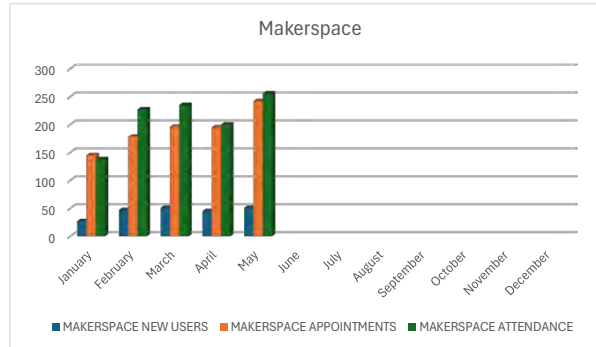
PUBLIC MEETING ROOM USE				
TIME PERIOD	MORNING	AFTERNOON	EVENING	TOTAL
AVAILABLE	205	241	135	581
MEETINGS	69	43	66	178
% IN USE	34%	18%	49%	31%
TOTAL MEETING ROOM ATTENDANCE	3,861			

Monthly Visits 2022 to Present						
	2022	2023	2024	2025	2026	%INC/DEC
January	17,886	22,903	21,380	21,777	21,441	-2%
February	16,773	20,945	22,629	21,357	22,953	7%
March	20,687	24,327	25,495	24,517	25,984	6%
April	19,530	20,694	25,135	23,592	24,789	5%
May	19,694	22,738	24,045	25,921	25,893	0%
June	22,054	23,355	24,144	25,497		
July	22,002	23,066	25,588	26,432		
August	21,829	22,460	29,114	23,726		
September	20,062	21,056	22,772	24,642		
October	21,776	24,877	25,207	27,965		
November	20,025	21,634	22,591	24,141		
December	18,952	19,345	20,408	22,046		
ANN'L TTL	241,270	267,400	288,508	291,613	121,060	3%
Ave Visits/MO	20,106	22,283	24,042	24,301	24,212	0%

REFERENCE SAMPLING		
	FROM	TO
SAMPLING DATE(S)		
DAY(S) OF WEEK		
HOURS OPEN		
TOTAL QUESTIONS		
QUESTIONS/HOUR		

PUBLIC PROGRAMS			
	NUMBER	ATTEND	AVE ATT.
ON-SITE	112	2,521	23
OFF-SITE	40	774	19

MAKERSPACE			
	NEW USERS	APPOINTMENTS	ATTENDANCE
January	27	145	138
February	47	178	227
March	51	196	235
April	45	195	200
May	51	242	256
June			
July			
August			
September			
October			
November			
December			
ANN'L TTL	221	956	1,056
Ave Visits/MO	44	191	211



III. SUPPORT AND ADMINISTRATIVE STATISTICS

PERSONNEL CHANGES THIS MONTH				
HIRED				
NAME	POSITION	HOURS	DATE	
Susan Smith	Bldg Svs Sr. Asst. II	20	May 26	
Safah Mohammad	Sub Circ Sr. Asst. II	0		
2 Employee(s)		0.50 FTE		
RESIGNED				
NAME	POSITION	HOURS	DATE	
John Shippacasse	Building Svs. Sr. Asst II	20	May 2	
Shelly Waryk	Deputy Fiscal Officer	32	May 21	
2 Employee(s)		1.30 FTE		
TRANSFERRED				
NAME	FROM POSITION	HOURS	TO POSITION	
0 Employee(s)				

PAYROLL SUMMARY	
PAYROLLS THIS MONTH:	2
TOTAL PAID HOURS	9,900.45
FTE (INCL. SUB HRS)	61.88

May 2026

	LAST YEAR	CURRENT YR	% CHANGE
May	75,329	72,294	-4%
E-Resources	16,302	18,102	11%
Circ to Date	368,625	360,910	-2%

% OF CIRC						
BluRay	BOOKS	CDs	DVD	MAGAZINES	VIDEO GAMES	OTHER
3%	52%	2%	9%	2%	3%	29%

Monthly Cardholders

LAST YEAR	CURRENT YR
28,511	29,884

Monthly Visits

LAST YEAR	CURRENT YR
25,921	25,893

MAKERSPACE

LAST YEAR			CURRENT YR		
NEW USERS	APPOINTMENTS	ATTENDANCE	NEW USERS	APPOINTMENTS	ATTENDANCE
18	197	229	51	242	256

Monthly Programming

	LAST YEAR		CURRENT YR	
	PROGRAMS	ATTENDANCE	PROGRAMS	ATTENDANCE
ADULT	70	1,770	76	1,480
YA	13	316	15	329
CHILDREN	75	1,925	61	1,486

Monthly Outreach

LAST YEAR		CURRENT YR	
DELIVERIES	TOTAL CIRC	DELIVERIES	TOTAL CIRC
62	948	57	930

Monthly Meeting Room Usage

CURRENT YEAR				
	MORNING	AFTERNOON	EVENING	TOTAL
MEETINGS	205	241	135	581
ATTENDANCE	69	43	66	178
LAST YEAR				
MEETINGS	208	240	144	592
ATTENDANCE	52	40	47	139

MONTHLY OHIO LINK/SEARCH OH

	LAST YEAR		CURRENT YR	
	FILLED	CHECKED OUT	FILLED	CHECKED OUT
BORROWING (From):	503	600	165	353

	LAST YEAR	CURRENT YEAR
LENDING (To):	452	306

Social Media and PR Dashboard

	Viewers	Page Visits	New Page Follows
Jan	37,633	2,521	54
Feb	6,169	810	28
Mar	54,901	1,440	71
Apr	15,590	1,306	36
May	14,394	840	21
Jun			
Jul			
Aug			
Sep			
Oct			
Nov			
Dec			

Viewers - The number of Account Center accounts that have viewed your content at least once. *This metric is estimated and in development.*

	Reach	Profile Visits	New Followers
Jan	538	143	21
Feb	457	108	19
Mar	529	97	27
Apr	1,127	106	16
May	507	83	18
Jun			
Jul			
Aug			
Sep			
Oct			
Nov			
Dec			

Reach - The number of people who had any content from our profile or about our profile enter their screen.

	Total					WWW				
	Page Views	Sessions	Users	Return Visitors	% Return	Page Views	Sessions	Users	Return Visitors	% Return
January	158,068	67,653	44,538	7,108	16.0%	53,144	31,328	19,244	3,770	19.6%
February	145,985	57,445	37,282	6,253	16.8%	46,584	26,703	15,844	3,321	21.0%
March	140,587	57,839	35,044	6,803	19.4%	51,101	30,206	18,730	3,534	18.9%
April	127,776	50,437	27,946	6,880	24.6%	45,207	26,512	14,937	3,329	22.3%
May	136,037	50,179	28,628	7,339	25.6%	43,871	24,927	14,414	3,431	23.8%
June	-	-	-	-	-					-
July	-	-	-	-	-					-
August	-	-	-	-	-					-
September	-	-	-	-	-					-
October	-	-	-	-	-					-
November	-	-	-	-	-					-
December	-	-	-	-	-					-
	Blogs					Catalog				
	Page Views	Sessions	Users	Return Visitors	% Return	Page Views	Sessions	Users	Return Visitors	% Return
January	3,664	3,257	2,890	268	9.3%	101,260	33,068	22,404	3,070	13.7%
February	3,310	2,774	2,487	221	8.9%	96,091	27,968	18,951	2,711	14.3%
March	4,470	3,804	3,456	247	7.1%	85,016	23,829	12,858	3,022	23.5%
April	3,968	3,286	2,820	283	10.0%	78,601	20,639	10,189	3,268	32.1%
May	4,005	3,096	2,708	271	10.0%	88,161	22,156	11,506	3,637	31.6%
June					-					-
July					-					-
August					-					-
September					-					-
October					-					-
November					-					-
December					-					-

Mission Moment

The June/July edition of *Notes* featured the Summer Library Challenge on the cover. I put signs up in the YS area asking for willing participants to meet outside for the cover photo. I ended up with a great group of youths to feature on the cover that were very excited to participate.

Projects

WPPL in the News

- Elaine wrote a press release about the Summer Library Challenge
- [News stories attached]

Internal Communications

- Staff received weekly editions of "What's Happening" every Monday at 11 a.m. This weekly email advises staff on upcoming events inside the library, meetings, fundraisers, etc.
- Staff received a New Initiative email on June 2 about the Space Exploration Lab, featuring the Frohring Deep Space Observatory. This communication gave staff information about what the Space Exploration Lab is, how it works, and advised them on the July 14 grand opening ceremony. This also went on Behind the Stacks (BTS).
- Staff received a monthly Calm App email on June 1 titled "Tools to Tackle Burnout with the Calm App." This also went on Behind the Stacks (BTS).
- Staff received a monthly Safety Brief email on June 3 that gave safety tips on seatbelts, keeping your balance, and firearms. This communication is written by Safety and Security Manager, Guy Turner. This also went on Behind the Stacks (BTS).
- The Employee Assistance Program on BTS was rebranded and changed to AllOneHealth with the updated information. Printed flyers were also switched out on the staff bulletin board.

PR inside and outside the library

- Updated and replaced donor magnets in the lobby on the lobby wall.
- Promoted the Summer Library Challenge. Reserved for reader chairs were set up at Clague Park. Used stand-up frames to promote the SLC in the lobby. Other promotional methods include a street banner over Hilliard Blvd, web, email newsletter, social media, slideshow, and poster.
- Printed large banner for Youth Services June events staged on a stand-up frame in the YS area. A July one will go up at the end of the month.
- Created new signage for the inside of each of the eight study rooms to have consistent language and signage. They reflect our food policy and behavior expectations.
- Ordered permanent signage for the new Space Exploration Lab and Mission Control Center. This should be installed around June 30.
- Communicated the parking lot closure during Memorial Day weekend by door signage, web banner, social media, news release, newsletter, and slideshow.

Community, Ads and Sponsorships

- Committed to a "Star-Spangled Banner" sponsorship level with the City of Westlake for the America250 celebrations for \$1,500. This is a non-repeating sponsorship.
- Purchased ads for the Westlake High School State District volleyball game as well as the Girls and Boys basketball games.



- Participated in the Crocker Park Block Party on June 14. Patrons could sign up for the Summer Library Challenge and build stomp rockets. We also had four stomp rocket launchers. The stomp rocket is a bonus activity for the SLC and anyone who made one could check it off the list for a bonus raffle ticket.

Web

- Create Migration Update:
- *Background: Our website is moving to a new tool within Communico called Create. We created a roadmap of the migration process from February through its live date in October. This project will allow us to reduce redundant content, update outdated pages, and meet accessibility standards by the mandated deadline of 2027.*
 - o We confirmed the new site map and list of pages that will carry over in the migration. The next steps will be creating the new pages from now through September.

Print:

- Ordered 1000 bookmarks for study room guidelines and expectations. These will be given to people who use study rooms in the Adult Services and Youth Services departments.
- Notes for August/September is in progress. This issue will feature library card sign up month, 9/11 displays/events, and the new Space Exploration Center

Email

- Sent a World at War Forum email to the WaWF specialized list on May 26. It went to 137 recipients and had 85 opens (62%).
- A Summer Library Challenge opener email went to all marketing email recipients on June 1. It went to 12,583 recipients and had 4,993 opens (39.68%)

Digital Marketing Stats:

Email Blasts

- 4 emails in May– Avg 37.72% open rate (decreased 1.82% from April)

New Book Emails

- 4 emails in May– Avg 48.59% open rate (increased 0.51% from April)

Social stats for the month of February

- **Facebook:** 5,419 page likes
- **Instagram:** 1,637 followers

Website

Top 5 pages

1. Home Page: 21,018
2. Events: 8,441
3. Download and Stream: 1050
4. Kids & Parents: 826
5. Job Openings: 772

Westlake Porter Public Library Honors Volunteers

Westlake Porter Public Library named Robert "Bob" and Donna Manly this year's Myrna Chelko Volunteer Award recipients at its annual Volunteer Recognition Reception on April 28.

The Myrna Chelko Award is presented to the volunteer who exemplifies its namesake's volunteer spirit. Myrna Chelko was a

long-time library volunteer known for her dedication to the library and her hard work. She helped found the Friends of Porter Public Library in 1972, and her service included roles as an officer of the group and a library board member.

The Manlys volunteer in the Book Nook and at the Friends Annual Book Sale. Donna started volunteering in the Book Nook in 2003 and Bob in 2004. They have been members of the Friends of Porter Public Library since 1981, and Donna served on the Friends board while the library operated out of the temporary location during the 1999 to 2002 building project. Combined, they have contributed over 2,500 hours of volunteer time.

The Friends Annual Book Sale is run entirely by volunteers. The Manlys assist on the days leading up to the event, during which sale materials are sorted and organized, and during the half-day sale. Donna Manly also provides baked goods for the other volunteers during the work and sale days.

"Bob and Donna well deserve this award," said Library Director Andrew Mangels. "Their dedication and service exemplify the quote from Elizabeth Andrew: 'Volunteers do not necessarily have the time, they have the heart.' We are grateful to them and to all our volunteers for helping us serve the community in the best possible way."



Library Director Andrew Mangels presenting the award plaque to Robert "Bob" and Donna Manly

S/B SMITH BROTHERS



Page 21 - THE VILLAGER - May 14 - 20, 2026

Westlake 250th Tuesday Fun Fact

In our 250th Tuesday fun fact, today we recognize one of the most well-known names of Westlake's early settlers, Leonard G. Porter. He was the tenth born of eleven children, lived from 1806 to 1884 and arrived in the area of Dover at the age of 19.

Leonard married Catherine Stevens at the Dover Congregational Church in 1838 and had one child. He was a Township Trustee, Justice of the Peace, Sunday School Superintendent, donated land for and taught at Dover Academy, and was a leader of the Dover Literary Society. He bequeathed \$1,000 and his collection of personal books to form Porter Public Library.

Leonard is buried at Evergreen Cemetery and was portrayed by local historian Mel Maurer on the recent Westlake Historical Society and Porter Public Library Cemetery Tour, held April 25.



WESTLAKE

Library launches summer reading challenge June 1

Westlake Porter Public Library invites people of all ages to enjoy reading, activities and fun programs this summer.

The library's annual summer reading challenge begins June 1 and continues through Aug. 1. This year's theme is "Stars and Stories," in celebration of America's 250th anniversary.

In addition to reading, participants can complete challenges and enjoy a variety of special programs, including the annual STEAM Week (July 20-24).

After 15 days of reading, the library will award participants a halfway prize. Participants can earn one grand prize raffle ticket for every five days of reading.

Reading for 30 days earns participants a final prize, along with additional tickets for the grand prize drawing.

All participants who complete activities will earn extra grand prize drawing tickets.

Reading and activities can be tracked on logs available at the library or on Beanstack.

To register for the program or access a log, download the Beanstack app or visit www.westlakelibrary.beanstack.org.

WESTLAKE PORTER PUBLIC LIBRARY'S SUMMER LIBRARY CHALLENGE BEGINS JUNE 1

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The Summer Library Challenge is sponsored by the Friends of Porter Public Library; the Cleveland Monsters; the Cleveland Charge; Color Me Mine; Cuyahoga Valley Scenic Railroad; Dave & Buster's; Dean's Greenhouse; The Foundry; The Franklin Castle; GV Art and Design; Museum of Illusions; Music Box Supper Club; Nosotros; Ohio Renaissance Festival; Ohio State Fair; Raising Cane's; River Colors Studio; Rock & Roll Hall of Fame; Western Reserve Historical Society; and Wild Birds Unlimited - North Olmsted.

For reading logs and more information about the Summer Library Challenge, please visit westlakelibrary.org/summer. To check out the programs being offered visit westlakelibrary.org/events.

Sponsors include the Friends of Porter Public Library, the Cleveland Monsters, the Cleveland Charge, Color Me Mine, Cuyahoga Valley Scenic Railroad, Dave & Buster's, Dean's Greenhouse, The Foundry, The Franklin Castle, GV Art and Design, Museum of Illusions, Music Box Supper Club, Nosotros, Ohio Renaissance Festival, Ohio State Fair, Raising Cane's, River Colors Studio, Rock & Roll Hall of Fame, Western Reserve Historical Society and Wild Birds Unlimited - North Olmsted.

For reading logs and more information about the challenge, visit www.westlakelibrary.org/summer.

To check out the programs being offered, visit www.westlakelibrary.org/events.

Kathleen Barnard

BAY VILLAGE

BAYarts brings back the annual Mini Moondance

BAYarts invites families from across the region to celebrate summer at the Mini Moondance, where all the summer vibes will be celebrated.

The evening will include music, creativity, and community connection, and will take place on Saturday, June 13 from 6 to 8 pm, at the BAYarts Cultural Center.

COMMUNITY

An American Celebration

Westlake's July 4th will be a community-wide picnic/party.

By Terry Troy



It's a celebration that's been more than 250 years in the making. And the City of Westlake is fully embracing the opportunity.

On July 4, the United States will celebrate the 250th anniversary signing of the Declaration of Independence, a document that not only severed our colonial ties to Great Britain and created the United States, but also established our nation's philosophical foundation of God-given individual human rights.

"The 250th anniversary of the signing of the Declaration of Independence provides a great opportunity to show our pride in our country and our city," says Tina Arundel, who is spearheading Westlake's 250th Anniversary Celebration. "Our vision is to raise awareness of Westlake's historical roots and to instill pride in our city and our country."

"Westlake Porter Public Library, Clague Playhouse, the Clague House Museum operated by the Westlake Historical Society, and organizations including the Kiwanis Club, Town Criers, Rotary Club and more are taking part and celebrating the 250th. The Westlake City School District is also collaborating with the city to integrate this milestone theme in engagement efforts and learning opportunities where appropriate."

Actually, the July 4th celebration is the focus of a year-long celebration that included 250th anniversary themed events held throughout the community. You've probably already seen a part of the "Saluting Our Service" campaign that highlighted light pole banners honoring Westlake veterans and service men and women, especially along Crocker Road and Hilliard Boulevard. You may have already heard about (or attended) the placement of the Historical Marker at Evergreen Cemetery, honoring the Sons of the American Revolution, or seen one of the patriotic or films of local interest at the award-winning Westlake Community Services Center, which happened once a month since the beginning of this year.

The Clague Playhouse is extending an invitation to all residents to be a part of the 250th Anniversary, with a weekend of live historical performances from Red Barn Youth Theater, Women in History and Seat of the Pants. The performances, which run from July 3rd through July 5th, are free and open to the public.

July 4th will be a big community picnic this year!" says Arundel. "In addition to the beloved parade and car show during the day, we plan to have family friendly activities and entertainment (live music starting at 5 p.m.) for everyone. The goal is for families to spend their entire July 4th at Clague Park. We will end the evening with a longer, more robust and amazing fireworks display!"

On July 8, at its Friends Pavilion, the Westlake Porter Public Library in conjunction with the City of Westlake, is hosting a public reading of the Declaration of Independence. Mayor Clough will cap off the year with the Mayor's 250th Celebration Ball on November 14, which also happens to be the 215th anniversary of Westlake! A portion of the proceeds will directly benefit residents in need, through services including West Shore Meals on Wheels, the Westlake food pantry, prescription assistance plan and other programs provided by the Westlake Community Services Department.

LOGO: COURTESY TINA ARUNDEL / PRINTER: STODOLAN/105

30 DISCOVER WESTLAKE 2026

Beyond the Printed Page

Westlake Porter is a growing, vibrant community resource. By Terry Troy

Public libraries are usually reserved places of introspection and quiet study, rarely conjuring up exciting images or news of entertaining events. But for more than 140 years, the Westlake Porter Public Library (WPPL) has flouted the staid, serene personality of more mundane libraries, offering a venue for Westlake residents that is both educational and entertaining.

"The library is a vital space for the entire community," says Andrew Mangels, director of the Westlake Porter Public Library. "It has been a place to meet, learn and grow for over 140 years and we look forward to continuing that tradition."

And this summer might be the library's most exciting season ever, says Heather Feenaughty, the library's PR and marketing manager.

"In addition to our everyday programming, which includes access to local media, additional resources and databases we also have e-books, audio books, we have our America 250 Programs, which are a part of the America 250 celebration and education," says Feenaughty. "It starts with our Stars and Stories Summer Library Challenge," which runs from June 1 through August 1, challenging readers of all ages to read or listen to audiobooks for 30 days to win a prize.

On June 15, the WPPL is hosting an exciting show called Dinosaur Magic, which will entertain and enlighten children of all ages, with siblings, families and grandparents all welcome.

The Friends of the WPPL are launching summer on its first day, Sunday June 21 with an Ice Cream Social at the Friends Pavilion. Friends and families will be treated to an afternoon of delicious Mitchell's ice cream for \$1 a scoop, "but there will be plenty of fun activities, a petting zoo, character visits and music as well," promises Feenaughty. The very next day, Jesse Jukebox and DJ Turkey Sandwich are performing an interactive concert that allows "kids to be kids and grownups to have fun."

8 DISCOVER WESTLAKE 2026

Games Done Legit is bringing their collection of Virtual Reality games on June 27. And there will also be a Polka Picnic at the Pavilion on July 9. So, bring your own picnic, lawn chairs and blankets along with your dancing feet. The Great Lakes Astrophotography Society is hosting "Summer Nights, Cosmic Nights, Exploring the Summer Sky" on July 14 and just a week later, from July 20 through 24, is WPPL's STEAM week.

"We are hosting programs from the Great Lakes Science Center dedicated to Science, Engineering, Art and Math," says Feenaughty. "On Thursday July 23, we have our Egg Drop, which always draws a large crowd."

Contestants will be encouraged to build a device or contraption using the same materials to protect an egg that is then dropped from a two-story height. The Rotary Art Festival on July 25 features art, live music, food and a beer and wine garden.

"We expect over 60 talented artists, live music, food trucks and hundreds of our neighbors for a day of art, connection and fun," says Feenaughty.

This year featured artists come from the Beck Center for the Arts.

With additional programming like that, it's easy to see why the WPPL is so popular.

"The Westlake Porter Public Library is an asset to the community because it provides resources for all to use, and not just books," says Jennifer Matlak Cirincione, who has been a patron as well as a board member of the Friends of the WPPL for more than 25 years.

"The library adapts to ever changing community needs."

The library also collaborates with other groups, such as Connecting For Kids, and even has a drive-up window.

Friends of WPPL is a nonprofit group that raises money for items not within the library's budget. Friends of WPPL is over 50 years old, and the group has donated over \$1.1 million to the Library.



"The Westlake Porter Public Library is an asset to the community because it provides resources for all to use, and not just books."

- JENNIFER MATLAK CIRINCIONE

Friends of WPPL runs a volunteer-staffed Book Nook Used Book Room and runs an Annual Book Sale. Friends of WPPL is not only a "fundraiser" but a "friends raiser." Friends has purchased two minivans for library staff to do outreach to schools and to the homebound.

"You actually can call the library and have books delivered to you," says Cirincione. "Friends of WPPL has also paid for computers, programming, and special requests, such as a cooking cart."

Even though it is considered an independent library, what really sets WPPL apart is its administration, board of trustees, Friends board, "and of course the wonderful 80 staff members," adds Cirincione.

Space Exploration Lab Progress.

The Space Exploration Lab, formerly referred to as the Dark Sky Lab, is continuing to be built out with the help of IT and Building Services. The Frohring Deep Space Observatory (telescope) has been set up, including the large wall monitor, and control computer. Staff have begun to train on the use of the telescope, as well as the process for logging in patrons who have registered to use the telescope.

The "Mission Control" area is progressing nicely, with the wall painted, electric installed, monitors and mounts ordered, and computers being setup presently. We are aiming for this portion of the space to be ready by the end of June, allowing for some staff prep time (and possible delays), prior to the July 14th Grand Opening of the Space Exploration Lab.

Adult Services

Mission Moments:

A patron regularly visits to use our genealogy resources on the computer. He has been looking for his uncle for some time, and thanks to Ancestry, he found a record of his marriage. This led him to discover his passing, and he shared his emotions about having closure after 50 years of wondering. While the news was not what he hoped, he was so thankful that the library was able to guide him.

A patron shared his fondness for libraries with Katie Cooley. He was a student page in his youth and has valued libraries since then. He visited the library with his wife, who is newly retired and has more time to read. He mentioned that she didn't know where to start and was too worried she would disrupt staff if she asked for help. With his coaxing, she asked for some book recommendations, and left happily with several books and a promise to let Katie know how she liked them (or not). The husband returned to Katie and said he was so grateful for her help, that his wife needed someone who exuded warmth and care, and Katie was just the right person for the job.

Programming:

Adult Services hosted 21 regular programs with 423 attendees, and 19 Outreach programs with 298 attendees.

We had 2 Bloodmobile sessions with 145 donors. University Hospitals hosted 1 CPR/AED course with 15 attendees.

This month's 3 Library Speaker Consortium programs had a total of 72 views.

Program title + attendance	Hosted by	Program Survey Comments
Horror Film Club: 16	Erin Manning	
The Classic Radio Hour: "Information, Please" - 6	Erin Manning	"Great concept, very unique idea. Looking forward to future programs."
American Red Cross Bloodmobile: 5/7 - 80; 5/18 - 65	Red Cross – coordinated by Andrea Tarolli	
Medicare Ins and Outs - 15	Trina Thomas with Jim Langan of OSHIIP	

Heartsaver CPR/AED - 15	University Hospitals – coordinated by Trina Thomas	
How to Stay Active and Reduce Pain - 33	Trina Thomas with Dr. Kyle Macmillan of Bridge Rehab & Performance	"I wish everyone could go to PT for a personalized program and form management but it's so expensive. Speaker was great!"
Introduction to Project Budgets - 3	Katie Salis with David Holmes of Candid	
Building Relationships with Funders - 3	Katie Salis with David Holmes of Candid	
Retirement Income Planning - 9	Katie Salis with Dave Herwerden of WestPoint Wealth Management	
Let's Talk! Spanish Language Social Hour - 14	Frances Brawner	
Earth "kind" Meetup Group - 9	Katie Salis and Andrea Tarolli	
Italian Art Song Concert - 103	Frances Brawner with Minkyong Kim and Joshua Fadenholz	"She was MORE THAN I could have expected"
Jewelry Junction: Beaded Lanyard - 7	Evelyn Finley & Elyse Kaderli	"I enjoyed it, will sign up for future programs." "Thank you so much. This class is such a stress relief!"
Jewelry Junction: Bracelet and Anklet - 14	Evelyn Finley	"No suggestions come to mind! You were a kind and helpful teacher. I appreciate! TY so much!"
The Miracle of Earth - 27	Frances Brawner with Great Lakes Astrophotography Society	
A More Perfect Union: Celebrating the Founding of America - 32	Erin Manning with Largely Literary Theatre	"Any program they [Mark and Sara] have. They remind us what we forget from school, it is always a learning experience"
World at War Forum: The Blitzkrieg Myth and the Fall of Frances - 65	Chad Statler with Steve Pettyjohn	
Adult Creative Writing Group: Spring is Here - 6	Victoria Vogel	
Tuesday Evening Book Club (IN PERSON & ON ZOOM): "The Life Impossible" by Matt Haig - 19	Alyssa Alcorn with Sarah Beebe	

Wednesday Afternoon Book Discussion: "My Friends" by Fredrik Backman - 18	Katie Salis	
True Crime Book Club: "The Forever Witness" by Edward Humes - 6	Chad Statler	
Thursday Night Book Club: "West with Giraffes" by Lynda Rutledge - 9	Diane Dillon	
Environmentalism Book Club: "Total Garbage" by Edward Humes - 9	Elyse Kaderli	
Virtual Author Talk: Marjan Kamali "The Lion Women of Tehran" - 27	Library Speakers Consortium	
Virtual Author Talk: Vivienne Ming "Robot Proof" - 24	Library Speakers Consortium	
Virtual Author Talk: Nir Eyal "Beyond Belief" - 21	Library Speakers Consortium	
Outreach Programs: "Cowboys" - 18 sessions, 277 attendees; "American Sign Language" at Community Center – 21 attendees	Sarah Beebe	See below for narrative report.

Staffing

Chad Statler and Katie Cooley met with Julie, a prospective Practicum student from the University of Southern Mississippi, with a focus on archives. She will be joining us in the Fall to meet her graduation requirement of interning for 150 hours. We look forward to her skills in digitizing and creating finding aids to boost ease of use of our local history collection.

Celebrate Comics – Giveaway Day

Frances Brawner planned a new iteration of formerly known as 'Free Comic Book Day' to incorporate our comic vendor and new collaborator, Comics Are Go. This culminated in Celebrate Comics Day. Below is a recap of the event.

- 447 people stopped by the lobby to get their comic books and giveaways
- We gave away 1312 comic books on May 2. By May 4, all 1495 comic books were gone!
- 106 people attended the Make Your Own Comic event where patrons drew their own comics and made buttons out of their drawings.
- We gave away 600 stickers from the Makerspace
- We gave away two and a half carts of deleted movies, graphic novels and comic books
- 251 patrons entered their names to win 3D printed figures: Captain America (85), Straw Hat (39), Snoopy (127)
- Many, many, many pictures and selfies were taken with Mel Maurer's figures

Dear Elder Submissions

We received a total of 128 notes, cards, and letters in our Dear Elders mailbox since the launch of the program in February. Sarah Beebe has been able to deliver 80 notes to seniors throughout the community so far. This initiative has been very popular, and was featured in a blog post this month. Some of the messages we have received do not follow the guidelines that the guiding organization, Love For Our Elders, has set, and are therefore undeliverable.

Study Room Usage

End of school year finals had our study rooms hopping! The study rooms had 440 individual bookings for May, with 709 people using the spaces.

Test Proctoring

There were no proctored exams in May.

My Librarian Requests

There was 1 unique My Librarian requests during the month of May. The reader was open to many genres, including fantasy, horror, historical fiction, but specifically asked for recommendations that would surprise her. She mentioned that many books feel formulaic and follow the same tropes.

Outreach

This month Sarah's program about cowboys included real life examples, movie stars, TV shows, and singers. This program was very popular with each group, and patrons were excited to see clips from shows/movies they remembered. In particular, the clips of famous cowboy singers inspired each group to sing along. The sing-along was especially popular in the memory care units with many patrons singing along with "Home on the Range", "Don't Fence Me In", and "Happy Trails". Sarah will host this program in early June for Concord Reserve Independent living, per request. Sarah presented her cowboy program 18 times with a total of 277 participants.

Seeing how excited patrons got about the cowboy program, and watching them sing along, especially in memory care, was very heartwarming to see. Cowboys really seemed to spark conversation and enjoyment from each group.

Sarah also did a program about famous deaf individuals/American Sign Language at the Westlake Community Center with 21 participants. After the program audience members came up to talk about the program, share their experiences, and express interest in learning more.

Blogs

This year for Summer Library Challenge we are incorporating all the activities into a blog post to encourage participation and resource sharing. Most posts for the challenge were posted in May so readers can begin checking off their lists June 1st.

- Summer Library Challenge: Paint a Rock! – Elyse Kaderli
- Summer Library Challenge: Find Ohio on a Map! - Elyse Kaderli
- Our Founding Fathers and Mothers – Chad Statler
- Uncover Your Family History – Chad Statler
- Visit a State Capital – Start a New Bucket List – Katie Salis

Displays

- Language of Flowers – Elyse Kaderli
- National Bicycle Month – Diane Dillon
- Mother's Day – Evelyn Finley
- National Tennis Month – Clare Neubert
- Spring Planting and Seeds – Katie Salis
- Shakespeare Adaptations – Elyse Kaderli
- All Dolled Up – Alyssa Alcorn

- Library Speaker Consortium – Erin Manning
- Spotlight on Mango Language Learning (Display Case by Ask Us) - Elyse Kaderli
- Flowers (Book Club in a Bag Display Case) - Elyse Kaderli
- Shoot for the Moon (Bulletin Board) - Alyssa Alcorn

Makerspace

Mission Moments:

A local family have become regulars in the Makerspace due to their son's interest in 3D printing. He has had several appointments and can now find and slice 3D print files on his own for the 3D printers. He has also recently learned how to use the Roland large format printer to print and cut stickers on adhesive vinyl. He is in at least once a week to use it. This week he visited the Makerspace 3 times. He is 11 years old.

A local patron and her 3 sons were recently in to create a project involving the laser engraver. Her three sons always come with her. While she uses the laser engraver, the sons prepare 3D prints for the multicolor printers. She visits multiple times per week to use the laser engraver, sublimation printer, and heat press for projects. She has become quite self-sufficient. She became aware of the Makerspace when she registered her son William for After School in the Space. Since his participation in the program, she has visited multiple times to create projects on the laser engraver, 3D printers, large format printer, sublimation printer, etc. Her children are homeschooled. Visiting the Makerspace has become a regular occurrence for them.

Makerspace Activities

The Makerspace welcomed 256 attendees to 242 appointments during the month of May, 123 of which were with 1-on-1 guidance and instruction. The staff processed 257 3D prints through the queue. The space also had 51 new users register to use the Makerspace. This is, again, an increase from May 2025, which had 18 new users.

There was a total of 7 Makerspace programs for adults in the month of May with a total attendance of 34. There were 2 Makerspace programs that were for young adults with a total attendance of 18. There were 3 Technology Training classes for adults with a total attendance of 18. Finally, there was 1 AI program with a total attendance of 30.

Program Spotlight:

Laser Cut Miniature Bookshelves-(5/9) Mary Kay Palazzo led a "Laser Cut Miniature Bookshelves" program that introduced participants to the Makerspace's laser engraver and other tools through a hands-on project. Participants learned to design and operate the laser engraver, then cut and assemble wooden bookshelf components using wood glue. While waiting for their pieces to cut, they created miniature books using foam rectangles and printed sticker covers, along with 3D-printed plants. The program integrated multiple technologies, including the laser engraver, large-format printer, and 3D printer, into one cohesive activity. It was created in celebration of Ohio's America 250 theme for May, "Ohio Creates: Arts, Culture, and Literature." The



miniature books featured works by authors connected to Ohio, and participants received a list of the titles and their authors' hometowns.

After School in the Space-Make a Book Shaped Box -(5/13) - Karen Argie taught a group of 6 tweens how to design and cut a box with a living hinge with balsa wood. She used a lasercut box generator site found by Mary Kay. After the boxes were cut and assembled with wood glue, she helped the kids find an image to engrave on the front of the book. Two parents were also in attendance.



Embroidered Affirmations (5/18) was a maker program where participants upcycled donated neckties into wristlet key tags embroidered with positive messages. The session focused on building familiarity with a new embroidery machine by programming text directly on the device, while also recognizing Mental Health Awareness Month through affirmations and mantras. Facilitator Rose guided participants through deconstructing neckties, preparing fabric pieces, and using stabilizer and hooping techniques. While participants worked, PETG carabiner clips were 3D printed to incorporate into the final pieces. Attendees took turns designing and stitching their affirmations, then completed assembly using a heavy-duty sewing machine. Participants responded positively, with some creating multiple wristlets and expressing enthusiasm about using the new embroidery equipment.

Getting the Most Out of AI-(5/19) Chad Statler and his wife Amy facilitated this program. They presented a discussion on how to write effective prompts to get the most out of AI chatbots, such as CoPilot, ChatGPT, Claude, etc. His wife Amy teaches STEM classes at CH-UH school district and has MS in educational technology and other tech related endorsements for her Ohio teaching license. The audience was engaged and asked many insightful questions. One patron thought this program was very helpful and useful.

Makerspace Outreach

DIS Name Keychain Tinkercad Class (5/11)

Adrien Krajnik and Bethany Huck taught four class periods of 5th and 6th grade STEM students at Dover Intermediate School how to design 3D name keychains in Tinkercad. Students learned key design skills such as scaling, positioning, and grouping objects to create a single printable model, followed by a Q&A about Makerspace programs. A total of 73 students later received their finished keychains.

Living in a Digital World Senior Expo (5/14)

Adrien Krajnik and Victoria Vogel represented the Makerspace at Tri-C's Westshore campus,

engaging attendees with project samples, brochures, and a 3D printer demonstration. Their table attracted significant interest, with 129 attendees stopping by to learn about Makerspace offerings.

6th Grade Field Trips: Makerspace Tours (5/27; 5/29)

Staff led multiple short tours for groups of 6th graders, introducing them to Makerspace equipment and showcasing example projects. Students were encouraged to ask questions and explore the tools hands-on, generating excitement about future visits. In total, 180 students participated in the tours.

Program title + attendance	Hosted by	Program Survey Comments
CNC Orientation 5/2 (1)	Rose White	
CNC Orientation 5/5 (2)	Adrien Krajnik	
Meet Your Makerspace 5/6 (4)	Victoria Vogel, Rose White, Karen Argie	
Tech Bytes: iPhone and iPad 5/7 (9)	Adrien Krajnik and Alyssa Alcorn	It's very interesting. All answers are understandable!
Laser cut Miniature Bookshelves 5/9 (6)	Mary Kay Palazzo	Very cute! I love it!!!
Tinkering with Tinkercad-5/11 (8 kids, 2 adults)	Adrien Krajnik	
After School in the Space- 5/13 (6 kids, 2 adults)	Karen Argie, Victoria Vogel	
Embroidered Affirmations- 5/18 (3)	Rose White	
Craft Club - 5/19 (5)	Karen Argie	
Get the Most Out of AI - 5/19 (30)	Chad Statler	This is good for entry level using AI.
Navigating Interfaces: The Universal Language – 5/20 (5)	Adrien Krajnik	Learned a lot today from Adrien. A+ presentation. Thank you.
Tech Bytes: Android Help Session – 5/21 (8)	Adrien Krajnik	Adrien has the patience of Job!

Circulation

Mission Moment:

A gentleman popped his head in the passport office after I was done with another patron and told me that he got his passport in 2 weeks and that we did a great job and he had excellent customer service.

A patron stopped at the Circ desk to admire our "May The Fourth Be With You" display and told me how much she loves looking at all our beautiful displays in the library.

Passports: 87 Passport applications were accepted along with 104 passport pictures taken.

After-Hours Lockers were used by 56 users to pick up 92 items.

Staffing

Rachel Schlosser accepted the Senior Assistant II position 5/9 with starting date of 6/8/26

Safah Mohammad's first day as Senior Assistant Substitute 5/28

Technical Services

Carolyn and Jane attended the in-person NOTSL one-day conference (Northern Ohio Technical Services Librarians).

Jane attended the Board Retreat and presented on the current state of the collection.

The software vendor for SearchOhio rolled out a long-awaited tool called Patron Assist, which was supposed to simplify the process when staff place a request on behalf of a patron. The new tool was immediately found to be so flawed that it was not useful to us. An upgrade in June is supposed to improve Patron Assist.

Information Technology

- Blue technologies put a loaner in place of our Adult Services Right Public Printer on 05/04, the printer is currently in their shop undergoing repairs.
- Replaced 3 broken belts on the automated book sorter.
- Moved the conversion station to the desk behind the former reference carrels behind the reference desk.
- Set up a desktop computer for the Dark Sky Lab as well as two monitors.
- The vendor for our fax provider for the Ask Us Copier is refusing to fix their service; this has forced us to terminate them as our fax provider and search for a new one. The copier is currently configured with a hard fax line like the other two copiers.
- Replaced the Battery Backup at the Circulation Desk Sit Down Station.
- Replaced Cakewalk with Cakewalk Sonar on the sound booth computer in the makerspace.

Youth Services

Mission Moments: *From Jamie:*

Fran and I visited the 1st Grade Classrooms at WES to provide a brief overview of the SLC, and the materials students could check out using their library cards. We had just finished presenting to one class when one of the aides pulled me aside to chat. I recognized her immediately, as she and her children are long-time library users. She updated me on her children, who are now college-aged, and with great pride and a giant smile shared that her youngest hopes to earn a master's degree in library and information science after completing his undergraduate degree. It was both a heartwarming and rewarding conversation, and it was wonderful to know that WPPL played a part in inspiring his desire to become a librarian.

Programming Highlights:

Next Chapter Book Club (Natalie) is reading the NEA Bis Read book *Bite by Bite: Nourishments and Jamborees*. At one of their May meetings the club sampled tomato slices, which everyone enjoyed.

Holly hosted **Steam Ahead: Float and Sink**. A highlight was guessing how many pennies it would take to sink our folded paper boats. We were all surprised by how long our boats stayed afloat! Using playdough, we discovered the shape of our boats was important along with the density of many items we tested. It also mattered whether our water was freshwater or salt water as demonstrated by a couple of eggs. Scientists and several of their siblings made their own boats to take home to further the buoyancy experiments.

Jamie, Fran (planned by Rachel), and Emily hosted **Family Storytimes** featuring a variety of themes, stories, and songs and fingerplays.

STAFF MEMBER	Programs Hosted Included (stats in STATs spreadsheet):
Cat	Celebrate Comic Day – Make A Button/Comic; Pokémon Fun
Natalie	Next Chapter Book Club x2; Outreach Adapted ST
Jamie	Family STx2; Kindergarten Field Trips x2; 1st Grade Field Trips x5; 3rd Grade Field Trip; 4th Grade Field Trip x2
Rachel	May Craft Kits; Kindergarten Field Trip; 3rd Grade Field Trips x2; 6th Grade Field Trip
Bethany	Little Yogis; 3rd Grade Field Trips x2; 6th Grade Field Trips x2; WHS Book Club; DIS TinkerCAD
Holly	Come Play with Me; 4th Grade Field Trip; STEAM Ahead: Float and Sink; LINK
Emily	Outreach PreK ST; Kindergarten Field Trip; 4th Grade Field Trip; Family ST; Read It Make It; Brick Builders; LINK; 6th Grade Field Trip
Jessica	Celebrate Comic Day – Make A Button/Comic; Breakout Roblox Adventure; Make It, Take It; 3rd Grade Field Trip
Rebecca	N/A
Fran	Family ST; Brick Builders; Kindergarten Field Trips x2; 3rd Grade Field Trips; 4th Grade Field Trips; 1st Grade Field Trips x5; LINK

Total programs hosted: 55 in-library + 20 outreach = 75 programs

Total attendance: 1243 in-library + 466 outreach = 1709 participants

School Partnerships

Natalie planned and scheduled and hosted **Outreach Adapted Storytimes** for 1 location, seeing 1 class for a total of 14 participants.

Jamie planned and scheduled and hosted **Outreach Preschool Storytimes** for 1 location, seeing 1 class for a total of 25 participants.

- Emily hosted 1 session

Jamie put together 7 **book bins** to be delivered to 6 locations circulating 175 books.

Final Stats for Outreach Preschool Storytime:

- 118 sessions at 11 locations
- 3,088 total participants
- Jamie presented 84 sessions, Rachel presented 23 sessions, Emily presented 11 sessions
- 63 book bins delivered to 7 locations circulating 1575 books
- Please see attached document for more information about our year of Outreach Preschool Storytime!

Bethany went with Victoria to present **TinkerCAD** at DIS making keychains. 73 participants

Rachel prepped, prepared presentations and gathered supplies on behalf of YS for **May and June Field Trips**. In total she prepared staff for field trips Kindergarten through 7th Grade. Field trips continue into June.

Natalie, Emily, Fran, Rachel, and Jamie presented on the Summer Library Challenge, took the kids on a tour of the beast in circulation, and monitored play time in the preschool area for Kindergarten classes. 10 classes, 216 participants.

Fran and Jamie presented on the Summer Library Challenge for 1st Grade classes. 10 classes, 240 participants.

Bethany, Fran, Natalie, Jessica, Rachel, Cat, and Jamie presented on the Summer Library Challenge and a book talk. The classes then had time to browse and check out materials. 10 classes, 242 participants.

Natalie, Holly, Jamie, Emily, and Fran presented on the Summer Library Challenge and a book talk for 4th Grade. The classes then had time to browse and check out materials. 10 classes, 265 participants.

Rachel, Bethany, Emily and Makerspace staff (Adrien, Victoria, and Mary Kay) presented on the Summer Library Challenge, Makerspace tour, and a book talk for 6th Grade. 3 teams, 7 classes, 204 participants.

Total Classes Seen in May: 47 classes

Total Field Trip Participants in May: 1167 participants

Rachel submitted programs for inclusion in the **eBlasts** to WES, DIS/LBMS, WHS PTA

Rachel spent 10.25 hours on **school delivery** and pick-up work.

Bethany hosted **WHS Book Club** with Jacy, at WHS. This month saw a total of 9 attendees.

Porter Express Stats, handled by Rachel:

- 20 deliveries of 109 items + 8 book bins
- 25 pick ups + 10 book bins

Literacy Initiatives**100 Books to Graduation**

- 9 completions
- 132 registrants

Genre Challenge

- 32 completions
- 284 registrants

Reading is Elementary

- 8 new registrants via Beanstack
- 2 children received a milestone sticker reward (264 total)
- 0 child received Mini Zara or Backpack AND a book (27 total)
- 1 child(ren) earned a WPPL Lanyard (55 total)
- 250 total registrations

Little Sprouts (previously known as Myrna Chelko Early Literacy Initiative)

- 12 new registrants via Beanstack
- 1 new completion (66 total)
- 466 total registrations

1000 Books Before Kindergarten

- 19 new registrants via Beanstack
- 11 children received (a) milestone rewards
- 1 new completions
- 1031 total registrations

Blogs

- Cat's Picks: Look for Constellations (Cat)
- Cat's Picks: Attend a Parade or Picnic (Cat)
- Summer Library Challenge – Make a Patriotic Pinwheel, Wind Sock, or Bunting (Jessica) (Holly)
- Summer Library Challenge – Write a Poem About the USA (Jessica)
- Folklore Fun Updated: Indigenous Tales of North America (Jessica)
- Oreo Moon Phases Activity (Jessica) (Holly)
- We Want You...to Create Art for the Free Little Art Gallery! (Jamie)
- The Five National Parks Closest to Cleveland (Jamie)
- Kinder Club Kit: Fine Motor Skills (Jamie)

Displays

- 250th Lobby Display – Ohio creates: Arts, Culture, and Literature Famous Ohio artists and authors and Local Creators Section (Cat)
- Beanstack Challenges updated with linked blog posts on badges (Rachel, Bethany, Rebecca)
- Coloring Page Maintenance (Jamie et. al.) 210 pages taken
- Communico Maintenance (Rachel, Bethany, Natalie, Rebecca)
- Created June Calendar (Cat)
- Displays filled (all)
- Displays this month included but not limited to: Dinosaurs, Gardening, Nonfiction Graphic Novels, Memorial Day, Comic Books, Road Trip Reads, Family, Bedtime/Nighttime, Sleep, Night, Nocturnal Animals
- Early Literacy Activities for Storywalk Books "Be Who You Are" and "I got the School Spirit" updated (Jamie)
- Flyers created and rotated (all)
- Juvenile Bibliography Updates: Animals, Princesses, Superheroes, Sports (Cat)
- Kindergarten Literacy Packet (Rachel, Jamie) 249 packets taken

- Scavenger Hunt (Dinosaurs - Jamie) 150 participants
- Skills Packet Grades 3-5 (Rachel) 105 packets taken
- Skills Packet Grades K-2 (Rachel) 105 packets taken

Programs Team

The team continues to work on upcoming. Some updates below:

America250 Events

YS Programs: No YS Programs

AS Programs (see AS monthly report): Laser Cut Miniature Bookshelves; A More Perfect Union – A Celebration of the Founding of America

Free Comic Book Day

Mostly led by Frances (see AS monthly report), but supported by **Jessica, Cat, and Jamie**. **Jessica and Cat** led **“Make a Button/Comic”** for **106 participants**. *From Jessica: I always enjoy seeing kids and families for Celebrate Comics Day. There seems to be more dads involved with this particular event. I had a few groups stay in the comic/button room for an hour or more! Everyone loves making buttons, of course, but I also got to see some very cool and creative comics. Extra thanks to Frances for handling the fallout from the FCBD bankruptcy and disjointed ordering.*

The team launched Summer Library Challenge which opened for pre-registration on Monday, May 4. Everyone who pre-registered was entered into a raffle for an Amazon Gift Card. Registering also earned a registration reward. The challenge officially begins June 1.

Registration rewards by age group:

Baby/Toddler/Preschool	• Egg Shaker (Baby/Toddler) OR Sticker Sheet (Preschool) • Write name on star for name display • Summer Reader Sign
Grades K-6	• Pencil and 2 pencil clips • Write name on star for name display • Summer Reader Sign
Grades 7-12	• Squish toy • Write name on star for name display • Summer Reading Sign
Adult	• Jar Opener • Write name on star for name display • Summer Reading Sign

As of June 3, Summer Library Challenge Stats are:

	Registration	Halfway (June 15)	Finished (June 30)
Baby/Toddler/PreK	127		
Grades K-6	375		
Grades 7-12	89		
Adult	332		
Totals:	923		

	Registrations		
2025 Final Count	1778		
2024 Final Count	1339		
2023 Final Count	1235		

Monthly Activity Highlights

Met with Victoria on 5/21 regarding the Makerspace.

Met with the Admin Team on 5/26, 6/2, 6/9 and 6/16.

Met individually with managers during the week of 6/2 and 6/19.

Attended a meeting on the Space Exploration Lab on 6/2. with WPPL staff and Great Lakes Astrophotography Society.

Met with Katie and Rebecca on 6/2 and 6/9.

Attended the Makerspace Staff meeting on 6/3.

Attended a review of the upcoming notes edition with Andrew and Heather on 6/4.

Met with Heather and Brenda on 6/4 regarding the Communico Website 'Migration'.

Led the Quality Council Meeting on 4/16.

Met individually with Managers during the weeks of 4/20, 5/4, and 5/18.

Met with the Astrophotography Dark Sky Lab team on 4/28 to discuss the current status of the project.

Attended the Volunteer Reception on 4/28.

Attended the NEO-RLS Director's Retreat, focusing on AI policy in libraries, on 4/30 and 5/1.

Attended the Managers Meeting on 5/5.

Met with Andrew, Beth, and Connor on 5/6 to discuss the status of IT changes related to the 2024 Audit.

Met with Chip on 5/6 to resolve some Metabase issues.

Met with our vending Machine company on 5/6 to address ongoing issues.

Attended a meeting regarding the proposed elimination of property taxes in Ohio at the CCPL, Parma-Snow branch on 5/7.

Attended the Spring Board of Trustees Retreat on 5/9.

Met with Heather F. and Brenda on 5/11 to discuss the Communico website migration.

Met with Beth on 5/12 to work on the new background check platform.

Met with Katie C. and Rebecca on 5/13 to discuss Public Services topics.

Met with Beth and Duane on 5/13 to discuss the Building Services position opening.



2025 - 2026

PRESCHOOL OUTREACH STATS

Storytime Visits:

We visited 11 locations from October - April to provide storytimes.

Locations included:

Best Beginnings
Creative Playrooms
Fit by Five
The Goddard School
Montessori Children's School
Parkside Preschool
Play and Learn Preschool
Primrose School
Shining Star Preschool
St. Paul Lutheran
Westshore Montessori School

We hosted **118** sessions to **3,088** listeners!

Sessions were hosted by Jamie Dinan (84), Rachel Gerig (23), and Emily Lindberg (11).

Summer Storytime Visits:

We are scheduled to host storytimes this summer for Creative Playrooms, Goddard and The Nest.

Book Deliveries:

We made monthly deliveries to 7 locations October - May. With this service we were able to circulate 63 book bins/1,575 books to preschool classrooms.

Participating locations included:

The Goddard School,
Fit by Five, St. Paul Lutheran School,
Shining Star Preschool, Play and Learn, Westshore Montessori and Creative Playrooms.

We will continue to deliver to several of these locations throughout the summer.

Surveys and Results:

Surveys were emailed to all locations to provide any feedback regarding storytimes and the book delivery service.

As of 5/27, 9/11 surveys were returned. If interested in survey results, please email Jamie Dinan.

(jamie.dinan@westlakelibrary.org)

Surveys will be kept with JD for 1 year if any staff would like to see detailed responses.

We had a great year and can't wait to start again in the fall!

Preschool Outreach

SURVEY RESULTS

1. Did you find the length of the storytime to be appropriate for the age of your students?

Yes = 9

Too Short = 0

Too Long = 0

2. Did you find the stories/activities that the librarian provided to be entertaining and appropriate for the age of your students?

Yes = 9

No = 0

3. Was the librarian respectful of your classroom and did she interact well with the children?

Yes = 9

No = 0

4. Does the scheduled visit time fit easily into your classroom schedule?

Yes = 9

No = 0

5. Do you believe that your children are benefitting from the storytime visits?

Yes = 9

No = 0

6. How useful do you find the monthly newsletter?

Extremely Useful = 4

Somewhat Useful = 3

Neutral = 2

Somewhat Not Useful = 0

Extremely Not Useful = 0

7. If you received a book delivery this year, did you enjoy the service and do you have any recommendations for future deliveries? If you were not one of our delivery locations would you be interested in having a monthly delivery of 25 books to your location next year? If so, please provide your location so we can note it on our preliminary delivery schedule.

~Yes and we LOVE to have the book deliveries each month :) We would like to continue next school year.

~The Book Delivery has been a wonderful service for us

~I really enjoyed the monthly book delivery. Very helpful we go along with our units.

~We did receive the monthly book delivery, the service is extremely appreciated and beneficial to us!

~Our teachers always refer to the book bin for theme related books to read to their students.

It's a great service that we plan to continue utilizing.

Preschool Outreach

SURVEY RESULTS CONTINUED

~Yes! Our elementary class loved this service!
~We love our book bin deliveries!!

8. Do you have any suggestions or comments to help staff improve storytime visits?

~We appreciate and ENJOY how it is now :) Keep up the great work and community effort.

~We love the staff and program!

~We LOVE Jamie and we LOVE library storytime each month! Thank You!!!

~No. Everything is wonderful! Thank you!!

~We love Miss Jamie's visits!!! Thank you for everything!!

Financial Highlights

- 2026 YTD Revenue of \$3,461,279 is 2.6%, or \$92K, lower than YTD May 2025 revenue, due to the decrease in property tax and PLF funds received in 2026.
- 2026 YTD general fund Expenses of \$2,336,036 are 27%, or \$880K, lower than YTD May 2025 expenses. There were large transfers out to permanent improvement and automation in 2025; if we exclude those transfers, our YTD expenses are nearly the same as YTD May 2025.
- Next month we anticipate having some informational transfers to move money to some depleted purchase orders, including unemployment and vehicle maintenance.

External Meetings/Trainings

- Attended certified public records training on May 12.
- Heather Owen and I met with ADP on May 28 to discuss their payroll software.
- Attended commercial paper training on May 29.
- Andrew and I met with Nancy Kelly from Bay Shore Insurance Agency on June 5.

Library Meetings/Trainings

- Attended the **Managers' Meeting** on June 2.
- Attended weekly **Admin meetings** with Andrew and CJ.

Finance

- The **Finance department** met on May 20 and June 11.
- The finance assistant auditor was on site June 3 and will be back June 18. The IT auditors were on site June 10.
- Both the finance and IT audits are going well. We are hopeful that the audits will be completed by the end of June.

Human Resources

- **Karen Hunt** is officially retiring! Her final work day will be September 1, 2026. Her job (**40 hr. Senior Associate – Admin**) was posted June 9.

EAC Update

- An EAC meeting was held June 10. The majority of the meeting was spent discussing staff day on October 12.

WESTLAKE PORTER PUBLIC LIBRARY
General Fund Financial Summary
As of: May 31, 2026

	<u>Projected</u>	<u>Actual</u>	<u>Difference</u>	<u>Notes</u>
Revenue				
Property Tax	2,146,947	2,747,535	600,588	
PLF	593,592	585,246	(8,346)	
Other	82,458	128,498	46,040	
TOTAL	2,822,997	3,461,279	638,282	
Expenses				
Salaries & Benefits	1,776,927	1,687,353	(89,574)	
Supplies	42,521	24,431	(18,089)	
Contracted Services	359,267	327,788	(31,480)	
Library Materials	354,695	258,311	(96,384)	
Capital	52,985	27,724	(25,261)	
Miscellaneous	9,802	10,429	627	
Other Expenses	279,167	-	(279,167)	
TOTAL	2,875,363	2,336,036	(539,327)	

WESTLAKE PORTER PUBLIC LIBRARY
YEAR TO DATE BANK REPORT
As of: May 31, 2026

BANK DESCRIPTION	BEGINNING BALANCE	YTD REVENUE	YTD EXPENSE	TRANSFERS IN	TRANSFERS OUT	CURRENT BALANCE
FFL - CREDIT CARD	\$ 929.54	\$ 29,588.35	\$ 1,198.16	\$ -	\$ 28,000.00	\$ 1,319.73
FFL - RETAINAGE (CONSTRUCTI	\$ -	\$ -	\$ -	\$ -		\$ -
FFL - GENERAL CHECKING	\$ 103,110.28	\$ 57,884.69	\$ 2,444,183.76	\$ 2,387,541.18		\$ 104,352.39
PETTY CASH & CHANGE	\$ 1,343.50	\$ -	\$ -	\$ -	\$ -	\$ 1,343.50
TOTAL	\$ 105,383.32	\$ 87,473.04	\$ 2,445,381.92	\$ 2,387,541.18	\$ 28,000.00	\$ 107,015.62
FFL - MONEY MARKET	\$ 258,257.54	\$ 2,614.40	\$ -	\$ -	\$ 159,541.18	\$ 101,330.76
US BANK	\$ 4,655,408.40	\$ 61,367.90	\$ 3,273.23	\$ -	\$ -	\$ 4,713,503.07
STAR PLUS	\$ -					\$ -
STAR OHIO	\$ 1,405,505.98	\$ 3,365,088.82	\$ 47,484.91	\$ -	\$ 2,200,000.00	\$ 2,523,109.89
TOTAL	\$ 6,319,171.92	\$ 3,429,071.12	\$ 50,758.14	\$ -	\$ 2,359,541.18	\$ 7,337,943.72
TOTAL - ALL BANKS	\$ 6,424,555.24	\$ 3,516,544.16	\$ 2,496,140.06	\$ 2,387,541.18	\$ 2,387,541.18	\$ 7,444,959.34

WESTLAKE PORTER PUBLIC LIBRARY

STATEMENT OF CASH POSITION

As of: May 31, 2026

FUND DESCRIPTION	BEGINNING BALANCE	Y-T-D REVENUE	Y-T-D EXPENSE	UNEXPENDED BALANCE	OUTSTANDING ENCUMBERANCE	ENDING BALANCE
101 GENERAL FUND	\$ 4,631,343	\$ 3,461,279	\$ 2,336,036	\$ 5,756,586	\$ 1,658,505	\$ 4,098,081
410 DEVELOPMENT FUND	\$ 56,706	\$ 6,812	\$ 10,844	\$ 52,675	\$ 51,195	\$ 1,479
420 FRIENDS OF THE LIBRARY	\$ 3,308	\$ 30,000	\$ 18,492	\$ 14,816	\$ 30,402	\$ (15,586)
450 PERMANENT IMPROVEMENT	\$ 1,427,383	\$ 14,985	\$ 24,896	\$ 1,417,473	\$ 183,661	\$ 1,233,811
475 AUTOMATION FUND	\$ 277,626	\$ 3,228	\$ 105,873	\$ 174,982	\$ 41,207	\$ 133,774
703 FRANCIS EGGER TRUST	\$ 28,190	\$ 240	\$ -	\$ 28,429	\$ -	\$ 28,429
TOTAL:	\$ 6,424,555	\$ 3,516,544	\$ 2,496,140	\$ 7,444,959	\$ 1,964,970	\$ 5,479,989

WESTLAKE PORTER PUBLIC LIBRARY

REVENUE REPORT - GENERAL FUND

As of: May 31, 2026

% through the year:

42%

<i>Revenue Accounts</i>	<i>Budgeted Revenue</i>	<i>Month-to- Date Revenues</i>	<i>Year-to-Date Revenue</i>	<i>Uncollected Balance</i>	
Property Tax	4,771,957	-	2,547,884	2,224,073	53.4%
Homestead Rollback	380,715	-	199,651	181,064	52.4%
Subtotal	5,152,672	-	2,747,535	2,405,137	53.3%
PLF	1,424,621	118,495	585,246	839,375	41.1%
Grants	1,000	-	-	1,000	0.0%
Patron Fines & Fees	6,600	947	4,538	2,062	68.8%
Interest	100,000	10,224	77,837	22,163	77.8%
Contributions	250	200	1,005	(755)	402.0%
Refunds/Reimbursements/Misc	90,050	7,779	45,118	44,932	50.1%
Transfers	-	-	-	-	0.0%
TOTAL	\$ 6,775,193	\$ 137,645	\$ 3,461,279	\$ 3,313,914	51.1%

WESTLAKE PORTER PUBLIC LIBRARY
EXPENSE REPORT - GENERAL FUND
As of: May 31, 2026

% through the year:							42%
Expenditure Accounts	Combined Appropriations	Combined Month-to-Date Expenses	Combined Year-to-Date Expenses	Combined Encumbrances	Combined Unexpended Balance	% Combined Expended Balance	
<u>Salaries & Benefits</u>							
Salaries	3,191,125	249,780	1,311,570	-	1,879,555	41.1%	
OPERS	442,978	34,020	146,161	-	296,817	33.0%	
Insurance	621,521	45,885	224,757	368,458	396,764	36.2%	
Other Employee Benefits	9,000	-	4,864	4,136	4,136	54.0%	
Subtotal	4,264,624	329,685	1,687,353	372,594	2,577,271	39.6%	
<u>Supplies</u>							
Administrative Supplies	62,727	3,021	17,124	43,156	45,603	27.3%	
Maintenance Supplies	35,323	760	6,223	28,229	29,100	17.6%	
Vehicle Fuel & Supplies	4,000	684	1,085	2,915	2,915	27.1%	
Subtotal	102,050	4,465	24,431	74,301	77,619	23.9%	
<u>Contracted Services</u>							
Travel & Training	37,091	1,521	8,141	28,949	28,949	21.9%	
PR/Postage/Phone	110,713	2,913	41,626	68,845	69,087	37.6%	
Maintenance	296,600	5,936	91,892	204,708	204,708	31.0%	
Insurance	41,000	700	700	40,300	40,300	1.7%	
Leases	7,000	-	6,180	820	820	88.3%	
Utilities	170,839	9,350	64,797	105,768	106,042	37.9%	
Professional Services	134,499	3,476	75,016	59,484	59,484	55.8%	
Library Material Control	51,000	-	39,436	11,564	11,564	77.3%	
Interlibrary Delivery Service	13,500	-	-	13,500	13,500	0.0%	
Subtotal	862,242	23,896	327,788	533,938	534,454	38.0%	
<u>Library Materials</u>							
Books	305,295	19,034	100,807	197,001	204,488	33.0%	
Periodicals	20,196	170	1,547	18,613	18,649	7.7%	
Audio/Visual	106,830	6,287	28,102	74,517	78,728	26.3%	
Portable Audio	14,214	912	2,347	11,653	11,867	16.5%	
Electronic Data	379,329	11,637	116,259	251,363	263,069	30.6%	
Interlibrary Loan Fees	150	-	125	25	25	83.3%	
Library Material Repair	22,363	1,781	7,413	10,975	14,949	33.2%	
Library Material, Other	2,891	76	1,710	990	1,180	59.2%	
Subtotal	851,267	39,896	258,311	565,136	592,956	30.3%	
<u>Capital</u>							
Land Improvements	-	-	-	-	-	0.0%	
Building Improvements	7,484	-	-	7,484	7,484	0.0%	
Furniture/Hardware/Software	119,679	20,036	27,724	91,955	91,955	23.2%	
Subtotal	127,163	20,036	27,724	99,439	99,439	21.8%	
<u>Miscellaneous</u>							
Dues/Memberships	20,925	125	9,483	11,442	11,442	45.3%	
Special Assessments	2,250	-	903	1,347	1,347	0.0%	
Refunds/Reimbursements	350	33	43	307	307	12.2%	
Other Misc Expenses	-	-	-	-	-	0.0%	
Subtotal	23,525	158	10,429	13,096	13,096	44.3%	
<u>Other Expenses</u>							
Contingency Fund	20,000	-	-	-	20,000	0.0%	
Transfers	650,000	-	-	-	650,000	0.0%	
Subtotal	670,000	-	-	-	670,000	0.0%	
Grand Total	\$ 6,900,871	\$ 418,135	\$ 2,336,036	\$ 1,658,505	\$ 4,564,835	33.9%	

WESTLAKE PORTER PUBLIC LIBRARY

EXPENSE REPORT - OTHER FUNDS

As of: May 31, 2026

<i>Expenditure Fund/Accounts</i>	<i>Combined Appropriations</i>	<i>Combined Year-to-Date Expenses</i>	<i>Combined Encumbrances</i>	% through the year: 42%	
				<i>Combined Unexpended Balance</i>	<i>% Combined Expended Balance</i>
<u>410 - Development Fund</u>					
Supplies	12,494	2,489	10,005	10,005	19.92%
Contracted Services	5,750	-	5,750	5,750	0.00%
Library Materials	8,496	8,355	141	141	98.34%
Capital Outlay	35,000	-	35,000	35,000	0.00%
Miscellaneous	300	-	300	300	0.00%
Interfund Transfers	-	-	-	-	0.00%
Total	\$ 62,040	\$ 10,844	\$ 51,195	\$ 51,196	17.48%
<u>420 - Friends of Library Fund</u>					
Supplies	24,490	9,533	14,886	14,957	38.93%
Contracted Services	24,475	8,959	15,516	15,516	36.60%
Library Materials	-	-	-	-	0.00%
Capital Outlay	-	-	-	-	0.00%
Interfund Transfers	-	-	-	-	0.00%
Total	\$ 48,965	\$ 18,492	\$ 30,402	\$ 30,473	37.77%
<u>450 - Permanent Imp. Fund</u>					
Contracted Services	-	-	-	-	0.00%
Capital Outlay	208,557	24,896	183,661	183,661	11.94%
Interfund Transfers	-	-	-	-	0.00%
Total	\$ 208,557	\$ 24,896	\$ 183,661	\$ 183,661	11.94%
<u>475 - Automation Fund</u>					
Supplies	-	-	-	-	0.00%
Contracted Services	-	-	-	-	0.00%
Capital Outlay	148,755	105,873	41,207	42,883	71.17%
Total	\$ 148,755	\$ 105,873	\$ 41,207	\$ 42,883	71.17%

Westlake Porter Public Library
Public Library Fund
2022 - 2026

	2022	2023	2024	2025	2026
Original Estimate	1,277,952.48	1,530,593.60	1,445,423.31	1,453,574.23	1,424,621.48
Revised Estimate			1,411,391.00	1,476,248.78	1,407,481.64
Actual	1,476,595.82	1,499,516.02	1,414,324.34	1,453,080.21	
Difference	198,643.34	(31,077.58)	(31,098.97)	(494.02)	

Change from previous year:			
2023	2024	2025	2026
Dollar amount change:			
\$ 22,920	\$ (85,192)	\$ 38,756	

Month	2022	2023	2024	2025	2026
Jan	117,102.76	120,175.88	104,198.13	126,996.91	114,880.81 **
Feb	131,419.43	139,969.12	130,863.11	140,607.44	118,494.80
Mar	98,612.84	105,518.63	109,366.22	110,383.43	118,494.80
Apr	96,222.48	96,910.92	82,756.60	95,266.42	114,880.81 **
May	169,367.26	140,652.68	123,957.56	131,826.71	118,494.80
Jun	129,742.03	141,690.29	132,530.00	143,624.71	
Jul	138,955.50	140,296.37	133,099.48	115,856.15	
Aug	104,169.09	107,297.70	107,552.90	116,942.88	
Sep	127,626.25	135,110.50	130,648.57	118,799.71	
Oct	119,181.99	118,617.65	106,615.33	115,176.43	
Nov	117,142.59	123,511.26	119,302.36	118,799.71	
Dec	127,053.60	129,765.02	133,434.08	118,799.71	

2023	2024	2025	2026	Difference (2026 vs 2025)
2.62%	-13.30%	21.9%	-9.5%	(12,116.10)
6.51%	-6.51%	7.4%	-15.7%	(22,112.64)
7.00%	3.65%	0.9%	7.3%	8,111.37
0.72%	-14.61%	15.1%	20.6%	19,614.39
-16.95%	-11.87%	6.3%	-10.1%	(13,331.91)
9.21%	-6.47%	8.4%		
0.96%	-5.13%	-13.0%		
3.00%	0.24%	8.7%		
5.86%	-3.30%	-9.1%		
-0.47%	-10.12%	8.0%		
5.44%	-3.41%	-0.4%		
2.13%	2.83%	-11.0%		
1.55%	-5.68%	2.7%		

TOTALS \$ 1,476,595.82 \$ 1,499,516.02 \$ 1,414,324.34 \$ 1,453,080.21 \$ 585,246.02

January 2025 PLF distribution includes \$6,400.98 from 2024 Sales Tax Holiday

**quarterly cash transfer from the PLF to the Ohioana Library Association Fund, the Regional Library Systems Fund, and the State Library Operating Expenses Fund

2026 Year-to-Date Compared to 2025	
2025	605,080.91
2026	585,246.02
\$ Difference	(19,834.89)
% Difference	-3.28%

Westlake Porter Public Library
Check Register 5/1/26 - 5/31/26

Payment Date	Check Number	Vendor	Description	Payment Amount
5/7/2026	43528	MESSINA FLOOR MAINTENANCE LLC	Carpet Cleaning- April 2026	\$ 875.00
5/7/2026	43531	TREASURER OF STATE OF OHIO	State Audit of 2024	\$ 197.40
5/7/2026	43526	Kanopy Inc	Downloadable Video	\$ 396.00
5/7/2026	43529	Minkyong Kim	Italian Art Song Concert	\$ 150.00
5/7/2026	43530	OASIS WINDOW CLEANING	Window Cleaning	\$ 1,600.00
5/7/2026	43524	Cengage Learning Inc	Adult Books	\$ 591.35
5/7/2026	43523	CAVENDISH SQUARE PUBLISHING LLC	Juvenile/YA Books	\$ 186.03
5/7/2026	43525	Ex Libris (USA) Inc	Rapido Consortial Borrowing 4/2026-2/8/2027	\$ 19,257.72
5/7/2026	43527	Koorsen Fire & Security, Inc	Fire alarm monitoring 5/1-7/31/26	\$ 150.00
5/15/2026	2026000051	AMAZON.COM	Library materials and supplies	\$ -
5/18/2026	43538	PLAIN DEALER	Plain Dealer-April 2026	\$ 170.00
5/18/2026	43533	Easton Telecom Services, LLC	Easton Phone Services 5/10-6/5/26	\$ 660.83
5/18/2026	43535	iVideo Technologies LLC	Meeting Rooms A/V Overhaul	\$ 31,461.99
5/18/2026	43536	Largely Literary Theater Company LLC	A More Perfect Union Program	\$ 250.00
5/18/2026	43541	Villager Newspaper	PR Ads- Villager	\$ 215.00
5/18/2026	43532	CITY OF WESTLAKE	250th Anniversary Sponsorship	\$ 1,500.00
5/18/2026	43539	Suffolk Cooperative Library System	Annual Membership- Sustainable Libraries Initiati	\$ 250.00
5/18/2026	43534	Great Lakes Astrophotography Society	The Miracle of Earth Presentation	\$ 100.00
5/18/2026	43540	UNIQUE MANAGEMENT SERVICES INC	Collection Agency and ILS Notices Services - April 2026	\$ 454.15
5/18/2026	43537	Kathleen Madachik	Refund of Payment for Lost Items	\$ 32.95
5/18/2026	2026000052	AMAZON.COM	Library materials and supplies	\$ 5,115.58
5/20/2026	2026000053	PNC BANK N.A.	CC Payment	\$ 19,680.22
5/29/2026	2026000054	Stark County Educational Service Center	Medical, Dental & Life Insurance - May 2026	\$ 42,479.24
5/29/2026	2026000055	Columbia Gas	Natural Gas 3/26-4/23/2026	\$ 2,227.84
5/29/2026	2026000056	The Illuminating Company	Lighting 3/26-4/23/26, Electricity 4/1 - 4/29/26	\$ 6,753.34
5/29/2026	2026000057	FP Mailing Solutions	Parcel Shipping funds	\$ 400.00
5/29/2026	2026000058	OverDrive, Inc	Adult eBooks & e-Periodicals, Juvenile/YA eBooks, e-Audio, Downloadable Video	\$ 2,514.59
5/29/2026	2026000059	City of Cleveland Division of Water	Water Usage 3/21-4/18/26, Fireline 4/2-5/1/2026	\$ 368.73
5/29/2026	2026000060	PAYCHEX INC	Payroll fees and Onboarding	\$ 101.70
5/29/2026	2026000061	Ingram Book Company	Adult Books, Juvenile/YA Books, Materials Processing, World Languages Collection	\$ 18,994.56
5/29/2026	2026000062	MIDWEST TAPE	Hoopla Downloadables	\$ 8,726.24
5/31/2026	2026000013	Square Inc	Credit card fees	\$ 140.33
5/31/2026	2026000009	U S Bank	Trust fees	\$ 29.71
5/31/2026	2026000014	PayPal	Bank fees	\$ 4.49
5/31/2026	2026000015	Nayax Copy Services	Credit card fees - public printing	\$ -
5/31/2026	2026000063	PAYCHEX INC	Payroll fees and Onboarding	\$ 1,373.32
5/31/2026	2026000010	Meeder Investment Management	Investment Management fee	\$ 625.00
5/31/2026	2026000016	Nayax Copy Services	Credit card fees - public printing	\$ 66.96
TOTAL				\$ 168,100.27

Visa Payment Detail
For Check #2026000053 Dated 5/20/2026

INVOICE DATE	PAY TO NAME	DESCRIPTION	INVOICE NUMBER	PO #	TOTAL VALUE
4/8/2026	4IMPRINT	Promotional Items-gel pens	31276493	262006	393.70
4/20/2026	MARC'S	drinks for Twenty Plus lunch	20260420	263001	13.86
4/20/2026	RESTAURANTS	D'Italia catering for Twenty Plus lunch	20260420	263001	257.01
4/25/2026	APPLE STORE	iCloud 200GB storage	MQVQSW3FZ7	263003	2.99
4/25/2026	GIANT EAGLE INCORPORATED	fruits and veggies	20260425	263003	4.39
4/23/2026	ORIENTAL TRADING COMPANY	YS Program Supplies	741991098	263003	90.96
4/8/2026	WebstaurantStore	Belgian waffle stickers	124059774	263010	118.21
4/20/2026	AMAZON.COM	Amazon gift card	111-7202322-1924245	263011	25.00
4/23/2026	BJ's	tablecloths	20260423	263011	17.02
4/7/2026	Etsy	Printable waffle craft	5019643078	263011	2.82
4/9/2026	MARC'S	drinks and snacks	20260409	263011	17.38
4/18/2026	WALMART	Program Team Supplies- Waffle Program	2000146-89846564	263011	54.23
3/30/2026	4IMPRINT	AS Summer Reading Promotional Supplies	31219527	263014	433.75
4/18/2026	WALMART	YA Program Supplies- Waffle Program	2000146-89846564	263025	30.00
4/6/2026	WALMART	Snacks for Teen Lounge	2000144-09213325	263026	113.50
4/30/2026	B & H PHOTO-VIDEO-PROAUDIO	2 Rapid VA Curved Gaming Monitors, 85" monitor AS	917256619	264001	2,129.18
4/21/2026	Hawken School	Vogel, Krajnik-Reg Fab Play Institute 2026	20260421	265001	500.00
4/7/2026	HOTELS	Lynce-hotel-NEO-RLS Director's Retreat	6420	265001	137.00
4/22/2026	HOTELS	Snezek- Hotel GFOA conference	80319283	265001	161.00
4/22/2026	HOTELS	Mangels- Hotel GFOA conference	88242030	265001	158.00
4/7/2026	Northeast Ohio Regional Library System	Lynce-Reg-NEO-RLS Director's Retreat	20260407	265001	190.00
4/21/2026	RESTAURANTS	Mangels-meal-GFOA Conference	20260421	265001	23.39
4/27/2026	ACE HARDWARE	spray paint for Super Heros	20260427	265012	25.57
4/27/2026	AED SUPERSTORE	AED inspection tag and defib electrode pads	UAS127908	265012	91.75
4/2/2026	GRAINGER INC	graffiti remover	9865647441	265012	52.95
4/19/2026	HOME DEPOT CREDIT SERVICES	Building Maintenance Supplies	20260419	265012	43.57
4/12/2026	EBAY	John Deere Gator tires	17-14483-27867	265014	194.19
4/15/2026	Sgt Clean Car Wash	monthly car wash fee	20260415	265014	33.00
4/17/2026	Sgt Clean Car Wash	monthly car wash fee	20260417	265014	33.00
4/9/2026	SPEEDWAY	John Deere gator gas cans	20260409	265014	53.05
4/16/2026	SPEEDWAY	U-Haul fuel replenish	2071693	265014	7.56
5/3/2026	SPEEDWAY	gasoline for van	2107014	265014	83.50
4/27/2026	Bugs Bee Gone Exterminating	Exterminator Service	14339	265015	355.00
5/1/2026	RUMPKE	Waste and Recycling April2026	1778753	265015	383.65
4/16/2026	U-Haul	truck rental	23549774	265015	47.32
4/21/2026	Grimco Inc	Makerspace Supplies	35442212-01	265018	125.11
4/22/2026	Tecre Co, Inc	Button components	00339990	265018	185.41
5/1/2026	GO GREEN LANDSCAPING LLC	Landscaping Maintenance May 2026	65759	265021	2,606.87
2/28/2026	Corporate Screening Services	Background Checks	0932790	265041	561.74
4/6/2026	STAPLES BUSINESS ADVANTAGE	Black toner	7678217825	265043	147.60

Visa Payment Detail
For Check #2026000053 Dated 5/20/2026

4/4/2026	ZOHO Corporation	Zoho Sales Tax Refund	50101742628	265044	(62.91)
4/4/2026	ZOHO Corporation	Zoho Sales Tax Refund	50101681272	265044	(3.60)
4/4/2026	ZOHO Corporation	Zoho Sales Tax Refund	50101742625	265044	(2.36)
4/4/2026	ZOHO Corporation	Zoho Sales Tax Refund	50101742634	265044	(13.44)
4/14/2026	Adobe Inc	Creative Cloud Pro x12 (4/14-5/13/26)	3427056957	265047	599.58
3/10/2026	CNA Surety	Bond-Snezek-3/3/26-3/3/27	67806860	265053	350.00
3/10/2026	CNA Surety	Bond-Owen-3/3/26-3/3/27	67806886	265053	350.00
4/5/2026	PAYCHEX INC	Paychex Onboarding Monthly fee	14767235	265060	100.00
4/27/2026	STAPLES BUSINESS ADVANTAGE	sticky notes, pencils, markers, copy paper	7679173721	265065	57.61
4/27/2026	OHIO LIBRARY COUNCIL	Refund Mangels - Reg-Trustee Dinner	20260427	265067	(75.00)
4/27/2026	OHIO LIBRARY COUNCIL	Plantz, Mangels, Perry, Nolde - Reg-Trustee Dinner	20260427	265067	300.00
4/27/2026	West Shore Chamber of Commerce	Mangels- Guardians lunch with Bob DiBiasio	4021	265069	35.00
4/7/2026	AMERICAN LIBRARY ASSOCIATION	Lynce-Reg- "Power of Boundaries"	38236	265070	57.85
4/28/2026	HEINEN'S	Flowers and coffee for Volunteer Reception	20260428	265075	97.90
4/28/2026	HEINEN'S	Produce for Volunteer Reception	20260428	265075	9.99
4/28/2026	RESTAURANTS	Antonio's catering for Volunteer Reception	20260428	265075	805.99
4/8/2026	OHIO LIBRARY COUNCIL	Huck- OLC Individual Dues	79314	265080	90.00
4/22/2026	Demco Inc	Labels, Tape, CD Jewel Box	7796466	265081	547.84
4/16/2026	Breezeline	Breezeline Phone Service 3/26-4/25/26	8335 50 108 0060250	265083	67.06
3/29/2026	T-Mobile USA Inc	Tmobile cell phone 3/1-3/28/2026	981225743	265083	69.87
4/7/2026	EVENTBRITE	Reg-Fain-NOTSL "Connections that Matter"	14624437003	265096	39.19
4/29/2026	EVENTBRITE	Kirkland-Reg-Facing Challenges, Embracing Change	20260429	265096	30.00
4/17/2026	MIDWEST TAPE	Audiobooks	508736948 508736947	266006	45.99
4/30/2026	MIDWEST TAPE	Audiobooks	508777311 508777660	266006	49.99
4/22/2026	Playaway Products LLC	Audiobooks	531999	266006	207.97
4/10/2026	MIDWEST TAPE	Music CDs	508668676 508633539	266007	321.45
4/17/2026	MIDWEST TAPE	Music CDs	508736948 508736947	266007	120.51
4/30/2026	MIDWEST TAPE	Music CDs	508777311 508777660	266007	176.28
4/10/2026	MIDWEST TAPE	DVDs	508668676 508633539	266008	1,340.80
4/17/2026	MIDWEST TAPE	DVDs	508736948 508736947	266008	1,471.44
4/30/2026	MIDWEST TAPE	DVDs	508777311 508777660	266008	559.75
3/29/2026	T-Mobile USA Inc	Hotspots 3/1-3/28/2026	981225743	266009	1,119.30
4/23/2026	Playaway Products LLC	Playaways/Launchpads	532155	266010	174.17
4/23/2026	Playaway Products LLC	Playaways/Launchpads	532156	266010	117.38
4/27/2026	Playaway Products LLC	Playaways/Launchpads	532435	266010	374.09
4/27/2026	Playaway Products LLC	Playaways/Launchpads	532434	266010	178.06
4/29/2026	Playaway Products LLC	Playaways/Launchpads	532706	266010	68.24
				TOTAL	19,680.22

Westlake Porter Public Library

Investment Report

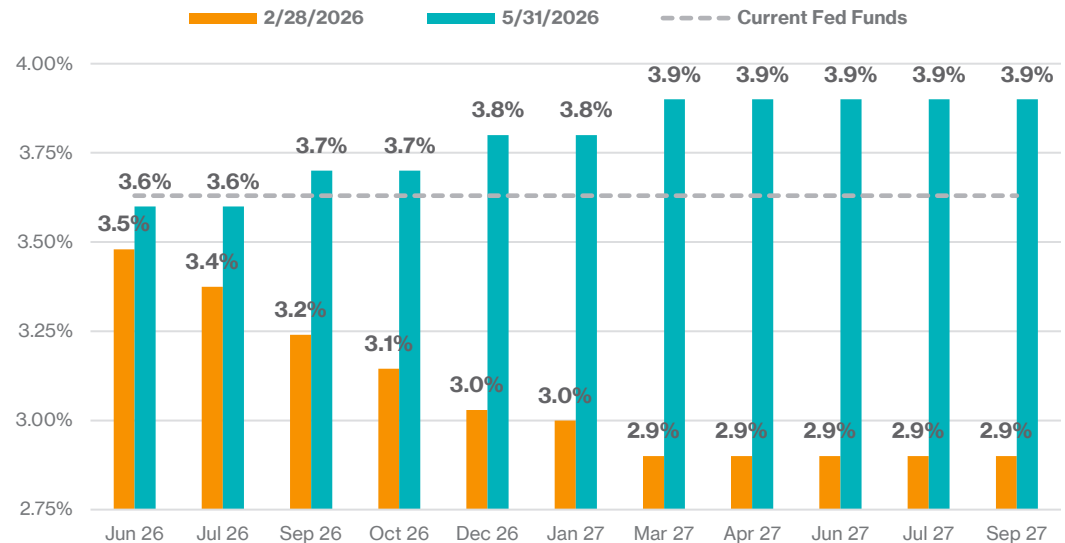
As of May 29, 2026



OBSERVATIONS AND EXPECTATIONS

- Intermediate-term and long-term interest rates jumped higher in May
- Inflation also moved up with increased fuel prices due to the Iran conflict
- The Fed Funds futures market is looking for the Fed to possibly hike in 2026
- The labor market is in a holding pattern with its “no hire, no fire” job posture
- Kevin Warsh took over as Fed Chair; former Fed Chair Powell stayed on as a governor

Fed Funds Futures Rates

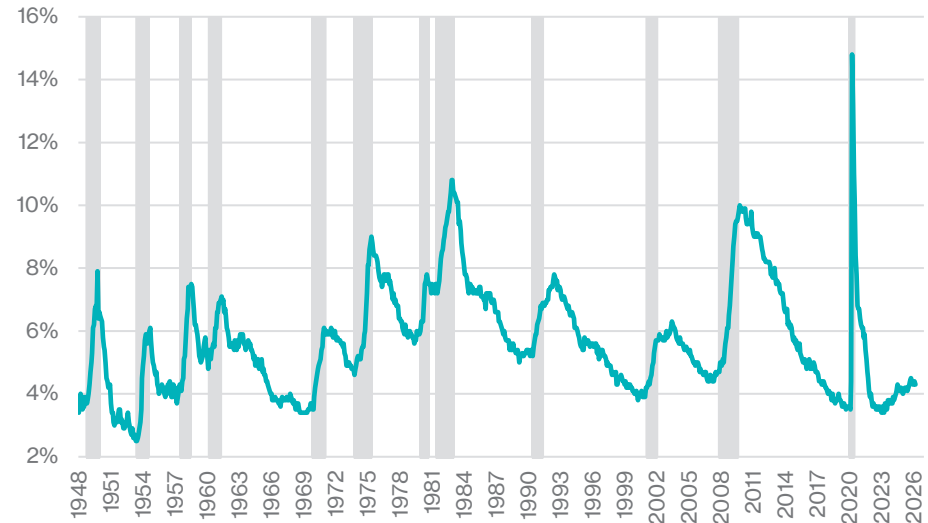


- At the end of February (prior to the Iran conflict), the futures market was pricing in approximately 2.5 quarter point cuts by December 2026.
- At the end of May, futures market data were projecting the Fed to hike next year.

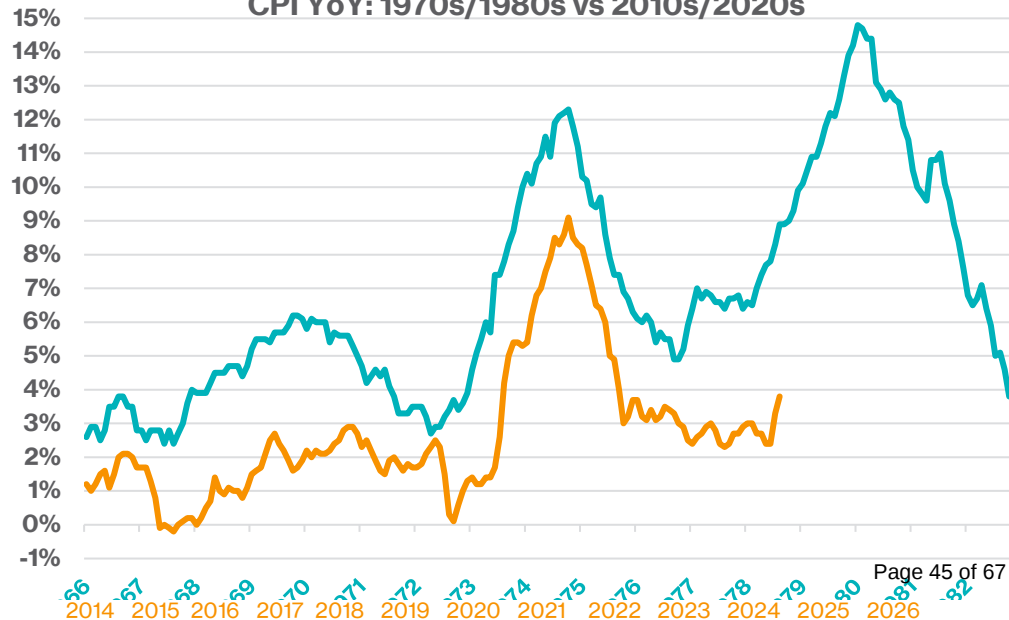
- Job openings are back to the range before COVID era.
- This labor market metric skyrocketed during the COVID pandemic due to a rapid economic rebound, massive shifts in consumer spending, and permanent structural changes to the workforce.
- The labor market currently is more at an equilibrium between job seekers and the unemployed.

SOURCE: BLOOMBERG, FEDERAL RESERVE, SHADED AREAS ARE RECESSIONS

U.S. Unemployment Rate



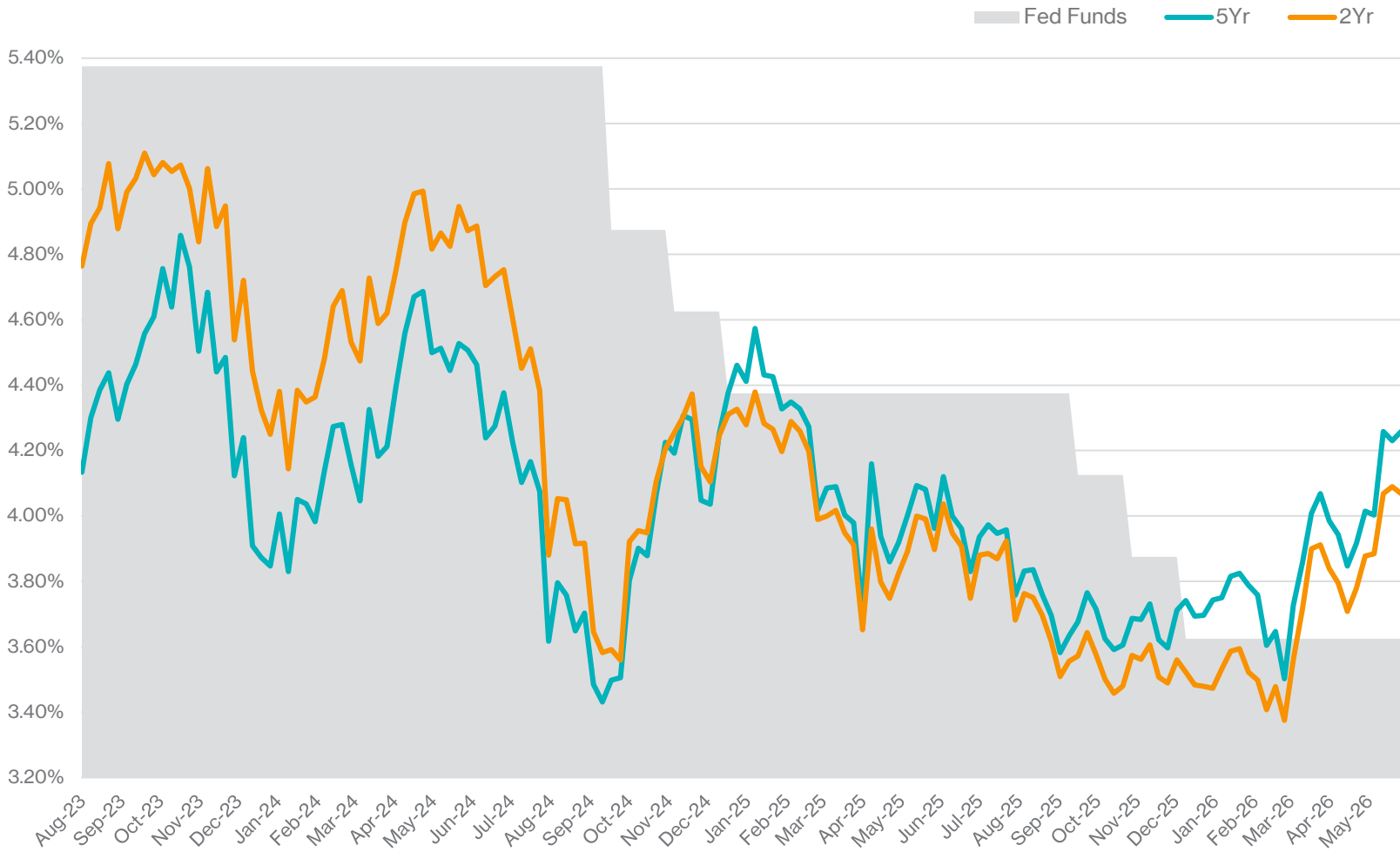
CPI YoY: 1970s/1980s vs 2010s/2020s



- Some market pundits believe inflation will follow a similar pattern as it did in the 1970s/80s and have a resurgence to much higher levels.
- We don't expect that to happen due to the significantly different factors occurring now versus the 1970s/80s, such as demographics and technology.
- However, the recent inflation jump increases the chances of somewhat repeating the 1970s/80s.

SOURCE: BLOOMBERG

Fed Funds, 2Yr, 5Yr Treasury Rates



Contents

Portfolio Summary	6
Position Statement	7
Transaction Statement	11
Income/Dividend Received	12
Contribution/Withdrawals and Expenses	13
Projected Income	14

Portfolio Summary

3.78

Weighted Average Yield to Maturity

2.38

Weighted Average Maturity (Years)

2.20

Portfolio Effective Duration (Years)

2.38

Weighted Average Life (Years)

AA+

Average Credit Rating

Maturity Distribution



Sector Allocation



U.S. Treasuries	61.88%
U.S. Agencies	30.00%
Negotiable CD's	7.88%
Money Market Funds	0.23%

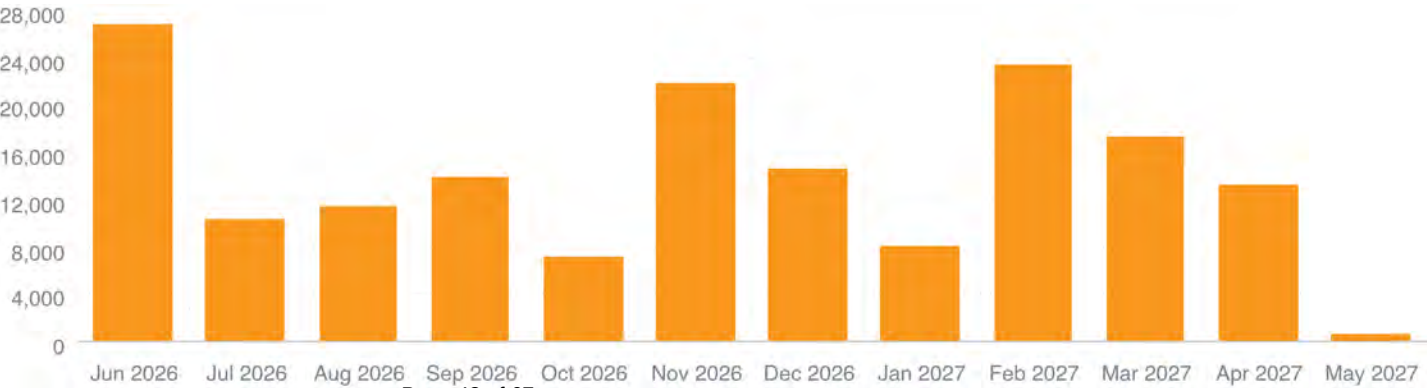


MEEDER
PUBLIC FUNDS

Custodial Reconciliation

	CURRENT MONTH
Beginning	4,712,139.03
Contributions/Withdrawals	0.00
Management Fees	(625.00)
Custodian Fees	(29.71)
Realized Gains Losses	(378.13)
Purchased Interest	(136.89)
Interest Received	2,533.77
ENDING	4,713,503.07

Projected Monthly Income Schedule



Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
WESTLAKE PORTER PUBLIC LIBRARY												
LGIP												
139999999	STAR Ohio	05/29/2026 05/29/2026	2,523,109.89	2,523,109.89 0.00	2,523,109.89	3.82		1	1.00 2,523,109.89	0.00 2,523,109.89	34.70	AAA
LGIP TOTAL			2,523,109.89	2,523,109.89 0.00	2,523,109.89	3.82		1	1.00 2,523,109.89	0.00 2,523,109.89	34.70	AAA
MONEY MARKET FUNDS												
31846V567	FIRST AMER:GVT OBLG;Z	05/29/2026 05/29/2026	10,985.74	10,985.74 0.00	10,985.74	3.52		1	1.00 10,985.74	0.00 10,985.74	0.15	Aaa AAA
MONEY MARKET FUNDS TOTAL			10,985.74	10,985.74 0.00	10,985.74	3.52		1	1.00 10,985.74	0.00 10,985.74	0.15	AAA
U.S. TREASURIES												
91282CCJ8	US TREASURY 0.875 06/30/26	06/29/2021 06/30/2021	75,000.00	74,912.11 0.00	74,912.11	0.90	06/30/2026	32	99.77 74,827.15	(84.96) 74,912.11	1.03	Aa1 AA+
91282CCP4	US TREASURY 0.625 07/31/26	08/25/2021 08/26/2021	75,000.00	74,305.66 0.00	74,305.66	0.82	07/31/2026	63	99.49 74,619.14	313.48 74,305.66	1.03	Aa1 AA+
91282CCW9	US TREASURY 0.750 08/31/26	08/26/2021 08/31/2021	75,000.00	74,660.16 0.00	74,660.16	0.84	08/31/2026	94	99.26 74,443.36	(216.80) 74,660.16	1.02	Aa1 AA+
912828YG9	US TREASURY 1.625 09/30/26	01/11/2022 01/12/2022	55,000.00	55,345.90 0.00	55,345.90	1.49	09/30/2026	124	99.30 54,615.43	(730.47) 55,345.90	0.75	Aa1 AA+
91282CDG3	US TREASURY 1.125 10/31/26	01/10/2022 01/11/2022	55,000.00	53,990.23 0.00	53,990.23	1.52	10/31/2026	155	98.90 54,394.14	403.91 53,990.23	0.75	Aa1 AA+
91282CLY5	US TREASURY 4.250 11/30/26	10/03/2025 10/06/2025	100,000.00	100,656.25 0.00	100,656.25	3.66	11/30/2026	185	100.23 100,230.47	(425.78) 100,656.25	1.38	Aa1 AA+
91282CDQ1	US TREASURY 1.250 12/31/26	01/07/2022 01/10/2022	55,000.00	54,355.47 0.00	54,355.47	1.50	12/31/2026	216	98.54 54,198.63	(156.84) 54,355.47	0.75	Aa1 AA+
912828Z78	US TREASURY 1.500 01/31/27	07/12/2023 07/13/2023	70,000.00	63,639.84 0.00	63,639.84	4.29	01/31/2027	247	98.48 68,939.06	5,299.22 63,639.84	0.95	Aa1 AA+
91282CEF4	US TREASURY 2.500 03/31/27	06/27/2023 06/28/2023	60,000.00	56,432.81 0.00	56,432.81	4.23	03/31/2027	306	98.92 59,353.13	2,920.32 56,432.81	0.82	Aa1 AA+
91282CET4	US TREASURY 2.625 05/31/27	07/13/2023 07/14/2023	70,000.00	66,303.13 0.00	66,303.13	4.11	05/31/2027	367	98.75 69,125.00	2,821.87 66,303.13	0.95	Aa1 AA+
91282CEW7	US TREASURY 3.250 06/30/27	03/13/2026 03/16/2026	40,000.00	39,770.31 269.34	40,039.65	3.71	06/30/2027	397	99.30 39,720.31	(50.00) 39,770.31	0.55	Aa1 AA+
91282CEW7	US TREASURY 3.250 06/30/27	06/29/2023 06/30/2023	60,000.00	57,707.81 0.00	57,707.81	4.30	06/30/2027	397	99.30 59,580.47	1,872.66 57,707.81	0.82	Aa1 AA+
9128282R0	US TREASURY 2.250 08/15/27	04/17/2026 04/20/2026	40,000.00	39,250.00 159.12	39,409.12	3.71	08/15/2027	443	98.03 39,212.50	(37.50) 39,250.00	0.54	Aa1 AA+
9128282R0	US TREASURY 2.250 08/15/27	10/31/2022 11/01/2022	75,000.00	68,525.39 0.00	68,525.39	4.26	08/15/2027	443	98.03 73,523.44	4,998.05 68,525.39	1.01	Aa1 AA+

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
91282CGC9	US TREASURY 3.875 12/31/27	01/20/2023 01/23/2023	90,000.00	91,325.39 0.00	91,325.39	3.55	12/31/2027	581	99.83 89,845.31	(1,480.08) 91,325.39	1.24	Aa1 AA+
91282CGH8	US TREASURY 3.500 01/31/28	04/17/2026 04/20/2026	40,000.00	39,850.00 305.52	40,155.52	3.72	01/31/2028	612	99.21 39,684.38	(165.62) 39,850.00	0.55	Aa1 AA+
91282CGH8	US TREASURY 3.500 01/31/28	03/23/2023 03/24/2023	75,000.00	75,038.09 0.00	75,038.09	3.49	01/31/2028	612	99.21 74,408.20	(629.89) 75,038.09	1.02	Aa1 AA+
91282CHK0	US TREASURY 4.000 06/30/28	03/13/2026 03/16/2026	80,000.00	80,546.88 662.98	81,209.86	3.68	06/30/2028	763	99.98 79,981.25	(565.63) 80,546.88	1.10	Aa1 AA+
91282CHQ7	US TREASURY 4.125 07/31/28	12/16/2024 12/17/2024	75,000.00	74,698.24 0.00	74,698.24	4.24	07/31/2028	794	100.22 75,164.06	465.82 74,698.24	1.03	Aa1 AA+
9128284V9	US TREASURY 2.875 08/15/28	10/06/2023 10/10/2023	70,000.00	64,257.81 0.00	64,257.81	4.79	08/15/2028	809	97.59 68,315.63	4,057.82 64,257.81	0.94	Aa1 AA+
91282CJA0	US TREASURY 4.625 09/30/28	12/16/2024 12/17/2024	75,000.00	75,928.71 0.00	75,928.71	4.27	09/30/2028	855	101.32 75,990.23	61.52 75,928.71	1.05	Aa1 AA+
91282CJN2	US TREASURY 4.375 11/30/28	12/16/2024 12/17/2024	75,000.00	75,295.90 0.00	75,295.90	4.27	11/30/2028	916	100.80 75,597.66	301.76 75,295.90	1.04	Aa1 AA+
91282CJW2	US TREASURY 4.000 01/31/29	02/14/2025 02/18/2025	75,000.00	74,132.81 0.00	74,132.81	4.32	01/31/2029	978	99.88 74,906.25	773.44 74,132.81	1.03	Aa1 AA+
9128286B1	US TREASURY 2.625 02/15/29	05/20/2025 05/21/2025	45,000.00	42,866.02 0.00	42,866.02	4.00	02/15/2029	993	96.36 43,361.72	495.70 42,866.02	0.60	Aa1 AA+
9128286B1	US TREASURY 2.625 02/15/29	08/06/2024 08/07/2024	65,000.00	61,942.97 0.00	61,942.97	3.77	02/15/2029	993	96.36 62,633.59	690.62 61,942.97	0.86	Aa1 AA+
91282CEM9	US TREASURY 2.875 04/30/29	05/20/2025 05/21/2025	40,000.00	38,345.31 0.00	38,345.31	4.02	04/30/2029	1,067	96.79 38,715.63	370.32 38,345.31	0.53	Aa1 AA+
91282CEM9	US TREASURY 2.875 04/30/29	08/06/2024 08/07/2024	65,000.00	62,539.65 0.00	62,539.65	3.75	04/30/2029	1,067	96.79 62,912.89	373.24 62,539.65	0.87	Aa1 AA+
91282CES6	US TREASURY 2.750 05/31/29	10/03/2025 10/06/2025	50,000.00	48,480.47 0.00	48,480.47	3.65	05/31/2029	1,098	96.35 48,175.78	(304.69) 48,480.47	0.66	Aa1 AA+
91282CES6	US TREASURY 2.750 05/31/29	08/06/2024 08/07/2024	70,000.00	66,945.70 0.00	66,945.70	3.75	05/31/2029	1,098	96.35 67,446.09	500.39 66,945.70	0.93	Aa1 AA+
91282CLR0	US TREASURY 4.125 10/31/29	12/16/2024 12/17/2024	75,000.00	74,525.39 0.00	74,525.39	4.27	10/31/2029	1,251	100.13 75,093.75	568.36 74,525.39	1.03	Aa1 AA+
91282CFY2	US TREASURY 3.875 11/30/29	12/16/2024 12/17/2024	75,000.00	73,678.71 0.00	73,678.71	4.27	11/30/2029	1,281	99.31 74,484.38	805.67 73,678.71	1.02	Aa1 AA+
91282CMU2	US TREASURY 4.000 03/31/30	05/22/2025 05/23/2025	105,000.00	104,528.32 0.00	104,528.32	4.10	03/31/2030	1,402	99.66 104,639.06	110.74 104,528.32	1.44	Aa1 AA+
91282CMZ1	US TREASURY 3.875 04/30/30	05/22/2025 05/23/2025	105,000.00	103,892.58 0.00	103,892.58	4.11	04/30/2030	1,432	99.18 104,138.67	246.09 103,892.58	1.43	Aa1 AA+
91282CNG2	US TREASURY 4.000 05/31/30	05/29/2025 06/02/2025	105,000.00	104,958.98 0.00	104,958.98	4.01	05/31/2030	1,463	99.61 104,589.84	(369.14) 104,958.98	1.44	Aa1 AA+
91282CHJ3	US TREASURY 3.750 06/30/30	10/03/2025 10/06/2025	50,000.00	50,083.98 0.00	50,083.98	3.71	06/30/2030	1,493	98.64 49,320.31	(763.67) 50,083.98	0.68	Aa1 AA+
91282CHJ3	US TREASURY 3.750 06/30/30	07/18/2025 07/21/2025	60,000.00	59,435.16 0.00	59,435.16	3.96	06/30/2030	1,493	98.64 59,184.38	(250.79) 59,435.16	0.81	Aa1 AA+
91282CHR5	US TREASURY 4.000 07/31/30	09/02/2025 09/03/2025	105,000.00	106,173.05 0.00	106,173.05	3.75	07/31/2030	1,524	99.57 104,548.83	(1,624.22) 106,173.05	1.44	Aa1 AA+

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
91282CPA3	US TREASURY 3.625 09/30/30	02/20/2026 02/23/2026	35,000.00	34,976.76 0.00	34,976.76	3.64	09/30/2030	1,585	98.05 34,319.14	(657.62) 34,976.76	0.47	Aa1 AA+
91282CPA3	US TREASURY 3.625 09/30/30	12/04/2025 12/05/2025	60,000.00	59,868.75 0.00	59,868.75	3.67	09/30/2030	1,585	98.05 58,832.81	(1,035.94) 59,868.75	0.81	Aa1 AA+
91282CPD7	US TREASURY 3.625 10/31/30	02/09/2026 02/10/2026	85,000.00	84,598.24 0.00	84,598.24	3.73	10/31/2030	1,616	98.00 83,300.00	(1,298.24) 84,598.24	1.15	Aa1 AA+
91282CPN5	US TREASURY 3.500 11/30/30	12/05/2025 12/08/2025	65,000.00	64,367.77 50.00	64,417.77	3.72	11/30/2030	1,646	97.45 63,344.53	(1,023.24) 64,367.77	0.87	Aa1 AA+
91282CJQ5	US TREASURY 3.750 12/31/30	02/20/2026 02/23/2026	85,000.00	85,355.27 475.48	85,830.75	3.65	12/31/2030	1,677	98.41 83,651.95	(1,703.32) 85,355.27	1.15	Aa1 AA+
91282CQK0	US TREASURY 3.875 04/30/31	05/19/2026 05/20/2026	65,000.00	63,710.16 136.89	63,847.05	4.32	04/30/2031	1,797	98.85 64,253.52	543.36 63,710.16	0.88	Aa1 AA+
U.S. TREASURIES TOTAL			2,970,000.00	2,922,202.14 2,059.33	2,924,261.47	3.59		905	98.92 2,937,622.08	15,419.94 2,922,202.14	40.41	AA+
U.S. AGENCIES												
3130APB87	FHLBANKS 1.100 10/13/26 '26	10/14/2021 10/15/2021	100,000.00	99,730.00 0.00	99,730.00	1.16	10/13/2026	137	98.95 98,949.00	(781.00) 99,730.00	1.36	Aa1 AA+
880591EU2	TVA 2.875 02/01/27	10/27/2023 10/30/2023	75,000.00	70,330.88 0.00	70,330.88	4.97	02/01/2027	248	99.36 74,521.50	4,190.62 70,330.88	1.03	Aa1 AA+
31424WAF9	FARMER MAC 4.875 04/01/27 MTN	10/27/2023 10/30/2023	75,000.00	74,767.50 0.00	74,767.50	4.97	04/01/2027	307	100.70 75,522.00	754.50 74,767.50	1.04	NA NA
31422XA69	FARMER MAC 3.340 07/01/27 MTN	09/12/2023 09/13/2023	100,000.00	95,298.00 0.00	95,298.00	4.67	07/01/2027	398	99.28 99,281.00	3,983.00 95,298.00	1.37	NA NA
3130ATHW0	FHLBANKS 4.125 09/10/27	10/31/2022 11/01/2022	75,000.00	74,419.28 0.00	74,419.28	4.30	09/10/2027	469	100.13 75,095.25	675.97 74,419.28	1.03	Aa1 AA+
3133ENW63	FED FARM CR BNKS 4.375 10/27/27	10/31/2022 11/01/2022	75,000.00	75,218.25 0.00	75,218.25	4.31	10/27/2027	516	100.44 75,328.50	110.25 75,218.25	1.04	Aa1 AA+
3130APTR6	FHLBANKS 1.320 11/23/27 '26	03/31/2023 03/31/2023	65,000.00	57,535.40 0.00	57,535.40	4.06	11/23/2027	543	96.14 62,492.30	4,956.90 57,535.40	0.86	Aa1 AA+
3133EN3H1	FEDERAL FARM 4.000 11/29/27	11/22/2022 11/29/2022	65,000.00	64,779.00 0.00	64,779.00	4.08	11/29/2027	549	99.94 64,960.35	181.35 64,779.00	0.89	Aa1 AA+
880591EZ1	TVA 3.875 03/15/28	03/28/2023 03/30/2023	70,000.00	69,736.10 0.00	69,736.10	3.96	03/15/2028	656	99.82 69,871.90	135.80 69,736.10	0.96	Aa1 AA+
3133EPLD5	FED FARM CR BNKS 3.875 05/30/28	12/16/2024 12/17/2024	75,000.00	74,054.77 0.00	74,054.77	4.27	05/30/2028	732	99.62 74,713.50	658.73 74,054.77	1.03	Aa1 AA+
3130AWMN7	FHLBANKS 4.375 06/09/28	07/28/2023 07/31/2023	55,000.00	55,144.65 0.00	55,144.65	4.31	06/09/2028	742	100.57 55,311.30	166.65 55,144.65	0.76	Aa1 AA+
3133EHU50	FED FARM CR BNKS 2.820 12/20/28	08/06/2024 08/07/2024	69,000.00	66,209.98 0.00	66,209.98	3.83	12/20/2028	936	96.88 66,843.75	633.77 66,209.98	0.92	Aa1 AA+
3133EP5U5	FED FARM CR BNKS 4.125 03/20/29	12/16/2024 12/17/2024	60,000.00	59,596.80 0.00	59,596.80	4.30	03/20/2029	1,026	100.10 60,057.60	460.80 59,596.80	0.83	Aa1 AA+
3130AGDY8	FHLBANKS 2.750 06/08/29	08/06/2024 08/07/2024	65,000.00	62,004.08 0.00	62,004.08	3.80	06/08/2029	1,106	96.10 62,464.35	460.27 62,004.08	0.86	Aa1 AA+
3133EPPF6	FED FARM CR BNKS 4.125 07/05/29	12/16/2024 12/17/2024	75,000.00	74,524.56 0.00	74,524.56	4.28	07/05/2029	1,133	99.93 74,950.50	425.94 74,524.56	1.03	Aa1 AA+

Position Statement

CUSIP	DESCRIPTION	TRADE DATE SETTLE DATE	PAR VALUE	PRINCIPAL COST PURCHASED INTEREST	TOTAL COST	YIELD TO MATURITY	MATURITY DATE	DAYS TO MATURITY	MARKET PRICE MARKET VALUE	UNREALIZED GAIN/LOSS BOOK VALUE	% OF MV	MOODY'S S&P RATING
3133ERN1	FED FARM CR BNKS 4.125 08/01/29	08/06/2024 08/07/2024	65,000.00	66,094.60 0.00	66,094.60	3.75	08/01/2029	1,160	99.94 64,963.60	(1,131.00) 66,094.60	0.89	Aa1 AA+
3133ERS7	FED FARM CR BNKS 3.500 09/10/29	12/16/2024 12/17/2024	75,000.00	72,494.63 0.00	72,494.63	4.29	09/10/2029	1,200	98.04 73,527.00	1,032.37 72,494.63	1.01	Aa1 AA+
3130ATUT2	FHLBANKS 4.500 12/14/29	12/16/2024 12/17/2024	75,000.00	75,716.63 0.00	75,716.63	4.29	12/14/2029	1,295	101.06 75,797.25	80.62 75,716.63	1.04	Aa1 AA+
3133ENMT4	FED FARM CR BNKS 2.050 02/01/30 '25	02/25/2025 02/26/2025	75,000.00	67,697.25 0.00	67,697.25	4.26	02/01/2030	1,344	92.31 69,234.75	1,537.50 67,697.25	0.95	Aa1 AA+
880591FE7	TVA 3.875 08/01/30	08/05/2025 08/08/2025	21,000.00	20,983.20 0.00	20,983.20	3.89	08/01/2030	1,525	98.75 20,737.50	(245.70) 20,983.20	0.29	Aa1 AA+
880591FE7	TVA 3.875 08/01/30	08/05/2025 08/08/2025	30,000.00	29,877.90 0.00	29,877.90	3.97	08/01/2030	1,525	98.75 29,625.00	(252.90) 29,877.90	0.41	Aa1 AA+
U.S. AGENCIES TOTAL			1,440,000.00	1,406,213.46 0.00	1,406,213.46	4.05		765	98.95 1,424,247.90	18,034.44 1,406,213.46	19.59	AA+
NEGOTIABLE CD'S												
178180HL2	CITY NATIONAL BK 3.850 02/14/28	02/03/2026 02/13/2026	75,000.00	74,868.75 0.00	74,868.75	3.94	02/14/2028	626	99.82 74,866.50	(2.25) 74,868.75	1.03	NA NA
68405VGG8	OPTUM BNK 4.000 04/28/28	04/20/2026 04/29/2026	85,000.00	84,969.23 0.00	84,969.23	4.02	04/28/2028	700	99.97 84,970.54	1.31 84,969.23	1.17	NA NA
84287PJB9	SOUTHERN FIR BK 4.850 10/17/28	10/05/2023 10/17/2023	70,000.00	69,685.00 0.00	69,685.00	4.95	10/17/2028	872	99.79 69,849.83	164.83 69,685.00	0.96	NA NA
90355GJ56	UBS USA 3.950 02/19/30	02/12/2026 02/18/2026	75,000.00	74,718.75 0.00	74,718.75	4.05	02/19/2030	1,362	99.65 74,738.18	19.43 74,718.75	1.03	NA NA
795451DY6	SALLIE MAE BNK 4.000 08/06/30	08/12/2025 08/13/2025	70,000.00	69,860.00 0.00	69,860.00	4.04	08/06/2030	1,530	99.83 69,882.32	22.32 69,860.00	0.96	NA NA
NEGOTIABLE CD'S TOTAL			375,000.00	374,101.73 0.00	374,101.73	4.19		1,004	99.82 374,307.36	205.63 374,101.73	5.15	NA
WESTLAKE PORTER PUBLIC LIBRARY TOTAL			7,319,095.63	7,236,612.96 2,059.33	7,238,672.29	3.79		567	7,270,272.97	33,660.01 7,236,612.96	100.00	AA+
GRAND TOTAL			7,319,095.63	7,236,612.96 2,059.33	7,238,672.29	3.79		567	7,270,272.97	33,660.01 7,236,612.96	100.00	AA+

Transaction Statement

WESTLAKE PORTER PUBLIC LIBRARY									
	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	PRINCIPAL COST	PURCHASED INTEREST	TOTAL	PURCHASE YIELD
BUY									
	05/19/2026	05/20/2026	91282CQK0	US TREASURY 3.875 04/30/31	65,000.00	63,710.16	136.89	(63,847.05)	4.32
BUY TOTAL					65,000.00	63,710.16	136.89	(63,847.05)	4.32

	TRADE DATE	SETTLE DATE	CUSIP	DESCRIPTION	PAR VALUE	BOOK VALUE	TOTAL	NET REALIZED GAIN/LOSS
MATURITY								
	05/15/2026	05/15/2026	912828R36	UNITED STATES TREASURY 1.625 05/15/2026	(55,000.00)	55,378.13	55,000.00	(378.13)
MATURITY TOTAL					(55,000.00)	55,378.13	55,000.00	(378.13)

Income/Dividend Received

IDENTIFIER	DESCRIPTION	PAYMENT DATE	POST DATE	INTEREST/DIVIDENDS RECEIVED
STAR OHIO				
139999999	STAR Ohio	05/29/2026	05/29/2026	8,321.15
STAR OHIO - TOTAL				8,321.15
IDENTIFIER	DESCRIPTION	PAYMENT DATE	POST DATE	INTEREST/DIVIDENDS RECEIVED
US BANK				
31846V567	FIRST AMER:GVT OBLG;Z	04/30/2026	05/01/2026	114.40
912828R36	UNITED STATES TREASURY 1.625 05/15/2026	05/15/2026	05/15/2026	446.88
90355GJ56	UBS USA 3.950 02/19/30	05/18/2026	05/18/2026	243.49
3130APTR6	FHLBANKS 1.320 11/23/27 '26	05/23/2026	05/26/2026	429.00
3133EN3H1	FEDERAL FARM 4.000 11/29/27	05/29/2026	05/29/2026	1,300.00
US BANK - TOTAL				2,533.77
TOTAL				10,854.92

Contribution/Withdrawals and Expenses

	POST DATE	PAR VALUE	TOTAL
WESTLAKE PORTER PUBLIC LIBRARY			
CUSTODY FEE			
	05/22/2026	(29.71)	(29.71)
CUSTODY FEE TOTAL		(29.71)	(29.71)
MANAGEMENT FEE			
	05/26/2026	(625.00)	(625.00)
MANAGEMENT FEE TOTAL		(625.00)	(625.00)

Projected Income

For the Period May 30, 2026 to May 29, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
3133EPLD5	FED FARM CR BNKS 3.875 05/30/28	06/01/2026	1,453.13
91282CET4	US TREASURY 2.625 05/31/27	06/01/2026	918.75
91282CES6	US TREASURY 2.750 05/31/29	06/01/2026	1,650.00
91282CPN5	US TREASURY 3.500 11/30/30	06/01/2026	1,137.50
91282CJN2	US TREASURY 4.375 11/30/28	06/01/2026	1,640.63
91282CFY2	US TREASURY 3.875 11/30/29	06/01/2026	1,453.13
91282CNG2	US TREASURY 4.000 05/31/30	06/01/2026	2,100.00
91282CLY5	US TREASURY 4.250 11/30/26	06/01/2026	2,125.00
3130AGDY8	FHLBANKS 2.750 06/08/29	06/08/2026	893.75
3130AWMN7	FHLBANKS 4.375 06/09/28	06/09/2026	1,203.13
3130ATUT2	FHLBANKS 4.500 12/14/29	06/15/2026	1,687.50
90355GJ56	UBS USA 3.950 02/19/30	06/18/2026	251.61
3133EHU50	FED FARM CR BNKS 2.820 12/20/28	06/22/2026	972.90
91282CJQ5	US TREASURY 3.750 12/31/30	06/30/2026	1,593.75
91282CDQ1	US TREASURY 1.250 12/31/26	06/30/2026	343.75
91282CCJ8	US TREASURY 0.875 06/30/26	06/30/2026	328.13
91282CEW7	US TREASURY 3.250 06/30/27	06/30/2026	1,625.00
91282CHJ3	US TREASURY 3.750 06/30/30	06/30/2026	2,062.50
91282CHK0	US TREASURY 4.000 06/30/28	06/30/2026	1,600.00
91282CCJ8	US TREASURY 0.875 06/30/26	06/30/2026	87.89
91282CGC9	US TREASURY 3.875 12/31/27	06/30/2026	1,743.75
JUN 2026 TOTAL			26,871.79
3133EPPF6	FED FARM CR BNKS 4.125 07/05/29	07/06/2026	1,546.88
90355GJ56	UBS USA 3.950 02/19/30	07/20/2026	243.49
91282CJW2	US TREASURY 4.000 01/31/29	07/31/2026	1,500.00
912828Z78	US TREASURY 1.500 01/31/27	07/31/2026	525.00
91282CGH8	US TREASURY 3.500 01/31/28	07/31/2026	2,012.50
91282CCP4	US TREASURY 0.625 07/31/26	07/31/2026	234.38

Projected Income

For the Period May 30, 2026 to May 29, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
91282CCP4	US TREASURY 0.625 07/31/26	07/31/2026	694.34
91282CHQ7	US TREASURY 4.125 07/31/28	07/31/2026	1,546.88
91282CHR5	US TREASURY 4.000 07/31/30	07/31/2026	2,100.00
JUL 2026 TOTAL			10,403.46
3133ERN1	FED FARM CR BNKS 4.125 08/01/29	08/03/2026	1,340.63
880591FE7	TVA 3.875 08/01/30	08/03/2026	988.13
880591EU2	TVA 2.875 02/01/27	08/03/2026	1,078.13
3133ENMT4	FED FARM CR BNKS 2.050 02/01/30 '25	08/03/2026	768.75
795451DY6	SALLIE MAE BNK 4.000 08/06/30	08/06/2026	1,388.49
178180HL2	CITY NATIONAL BK 3.850 02/14/28	08/13/2026	1,431.88
9128284V9	US TREASURY 2.875 08/15/28	08/17/2026	1,006.25
9128282R0	US TREASURY 2.250 08/15/27	08/17/2026	1,293.75
9128286B1	US TREASURY 2.625 02/15/29	08/17/2026	1,443.75
90355GJ56	UBS USA 3.950 02/19/30	08/18/2026	251.61
91282CCW9	US TREASURY 0.750 08/31/26	08/31/2026	339.84
91282CCW9	US TREASURY 0.750 08/31/26	08/31/2026	281.25
AUG 2026 TOTAL			11,612.45
3130ATHW0	FHLBANKS 4.125 09/10/27	09/10/2026	1,546.88
3133ERSP7	FED FARM CR BNKS 3.500 09/10/29	09/10/2026	1,312.50
880591EZ1	TVA 3.875 03/15/28	09/15/2026	1,356.25
90355GJ56	UBS USA 3.950 02/19/30	09/18/2026	251.61
3133EP5U5	FED FARM CR BNKS 4.125 03/20/29	09/21/2026	1,237.50
31424WAF9	FARMER MAC 4.875 04/01/27 MTN	09/29/2026	1,828.13
912828YG9	US TREASURY 1.625 09/30/26	09/30/2026	446.88
91282CPA3	US TREASURY 3.625 09/30/30	09/30/2026	1,721.88
91282CMU2	US TREASURY 4.000 03/31/30	09/30/2026	2,100.00
912828YG9	US TREASURY 1.625 09/30/26	09/30/2026	(345.90)
91282CJA0	US TREASURY 4.625 09/30/28	09/30/2026	1,734.38

Projected Income

For the Period May 30, 2026 to May 29, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
91282CEF4	US TREASURY 2.500 03/31/27	09/30/2026	750.00
SEP 2026 TOTAL			13,940.08
3130APB87	FHLBANKS 1.100 10/13/26 '26	10/13/2026	550.00
3130APB87	FHLBANKS 1.100 10/13/26 '26	10/13/2026	270.00
84287PJB9	SOUTHERN FIR BK 4.850 10/17/28	10/19/2026	1,702.15
90355GJ56	UBS USA 3.950 02/19/30	10/19/2026	243.49
3133ENW63	FED FARM CR BNKS 4.375 10/27/27	10/27/2026	1,640.63
68405VGG8	OPTUM BNK 4.000 04/28/28	10/29/2026	1,704.66
91282CDG3	US TREASURY 1.125 10/31/26	10/31/2026	1,009.77
OCT 2026 TOTAL			7,120.70
91282CQK0	US TREASURY 3.875 04/30/31	11/02/2026	1,259.38
91282CDG3	US TREASURY 1.125 10/31/26	11/02/2026	309.38
91282CPD7	US TREASURY 3.625 10/31/30	11/02/2026	1,540.63
91282CMZ1	US TREASURY 3.875 04/30/30	11/02/2026	2,034.38
91282CEM9	US TREASURY 2.875 04/30/29	11/02/2026	1,509.38
91282CLR0	US TREASURY 4.125 10/31/29	11/02/2026	1,546.88
90355GJ56	UBS USA 3.950 02/19/30	11/18/2026	251.61
3130APTR6	FHLBANKS 1.320 11/23/27 '26	11/23/2026	429.00
91282CFY2	US TREASURY 3.875 11/30/29	11/30/2026	1,453.13
91282CNG2	US TREASURY 4.000 05/31/30	11/30/2026	2,100.00
91282CLY5	US TREASURY 4.250 11/30/26	11/30/2026	2,125.00
91282CET4	US TREASURY 2.625 05/31/27	11/30/2026	918.75
91282CES6	US TREASURY 2.750 05/31/29	11/30/2026	1,650.00
3133EPLD5	FED FARM CR BNKS 3.875 05/30/28	11/30/2026	1,453.13
91282CPN5	US TREASURY 3.500 11/30/30	11/30/2026	1,137.50
91282CLY5	US TREASURY 4.250 11/30/26	11/30/2026	(656.25)
3133EN3H1	FEDERAL FARM 4.000 11/29/27	11/30/2026	1,300.00
91282CJN2	US TREASURY 4.375 11/30/28	11/30/2026	1,640.63

Projected Income

For the Period May 30, 2026 to May 29, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
NOV 2026 TOTAL			22,002.48
3130AGDY8	FHLBANKS 2.750 06/08/29	12/08/2026	893.75
3130AWMN7	FHLBANKS 4.375 06/09/28	12/09/2026	1,203.13
3130ATUT2	FHLBANKS 4.500 12/14/29	12/14/2026	1,687.50
90355GJ56	UBS USA 3.950 02/19/30	12/18/2026	243.49
3133EHU50	FED FARM CR BNKS 2.820 12/20/28	12/21/2026	972.90
91282CEW7	US TREASURY 3.250 06/30/27	12/31/2026	1,625.00
91282CDQ1	US TREASURY 1.250 12/31/26	12/31/2026	644.53
91282CHJ3	US TREASURY 3.750 06/30/30	12/31/2026	2,062.50
91282CHK0	US TREASURY 4.000 06/30/28	12/31/2026	1,600.00
91282CJQ5	US TREASURY 3.750 12/31/30	12/31/2026	1,593.75
91282CGC9	US TREASURY 3.875 12/31/27	12/31/2026	1,743.75
91282CDQ1	US TREASURY 1.250 12/31/26	12/31/2026	343.75
DEC 2026 TOTAL			14,614.05
3133EPPF6	FED FARM CR BNKS 4.125 07/05/29	01/05/2027	1,546.88
90355GJ56	UBS USA 3.950 02/19/30	01/19/2027	251.61
912828Z78	US TREASURY 1.500 01/31/27	01/31/2027	6,360.16
JAN 2027 TOTAL			8,158.64
3133ENMT4	FED FARM CR BNKS 2.050 02/01/30 '25	02/01/2027	768.75
3133ERN1	FED FARM CR BNKS 4.125 08/01/29	02/01/2027	1,340.63
91282CHR5	US TREASURY 4.000 07/31/30	02/01/2027	2,100.00
91282CJW2	US TREASURY 4.000 01/31/29	02/01/2027	1,500.00
880591FE7	TVA 3.875 08/01/30	02/01/2027	988.13
880591EU2	TVA 2.875 02/01/27	02/01/2027	1,078.13
912828Z78	US TREASURY 1.500 01/31/27	02/01/2027	525.00
91282CGH8	US TREASURY 3.500 01/31/28	02/01/2027	2,012.50
880591EU2	TVA 2.875 02/01/27	02/01/2027	4,669.12
91282CHQ7	US TREASURY 4.125 07/31/28	02/01/2027	1,546.88

Projected Income

For the Period May 30, 2026 to May 29, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
795451DY6	SALLIE MAE BNK 4.000 08/06/30	02/08/2027	1,411.51
9128284V9	US TREASURY 2.875 08/15/28	02/16/2027	1,006.25
9128282R0	US TREASURY 2.250 08/15/27	02/16/2027	1,293.75
9128286B1	US TREASURY 2.625 02/15/29	02/16/2027	1,443.75
178180HL2	CITY NATIONAL BK 3.850 02/14/28	02/16/2027	1,455.62
90355GJ56	UBS USA 3.950 02/19/30	02/18/2027	251.61
FEB 2027 TOTAL			23,391.60
3130ATHW0	FHLBANKS 4.125 09/10/27	03/10/2027	1,546.88
3133ERSP7	FED FARM CR BNKS 3.500 09/10/29	03/10/2027	1,312.50
880591EZ1	TVA 3.875 03/15/28	03/15/2027	1,356.25
90355GJ56	UBS USA 3.950 02/19/30	03/18/2027	227.26
3133EP5U5	FED FARM CR BNKS 4.125 03/20/29	03/22/2027	1,237.50
31424WAF9	FARMER MAC 4.875 04/01/27 MTN	03/29/2027	1,828.13
91282CJA0	US TREASURY 4.625 09/30/28	03/31/2027	1,734.38
91282CEF4	US TREASURY 2.500 03/31/27	03/31/2027	750.00
91282CPA3	US TREASURY 3.625 09/30/30	03/31/2027	1,721.88
91282CMU2	US TREASURY 4.000 03/31/30	03/31/2027	2,100.00
91282CEF4	US TREASURY 2.500 03/31/27	03/31/2027	3,567.19
MAR 2027 TOTAL			17,381.95
31424WAF9	FARMER MAC 4.875 04/01/27 MTN	04/01/2027	20.31
31424WAF9	FARMER MAC 4.875 04/01/27 MTN	04/01/2027	232.50
90355GJ56	UBS USA 3.950 02/19/30	04/19/2027	251.61
84287PJB9	SOUTHERN FIR BK 4.850 10/17/28	04/19/2027	1,692.85
3133ENW63	FED FARM CR BNKS 4.375 10/27/27	04/27/2027	1,640.63
68405VGG8	OPTUM BNK 4.000 04/28/28	04/29/2027	1,695.34
91282CPD7	US TREASURY 3.625 10/31/30	04/30/2027	1,540.63
91282CEM9	US TREASURY 2.875 04/30/29	04/30/2027	1,509.38
91282CMZ1	US TREASURY 3.875 04/30/30	04/30/2027	2,034.38

Projected Income
For the Period May 30, 2026 to May 29, 2027

CUSIP	DESCRIPTION	POST DATE	AMOUNT
91282CLR0	US TREASURY 4.125 10/31/29	04/30/2027	1,546.88
91282CQK0	US TREASURY 3.875 04/30/31	04/30/2027	1,259.38
APR 2027 TOTAL			13,423.86
90355GJ56	UBS USA 3.950 02/19/30	05/18/2027	243.49
3130APTR6	FHLBANKS 1.320 11/23/27 '26	05/24/2027	429.00
MAY 2027 TOTAL			672.49
GRAND TOTAL			169,593.57

Disclosure

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Mission Moment

With school ending for the year, it is worth noting that overall we had a great year with our student visitors. Library staff did an excellent job of engaging with the kids, making them feel welcome, and giving them the space to decompress after school, socialize, and access our materials, programs, and activities. I believe this engagement has led to an increase in the participation with the Summer Reading Challenge.

Community Group Meetings

Rotary weekly meeting
Carolyn L. Farrell Foundation
Adoption Network Cleveland
Cleveland Road Runners

Meetings/Training/Programs

Art Fest Planning Meeting
Managers Meeting – Timecard procedures, Disciplinary process, Planning for 2026/27 school year, Van Booking, Admin Assistant position, Shredding for retention docs
Elizabeth and I met with our insurance broker from Bay Shore Insurance

Friends/Foundation

Friends – Discussed adding a Peace Pole to the pavilion garden and supporting the July 8th Westlake 250 Program.

Safety and Security

Fifteen incident Reports were written in May.

Six were for illness/Accident, five for Disruptive Behavior, one for harassment, one for Vandalism, one for Theft, and one for Banned Patron in Library. Five took place in the parking lot, five in Youth Services, three in the Lobby, one in the Quiet Reading Room, and one outside the Administration offices.

The theft issue was specifically one patron taking money (over \$100) from another person's coat pocket when they stepped away from their things in the quiet room. The theft was captured on camera and the patron was banned for one year.

Building Services

Northeast Fire completed the yearly inspections and certifications for the fire extinguishers, sprinkler system, outside hydrants, and backflows. One backflow failed and will be repaired.

All interior and exterior windows were cleaned by an outside vendor.

Walls were painted, TV mounts installed, and furniture and countertops were moved and placed for a planned "space station" area in electronic services.

All-Tech electric was contracted to install outlets in electronic services for the space project. They also completed light changeouts and relocation of an exit sign for easier maintenance.

A light was installed outside the meeting room lobby entrance to combat a dark area at night.

The 2017 van was taken in for A/C service and was repaired. It will be taken in early June for a dye assisted leak check.

Cat6 cables were run to the new space station desk from above the ceiling.

Moves were made to areas in admin area to assist with new work areas.

The parking lot was crack filled and the entire lot re-stripped during the Memorial Day closing.

Mulch was installed throughout the grounds in beds and decorative areas.

Fertilizer was applied to the grass areas of the grounds, part 2 of a 5 step fertilization plan.

Other Projects/Planning

Planning for the Westlake 250 Reading of the Declaration of Independence.

Reviewed first three sections of Personnel Manual. We will be bringing sections 1-5 to the July Board meeting.

Our five year lease on the Jenkins lot ends on December of this year. I have reached out to start the review process for a new lease.

We are looking at the possibility of utilizing contracted cleaning services to supplement our current Building Services staff.

Dispatches From the Field

Excellent Library. Please go to this library.

~~~~~

Easy to access the computers and get business done.

~~~~~

I love this library! It is clean and organized very well. The drive up window makes it super convenient for picking up books. Their online catalogue is easy to use and to place orders.

~~~~~

I spoke with a patron this evening regarding their dissatisfaction with the behavior of the tween/teen patrons using the Mezzanine and the staff's approach to that behavior. The patron stated that they only see the same few staff members making rounds and engaging with the kids in that space. They mentioned that kids were wrestling and being overly loud in the space and while they understand that this is typical teenage behavior, it is not appropriate library behavior. The patron mentioned that when the kids see staff coming, they settle and act like nothing was going on. The patron made a recommendation to have staff stationed upstairs after school.

~~~~~

Called back to speak to Frances. She had been working with them on a phone issue and they called back to say that her assistance had worked! Thank you, thank you, thank you!

~~~~~

This patron visited the library with her children, who are entering 5th and 6th grade, to sign up for the Summer Library Challenge. Her daughter had recently seen the Teen Lounge during a field trip and was so impressed that she insisted the family return to sign up for the challenge and visit the space. The mother was excited to see her children enthusiastic about reading and joined the challenge herself. She also shared that her daughter and her friends were inspired to write a proposal requesting a similar teen space at their school. This was the mother's first visit to the library.

~~~~~  
Patron stopped in to sign her son up for the Summer Library Challenge. Her son is part of Westlake Schools and attended a field trip the day before. He insisted that she stop in before the end of the school day to sign him up so that he could start tracking his reading. She was thrilled and thankful!

~~~~~  
A patron was asking about if his medical bill could count as his second form of ID as he kept forgetting to bring a second form of ID when he visited. Upon further discussion it was determined that his ID has his current address and that would be sufficient (I explained we no longer require a second form). He then said, "Wow. This library is amazing. It's the best in Cuyahoga County. I mean, we just moved here and Cuyahoga Library is also great but this \*indicates around, taps the desk\* this library is the best part of Westlake."

~~~~~  
Easy to access the computers and get business done.

~~~~~  
Friendly and helpful employees. Great selection of books, movies, and magazines. #1 library on the west side.

~~~~~  
★★★★

★★★★★

★

★★★★★

★★★★★

REQUEST FOR RECONSIDERATION OF LIBRARY MATERIALS

The library collection is selected to reflect a variety of viewpoints and satisfy a variety of tastes. Occasionally, a library user may feel that a particular material is inappropriate for the collection or inaccurate. To address this kind of concern, the library has developed a procedure for the reconsideration of library materials.

Reconsideration of library material requests will be limited to residents of Cuyahoga County.

The library provides the library user with a “Request for Reconsideration of Materials” form. The completed form is given to the Technical Services & Collection Development Manager, who will work with the Collection Development team (including the selector of the material under discussion) to read, view, or listen to a substantial amount of the material in question, read any available reviews, and, as a group, make a written recommendation to the Assistant Director, who in turn notifies the Director of the decision. . The Board of Trustees will be informed at the next Board meeting. The Assistant Director then replies in writing to the library user.

WESTLAKE PORTER PUBLIC LIBRARY

Request for Reconsideration of Library Materials

Please provide the following information after having read, viewed, or listened to the library material(s) in its entirety. Use additional sheets if needed.

Request for reconsideration initiated by:

Name: _____

Address: _____

City • State • ZIP: _____

Telephone: Day _____ Evening _____

Title: _____

Format:

☐ Book ☐ DVD

Author/Artist: _____

Other: _____

Requestor represents: ☐ Self ☐ Organization:

Reconsideration of library material will be limited to residents of Cuyahoga County

Did you read/view/listen to the entire work? _____

Are you aware of the judgment of this item by professional critics?

To what do you object? Please be specific. (Cite pages, scenes, etc.)

Did you find anything of value in this material?

What do you feel might be the result of reading/viewing/hearing this material?

Would the material be better suited for a different age level?

What would you like the library to do about this material?

Would you be willing to discuss this material with the Board of Trustees of the library?

Signature _____ Date _____